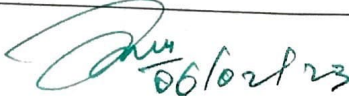


Revised Tour Programme of AMG-II (Non-LAD) Inspection Party No. I for 4<sup>th</sup> Qtr. of 2022-23

	1. Shri Karunakar Sahoo, Sr. AO	3. Shri Samir Mondal AAO (Ad-hoc)
	2. Shri Ram Kumar Pandit, AAO	4. Shri Subrata Kr. Roy, Sr. Ar.
1.	<b>Executive Engineer, Kolkata South-II Division (Housing), 21, Bharat Sabha Path, 2nd Floor, Kolkata – 700 012.</b> (Compliance Audit- period from 01/2018 to 03/2022)	04.01.2023 to 13.01.2023 (07 days)
2.	<b>Executive Engineer, South 24 Parganas Division, Municipal Engineering Directorate, Bikash Bhawan, South Block (1st Floor), Saltlake, Kolkata – 700 091.</b> (Compliance Audit- period from 04/2021 to 03/2022)	16.01.2023 to 27.01.2023 (07 days)
3.	<b>E.O. Rajya Charukala Parshad I &amp; CA Dept. W.B.,1/1, A.J.C. Bose Road, Kolkata-700020.</b> (Compliance Audit- period from 04/2021 to 03/2022)	30.01.2023 to 10.02.2023 (10 days)
<b>In-house Training on 13.02.2023</b>		
<b>Transit to Dakshin Dinajpur on 14.02.2023</b>		
4.	<b>District Information &amp; Cultural Officer, Dakshin Dinajpur, Balurghat, Rabindra Bhavan, Dakshin Dinajpur, PIN-733121.</b> (Compliance Audit- period from 04/2021 to 03/2022)	15.02.2023 to 24.02.2023 (08 days)
<b>Transit to Bankura on 25.02.2023</b>		
5.	<b>Executive Engineer, Bankura Division, Flat No. A1, Kankata RHE, Bankura – 722102.</b> (Compliance Audit- period from 04/2013 to 03/2022)	27.02.2023 to 10.03.2023 (08 days)
6.	<b>Information &amp; Cultural Officer, Coal field Information Centre, Asansol, Ashoka Mansion, 2nd floor, Opp. Police line, Burnpur Road, Asansol, Paschim Bardhaman. Pin-713304.</b> (Compliance Audit- period from 06/1995 to 03/2022)	13.03..2023 to 21.03.2023 (07 days)
7.	<b>Sub-Divisional Information &amp; Cultural Officer, Bangaon, N 24 Pgns, Pipe Road (Opposite Abhijan Sangha Ground), Bangaon, 24 Pgs(N), Pin-743235.</b> (Compliance Audit- period from 09/2014 to 03/2022)	22.03..2023 to 29.03.2023 (06 days)
<b>Duty at Headquarter from 30.03.2023</b>		
Following information need to be incorporated with IR failing of which IR will not be accepted:		

<ul style="list-style-type: none"> <li>➤ The teams should mention Audit Assignment No and audit Product No generated in OIOS in the file.</li> <li>➤ The teams should take care to complete all the steps in OIOS before closing the OIOS assignment. In each step of audit the OIOS guidelines and procedures shall be followed.</li> <li>➤ The team should check the objectives of the auditee unit and also note the change in scope in responsibilities of the audited unit. Thereafter, a note on the changed scope of responsibility and performance of the audited entity may be reported.</li> <li>➤ The team should check the schemes/ expenditures incurred and from the list select the expenditures for detailed audit.</li> <li>➤ The audit should bring out a proposal of topic for holistic kind of audit (DCA / PA.) on the Department for incorporation in audit plan 2024-25.</li> <li>➤ Beneficiary details including Bank Account No., IFS code of the bank account are to be checked in respect of all transactions initially failed but subsequently were successful during the audit period.</li> <li>➤ The IR should contain brief description on purpose of functioning of the Audited entity and a separate para may be attempted commenting, how far the entity is fulfilling the purpose or is working keeping the purpose in view.</li> </ul>	<ul style="list-style-type: none"> <li>➤ Specific comments on extent of Internal Control and Internal Audit in respect of the audited entity.</li> <li>➤ Information may be collected, and observation may be floated on beneficiary schemes in the line of approved guidelines, in case the unit executed/related to such schemes during the audit period.</li> <li>➤ Party should not visit centers/sub centers/ subdivision other than specified one under any unit without approval of Headquarters.</li> <li>➤ The party should specifically mention the total no. of audited entities (with name &amp; phone No., FAX no., email id) under the control of the audited entities immediately after taking up of audit.</li> <li>➤ Date(s) of audit of Sub-division(s) to be intimated to headquarter well in advance.</li> <li>➤ The team should check the outstanding paras and pursue for reply to the paras outstanding. Based on the merit of the reply, team should recommend settling of the paras with justification. Teams should update the outstanding paras and include in the present IR wherever feasible and settle the outstanding paras/ IR.</li> </ul>
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06/02/2023  
Sr. Audit Officer/AMG-II(C)


