

Adjustment of Missing Credit

In case of Missing Credits, the following information should be furnished to the Accountant General for updating the GPF A/c:-

- (a) Name of the Drawing and Disbursing officer.
- (b) Voucher no and date under which recovery is made.
- (c) Gross and Net amount of the Bill.
- (e) Major head of account to the pay is debited.
- (f) GPF account number quoted in the GPF schedule.
- (g) Subscription and refund of the subscriber.
- (h) Attested copy of the complete GPF Credit schedule of the concerned month.