

कार्यालय महालेखाकार (लेखापरीक्षा-II), महाराष्ट्र, नागपुर
OFFICE OF THE ACCOUNTANT GENERAL (AUDIT-II),
MAHARASHTRA, NAGPUR

No. Admn/Audit/Welf. Asst./

Date : /10/2025

CIRCULAR-36

Applications are invited for the post of Welfare Assistant (on deputation basis) in this office in the scale of Rs. 9300-34800+4800 Grade Pay (Level-8 of pay matrix as per 7th CPC), who fulfill the following conditions of eligibility ;

- (a) (i) Holding analogous posts on regular basis in the parent cadre of Department : or ;
- (ii) Officials with the combined regular service of 3 years in the grade of Sr. Accountant /Sr. Auditor and Assistant Supervisor (Accounts) / Assistant Supervisor (Audit) are eligible to be considered for deputation to the post of Welfare Assistant.
- (b) Possessing three years experience in the field of welfare or community activities, House Keeping, Sports and Cultural Activities, Personnel Administration including settlement of personal claims etc. (Period of deputation including period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organization or Department of the Central Government shall ordinarily not exceed three (3) years.
- (c) The maximum age for appointment on deputation shall be 56 years as on the closing date of receipt of applications.

The desirable qualifications are as under :-

- (i) Participation in sports and cultural activities and aptitude for Welfare activities.
- (ii) The period of deputation in the initial stage shall be for one year subject to suitability.

Deputation Guidelines issued by HQrs vide letter no. 60- Staff (app-I)/14-2023 dated 27.01.2025 shall be strictly adhered to. The deputation allowance/ pay fixation of the said post shall be as per extant rules.

The officials applying for the said post may send their applications along with supporting documents duly recommended by the Branch Officers under whom they are presently working so as to reach Admn section on or before 05/11/2025.

(प्राधिकार - महालेखाकार महोदय के आदेश दिनांक 03-10-2025)


उप-महालेखाकार / प्रशासन

No. Admn/Audit/ Welf. Asst./TR-811

Date:24/10/2025

प्रतिलिपि प्रेषित :-

1. All Heads of Offices of the Indian Audit and Accounts Department
2. Secretary to Accountant General
3. Steno to Dy. Accountant General (Admn)
4. Sr. AO/Admn, O/o AG (Audit-II), Maharashtra, Nagpur Branch at Mumbai
5. Sr. AO/Admn, O/o Pr. AG (Audit-I), Maharashtra, Mumbai Branch at Nagpur
6. Sr. Audit Officer/Welfare Branch, OE-II (for display on notice board), IT section (for uploading on official web site)