**Annexure I**

**Bio-data Format Deputation post for which application submitted:**

|  |  |  |
| --- | --- | --- |
| **1** | Full Name |  |
| **2** | Office where currently posted |  |
| **3** | Designation |  |
| **4** | Parent Office |  |
| **5** | Date of entry into Government service |  |
| **6** | Date of entry into IAAD |  |
| **7** | Date of promotion to current designation |  |
| **8** | Date of Birth |  |
| **9** | Educational Qualification |  |
| **10** | Professional |  |
|  | Qualification (CISA/CISSP/CIA/CISM etc.) |  |
| **11** | Proficiency in Computers |  |
| **12** | Additional Expertise/Qualification, if any |  |
| **13** | Experience in training |  |
| **14** | Experience in organising events/workshops etc. |  |
| **15** | e-mail id |  |
| **16** | Mobile number |  |

**17** Details of Employment, in chronological order (including deputation posts)

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Office/institution | Post held on regular basis | From | To | Basic pay in the  PB/Pay  Matrix,  Grade pay | Nature of Duties highlighting the experience linked to the post applied for |
|  |  |  |  |  |  |

***I have carefully gone through the Vacancy circular/advertisement, and I am well aware that the information furnished in the Curriculum Vitae supported by the documents in respect of Essential Qualification/Work Experience submitted by me will also assessed by the Selection Committee at the time of selection for the post. The information/details provided by me are correct and true to the best of my knowledge and no material fact having a bearing on my selection has been suppressed/withheld.***

**Signature: Date:**