  
06/02/23  
Deputy Accountant General/AMG-II



**Tour Programme of AMG-II (Non-LAD) Inspection Party No. III for 4<sup>th</sup> Qtr. of 2022-23**

1. Shri Manoj Kumar, Sr. AO		3. Shri Sailendra Nath Biswas, AS	
2. Shri Arbind Kumar, AAO		4. Shri Achintya Kumar Sarkar, AS	
1.	<b>Sub-Divisional Information &amp; Cultural Officer, Diamond Harbour, S 24 Pgns, Jal Tank Para, Diamond Harbour, South 24 Parganas, Pin- 743331.</b> (Compliance Audit- period from 12/2014 to 03/2022)	20.02.2023 to 24.02.2023 (05 days)	
2.	<b>Special District Information &amp; Cultural Officer, Kakdwip, S 24 Pgns, Village-Berar Chawk, P.O.: Kakdwip Kalinagar, P.S.: Harwood Point (Coastal), South 24 Parganas, Pin: 743347.</b> (Compliance Audit- period from 08/2015 to 03/2022)	27.02.2023 to 03.03.2023 (05 days)	
3.	<b>Sub-Divisional Information &amp; Cultural Officer, Uluberia, Howrah, Nona-Uluberia, Howrah, Pin-711315.</b> (Compliance Audit- period from 05/2015 to 03/2022)	06.03.2023 to 14.03.2023 (05 days)	
4.	<b>Sub-Divisional Information &amp; Cultural Officer, Amta, Howrah, Near Amta Public Library, Amta, Howrah-711401.</b> (Compliance Audit- period from 08/2015 to 03/2022)	15.03.2023 to 21.03.2023 (05 days)	
5.	<b>Sub-Divisional Information &amp; Cultural Officer, Basirhat, N 24 Pgns, S.N.Majumder Rd. (Opposite Hari Mohan Dalal Girls High School), Basirhat, 24 Pgs(N), Kolkata-743411.</b> (Compliance Audit- period from 10/2014 to 03/2022)	22.03.2023 to 28.03.2023 (05 days)	
<b>Duty at Headquarter from 29.03.2023</b>			
Following information need to be incorporated with IR failing of which IR will not be accepted:			

<ul style="list-style-type: none"> <li>➤ The teams should mention Audit Assignment No and audit Product No generated in OIOS in the file.</li> <li>➤ The teams should take care to complete all the steps in OIOS before closing the OIOS assignment. In each step of audit the OIOS guidelines and procedures shall be followed.</li> <li>➤ The team should check the objectives of the auditee unit and also note the change in scope in responsibilities of the audited unit. Thereafter, a note on the changed scope of responsibility and performance of the audited entity may be reported.</li> <li>➤ The team should check the schemes/ expenditures incurred and from the list select the expenditures for detailed audit.</li> <li>➤ The audit should bring out a proposal of topic for holistic kind of audit (DCA / PA.) on the Department for incorporation in audit plan 2024-25.</li> <li>➤ Beneficiary details including Bank Account No., IFS code of the bank account are to be checked in respect of all transactions initially failed but subsequently were successful during the audit period.</li> <li>➤ The IR should contain brief description on purpose of functioning of the Audited entity and a separate para may be attempted commenting, how far the entity is fulfilling the purpose or is working keeping the purpose in view.</li> </ul>	<ul style="list-style-type: none"> <li>➤ Specific comments on extent of Internal Control and Internal Audit in respect of the audited entity.</li> <li>➤ Information may be collected, and observation may be floated on beneficiary schemes in the line of approved guidelines, in case the unit executed/related to such schemes during the audit period.</li> <li>➤ Party should not visit centers/sub centers/ subdivision other than specified one under any unit without approval of Headquarters.</li> <li>➤ The party should specifically mention the total no. of audited entities (with name &amp; phone No., FAX no., email id) under the control of the audited entities immediately after taking up of audit.</li> <li>➤ Date(s) of audit of Sub-division(s) to be intimated to headquarter well in advance.</li> <li>➤ The team should check the outstanding paras and pursue for reply to the paras outstanding. Based on the merit of the reply, team should recommend settling of the paras with justification. Teams should update the outstanding paras and include in the present IR wherever feasible and settle the outstanding paras/ IR.</li> </ul>
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06/02/2023

