



कार्यालय प्रधान महालेखाकार (ले व ह)-II,

महाराष्ट्र

सिविल लाईन्स, नागपुर - ४४०००१

OFFICE OF

THE PRINCIPAL ACCOUNTANT GENERAL

(A&E)-II MAHARASHTRA

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No. WM-I/E-II/ 82 /TR-452

Date- 11/02/2026

Circular - 82

As per the directions received from the Headquarters office, all the official email account users are required to perform log-in to their respective email accounts at least once every 30 days to keep the email account active, failing which will result in the following irreversible actions.

1. Suspension: Email account will be automatically suspended by the NIC back-end system if account remains dormant for more than 30 days.
2. Deactivation due to inactive status: The email account will be deactivated if it remains inactive for a period of 90 days.
3. Deletion: The user id along with the data shall be deleted from the e-mail system after a period of 180 days, if no request for activation is received during this period. This will result in irretrievable loss of all emails, contacts, and historical data.
4. Already inactive email accounts : All users whose email accounts (whether Name Based/Designation Based/Sectional Based) are still not migrated to new email services, they are advised to immediately apply new email account. NIC has intimated that those inactive email accounts now could not be migrated to new email services.

In view of the above, all Sr. Divisional Accounts Officers/ Divisional Accounts Officers Grade-I/ Divisional Accounts Officers Grade-II/ Divisional Accountants are directed to login to their respective emails at least once in a month to keep their email accounts active/updated and always ready for usage. If any user account (whether Name Based/Designation Based/Sectional Based) which are still not migrated to new email services/platform (i.e. mail.gov.in), they shall immediately apply for new email account.

[Authority: Sr. Dy. Accountant General (Works Accounts) approval dated 09/02/2026]

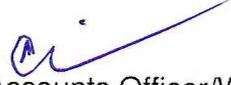

Sr. Accounts Officer/WM-I

TR-452
11/2/26

EIS

Copy to:

1. The General Secretary, DAO/DAs Association of Maharashtra State.
2. All Sr. DAO/DAO Gr-I/DAO Grade-II/DA. through website
3. Sr. Accounts Officer/ EIS with a request to upload the circular on website of this office.


Sr. Accounts Officer/WM-I