

Annual calendar programme of In-house Training for the year 2025-26 in respect of Office of the Sr. Dy. Accountant General (A&E), Sikkim, Gangtok.

Sl. No	Subject	Faculty	Duration and Date	Time	Participants
01.	Preparation of Finance Accounts	Shri Suraj Lama, AAO	4 days 07.04.2025 to 11.04.2025	3 pm to 4.30 pm	01. Shri R. Biswakarma, SAO 02. Shri T.N. Bhutia, AAO 03. Smt. D.L. Bhutia, Sup 04. Shri Sandip Mukherjee, AAO 05. Shri N. Gajmer, Sr. Acctt 06. Shri Debayan Dey, Acctt. 07. Shri Binod Chhetri, Acctt
02.	Generation Appropriation Accounts/ Finance Accounts in VLC system	Shri S.P. Rasaily, Asstt. Sup.	05 days 02.06.2025 to 06.06.2025	10.30 am to 11.30 am	01. Shri R. Biswakarma, SAO 02. Shri T.N. Bhutia, AAO 03. Smt. D.L. Bhutia, Sup 04. Sandip Mukherjee, AAO 05. Shri N. Gajmer, Sr. Acctt 06. Shri Debayan Dey, Acctt. 07. Shri Binod Chhetri, Acctt
03.	Debt, Deposit, Remittance and Suspense Heads	Shri R. Biswakarma, Sr.AO	25.08.2025 to 29.08.2025	3 pm to 4.30 pm	01. Smt. Nima Lepcha, Asstt. Sup. 02. Shri Binod Shankar, Sr. Acctt. 03. Shri Mangal Thami, C/T 04. Shri Kuntal Kr. Majee, Acctt. 05. Shri Vijay Kumar, DEO 06. Shri Sanjay Chhetri, DEO
04.	Computer Skills; Basics of MS Office	Shri Sanjeev Singh, AAO	3 days 17.11.2025 to 19.11.2025	4 pm to 5 pm	01. Shri Debayan Dey, Acctt. 02. Shri Kuntal Kr. Majee, Acctt. 03. Shri Mantosh Kr. Singh, Acctt. 04. Shri Mohit Kumar, Acctt. 05. Shri Aman Kumar, Acctt.
05.	E-office/ GeM	Shri R. Biswakarma, Sr.AO	5 days 05.01.2026 to 09.01.2026	4 pm to 5 pm	01. Shri Debayan Dey, Acctt. 02. Shri Kuntal Kr. Majee, Acctt. 03. Shri Mantosh Kr. Singh, Acctt. 04. Shri Mohit Kumar, Acctt. 05. Shri Aman Kumar, Acctt.


 Sr. Accounts Officer/ Admin