Sr. Audit Officer/AMG-II(C)

  
06/02/23

Deputy Accountant General/AMG-II



1. Shri Rajeev Ranjan Akant, Sr. AO	3. Shri Ajoy Kumar Samajder, Supervisor
2. Shri Mithilesh Kumar, AAO	4. Shri Milan Kumar Das, AS

Transit to Gangasagar on 26.02.2023

1.	Gangasagar Bakkhlali Development Authority, Gangasagar, Sagar, P.S- Gangasagar Coastal, Pin-74337. (Financial Audit for 2013-14)	27.02.2023 to 02.03.2023 (04 days)
2.	Gangasagar Bakkhlali Development Authority, Gangasagar, Sagar, P.S- Gangasagar Coastal, Pin-74337. (Financial Audit for 2014-15)	03.03.2023 to 09.03.2023 (03 days)
3.	Gangasagar Bakkhlali Development Authority, Gangasagar, Sagar, P.S- Gangasagar Coastal, Pin-74337. (Financial Audit for 2015-16)	10.03.2023 to 14.03.2023 (03 days)
4.	Gangasagar Bakkhlali Development Authority, Gangasagar, Sagar, P.S- Gangasagar Coastal, Pin-74337. (Financial Audit for 2016-17)	15.03.2023 to 17.03.2023 (03 days)
5.	Gangasagar Bakkhlali Development Authority, Gangasagar, Sagar, P.S- Gangasagar Coastal, Pin-74337. (Financial Audit for 2017-18)	20.03.2023 to 22.03.2023 (03 days)
6.	Gangasagar Bakkhlali Development Authority, Gangasagar, Sagar, P.S- Gangasagar Coastal, Pin-74337. (Compliance Audit- period from 04/2021 to 03/2022)	23.03.2023 to 29.03.2023 (05 days)


Transit to Kolkata on 30.03.2023

Duty at Headquarter from 31.03.2023

Following information need to be incorporated with IR failing of which IR will not be accepted:

<ul style="list-style-type: none"> <li>➤ The teams should mention Audit Assignment No and audit Product No generated in OIOS in the file.</li> <li>➤ The teams should take care to complete all the steps in OIOS before closing the OIOS assignment. In each step of audit the OIOS guidelines and procedures shall be followed.</li> <li>➤ The team should check the objectives of the auditee unit and also note the change in scope in responsibilities of the audited unit. Thereafter, a note on the changed scope of responsibility and performance of the audited entity may be reported.</li> <li>➤ The team should check the schemes/ expenditures incurred and from the list select the expenditures for detailed audit.</li> <li>➤ The audit should bring out a proposal of topic for holistic kind of audit (DCA / PA.) on the Department for incorporation in audit plan 2024-25.</li> <li>➤ Beneficiary details including Bank Account No., IFS code of the bank account are to be checked in respect of all transactions initially failed but subsequently were successful during the audit period.</li> <li>➤ The IR should contain brief description on purpose of functioning of the Audited entity and a separate para may be attempted commenting, how far the entity is fulfilling the purpose or is working keeping the purpose in view.</li> </ul>	<ul style="list-style-type: none"> <li>➤ Specific comments on extent of Internal Control and Internal Audit in respect of the audited entity.</li> <li>➤ Information may be collected, and observation may be floated on beneficiary schemes in the line of approved guidelines, in case the unit executed/related to such schemes during the audit period.</li> <li>➤ Party should not visit centers/sub centers/ subdivision other than specified one under any unit without approval of Headquarters.</li> <li>➤ The party should specifically mention the total no. of audited entities (with name &amp; phone No., FAX no., email id) under the control of the audited entities immediately after taking up of audit.</li> <li>➤ Date(s) of audit of Sub-division(s) to be intimated to headquarter well in advance.</li> <li>➤ The team should check the outstanding paras and pursue for reply to the paras outstanding. Based on the merit of the reply, team should recommend settling of the paras with justification. Teams should update the outstanding paras and include in the present IR wherever feasible and settle the outstanding paras/ IR.</li> </ul>
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06/02/2023  
Sr. Audit Officer/AMG-II(C)

