



सत्यमेव जयते



## भारतीय लेखा परीक्षा और लेखा

विभाग कार्यालय महालेखाकार (लेखा तथा हकदारी) पंजाब एवं  
यू.टी. चंडीगढ़,

प्लॉट नं. 20 सेक्टर 17 ई, चंडीगढ़-160017

दूरभाष 0172-2270174, 2702906 फैक्स 0172-2702286

ईमेल: [agaepunjab@cag.gov.in](mailto:agaepunjab@cag.gov.in)

TIH/Tour Plan/2023-24/06

DATED: 13.09.2023

### OFFICE ORDER

The competent authority has approved the tour programme for Treasury Inspection of 8 Treasuries (As per Annexure-A enclosed) for the quarter October 2023 to December 2023. All the members of the Treasury Inspection teams are hereby directed that:-

- In order to adhere to the tour plan the work of your respective seats in this office may be finished well before time as no request for change in the tour plan will be entertained.
- This year inspection is to be carried out through OIOS (One IAAD One system), in parallel to the physical inspection carried out previously. All the Record requisitions, Audit Enquiries, Inspection Memos/observations, and key documents must be issued/uploaded in OIOS also. The inspection report need to be submitted through OIOS as well as physical.
- The inspection team must dedicate adequate time for discussion of old outstanding inspection paras, and reply of all the outstanding paras must be obtained from the respective DTOs. All the more than 5-year-old paras must be got complied by the DTO concerned and maximum paras to be settled accordingly.
- The Audit Design Matrix (ADM) may be complied with. The requisite information may be filled in and furnished to TIH alongwith Draft Inspection Report within 5 working days of the completion of the Inspection. Beside this, a feedback report of OIOS should also be submitted to TIH section by the respective inspection team within 10 working days of the completion of the inspection.
- Before start of the tour, AAOs of the team must ensure to receive the dossier (alongwith ADM format) from the T.I.H. Section.
- The inspection officer will attend the entry/exit conference through E-Mode only (unless ordered specially to attend physically) and he/she will be in touch with the inspection party till the inspection is over and necessary communication with the inspection party may also be made through E-Mode.
- All the key documents/data obtained (either soft or hard copies) during treasury inspection must be submitted to T.I.H. alongwith the Inspection Report after reporting back to HQs.

Encl: Annexure-A

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**DAG (A/Cs and VLC)**

Endst. No. TIH /Tour Plan/2023-24/399-403

dated 13.09.2023

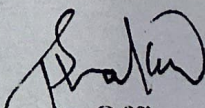
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**QUARTERLY (OCT/23 TO DEC/23) TOUR PLAN FOR TREASURY INSPECTION**

Sr. No	District Treasury (Including All Sub treasuries)	Period of Inspection of DTO	Number of Sub treasuries	Dates of Inspection	No. of working days allotted for inspection	Transit		Names of Inspection Members (Sh./Smt.)	Name of Inspection Officer (Sh./Smt.)
						From Chd	To Chd		
1	Bathinda	01/04/2022 to 31/03/2023	3	03/10/2023 to 16/10/2023	10	02-10-2023	17-10-2023	Mukesh Kumar, AAO Manoj Chhillar, AAO Amit Joon, Sr.Acctt.	Shampa Dass, Sr. A.O.
2	Kapurthala	01/04/2022 to 31/03/2023	3	03/10/2023 to 16/10/2023	10	02-10-2023	17-10-2023	Rabinder Singh, AAO Harpreet Singh, AAO Arun Rana, Acctt	Sanjeev Thakur, Sr. A.O.
3	Ludhiana	01/04/2022 to 31/03/2023	6	25/10/2023 to 09/11/2023	12	24-10-2023	10-11-2023	Devendra Singh, AAO Prashant Atul, AAO Naresh Kumar, DEO	Shampa Dass, Sr. A.O.
4	Sangrur	01/04/2022 to 31/03/2023	7	25/10/2023 to 09/11/2023	12	24-10-2023	10-11-2023	Sunil Kumar, AAO Karan Singh, AAO Vickey Yadav, Acctt.	Sanjeev Thakur, Sr. A.O.
5	Mohali	01/04/2022 to 31/03/2023	—	15/11/2023 to 29/11/2023	10	No transit		Rohit Saini, AAO Deepak Atri, AAO Sunit, AAO (Adhoc)	Shampa Dass, Sr. A.O.
6	Tarnataran	01/04/2022 to 31/03/2023	4	15/11/2023 to 29/11/2023	10	14-11-2023	30-11-2023	Manish Kumar, AAO Viney Garg, AAO Rawan Bassi, Sr. Acctt.	Sanjeev Thakur, Sr. A.O.
7	Moga	01/04/2022 to 31/03/2023	3	04/12/2023 to 15/12/2023	10	03-12-2023	16-12-2023	Rafik Khan, AAO Javed, AAO Neeraj, Acctt.	Shampa Dass, Sr. A.O.
8	Chandigarh (Punjab)	01/04/2022 to 31/03/2023	2	04/12/2023 to 15/12/2023	10	No transit		Manmohit Sharma, AAO Annu Ahlawat, AAO Ashok Kumar, Acctt.	Sanjeev Thakur, Sr. A.O.

Imp:

- 1.) All the Sub treasuries under DTO also to be inspected.
- 2.) Period of Inspection of the Sub treasuries will be 2021-23 or 2022-23 as per the previous inspection carried out.

  
 Sr. Accounts Officer (TIH)

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 BAG (A/Cs and VLC)