  
06/02/23  
Deputy Accountant General/AMG-II



1. Shri Indranil Pal, Sr. AO (upto 03.03.2023)	3. Shri Sumangal Debnath, AAO (RTI training from 06.02.2023 to 10.02.2023)
	Shyam Anand, AAO (from 07.02.2023 to 10.02.2023)
2. Shri Sabyasachi Mahato, AAO	4. Shri Sripati Biswas, Ar.
HQ duty from 02.01.2023 to 03.01.2023 for submission of FA reports	
Transit to Siliguri on 03.01.2023	
1.	CEO, Siliguri Jalpaiguri Development Authority, Tenzing Norgey Road, Pradhan Nagar, Siliguri, Dist. Darjeeling, Pin-734003. (Financial audit for the year 2021-22)
	04.01.2023 to 11.01.2023 (06 days)
	CEO, Siliguri Jalpaiguri Development Authority, Tenzing Norgey Road, Pradhan Nagar, Siliguri, Dist. Darjeeling, Pin-734003. (Compliance Audit- period from 04/2021 to 03/2022)
	13.01.2023 to 20.01.2023 (06 days)
Transit to Kolkata on 21.01.2023	
Sri I Pal, SAO & Sri S Mahato, AAO - Tour to CAG Headquarter for KD verification of DCA on LPP on 23.1.2023 & 24.1.2023. Onward transit to Delhi on 22.1.2023 and return transit on 25.1.2023.	
Sri S Debnath, AAO and Sri S Biswas, Auditor to report to HQ during 23.1.2023 to 27.1.2023	
2.	West Bengal Housing Infrastructure Development Corporation Limited, HIDCO BHABAN, Premises No.35-1111, Biswa Bangla Sarani, 3rd Rotary, New Town, Kolkata-700156. (Compliance Audit- period from 04/2022 to 03/2022)
	30.01.2023 to 10.02.2023 (10 days)
In-house Training on 13.02.2023	
	West Bengal Housing Infrastructure Development Corporation Limited, HIDCO BHABAN, Premises No.35-1111, Biswa Bangla Sarani, 3rd Rotary, New Town, Kolkata-700156. (Compliance Audit- period from 04/2022 to 03/2022)
	15.02.2023 to 20.02.2023 (04 days)
3.	New Town Green Smart City Corporation Limited, Utility Building, 5th Floor, Plot No : AI/154/1, Premises No : 09/1-0024 Action Area - IA, (Near Tank no 3), New Town, Kolkata -700156. (Compliance Audit- period from 04/2021 to 03/2022)
	21.02.2023 to 03.03.2023 (09 days)
4.	Executive Engineer, Paschim Medinipur Division Municipal Engineering Directorate, 29, East Avenue, Bidhannagar, Dist-Paschim Medinipur, Pin-721102. (Compliance Audit- period from 04/2021 to 03/2022)
	06.03.2023 to 15.03.2023 (06 days)
5.	Executive Engineer, East Midnapore Division, Municipal Engineering Directorate, Nimtala More, Salgachia, P.O – Tamluk, Dist.- Purba Medinipur, Pin – 721636. (Compliance Audit- period from 04/2021 to 03/2022)
	16.03.2023 to 23.03.2023 (06 days)
6.	Sub-Divisional Information & Cultural Officer, Contai, Purba Medinipur, Manoharchak (Near Rasmancha), P.O. + P.S. - Contai, Dist. - Purba Medinipur. Pin - 721401. (Compliance Audit- period from 05/2011 to 03/2022)
	24.03.2023 to 30.03.2023 (05 days)
Duty at Headquarter from 31.03.2023	
Following information need to be incorporated with IR/SAR failing of which IR/SAR will not be accepted:	

<ul style="list-style-type: none"> <li>➤ The teams should mention Audit Assignment No and audit Product No generated in OIOS in the file.</li> <li>➤ The teams should take care to complete all the steps in OIOS before closing the OIOS assignment. In each step of audit the OIOS guidelines and procedures shall be followed.</li> <li>➤ The team should check the objectives of the auditee unit and also note the change in scope in responsibilities of the audited unit. Thereafter, a note on the changed scope of responsibility and performance of the audited entity may be reported.</li> <li>➤ The team should check the schemes/ expenditures incurred and from the list select the expenditures for detailed audit.</li> <li>➤ The audit should bring out a proposal of topic for holistic kind of audit (DCA / PA.) on the Department for incorporation in audit plan 2024-25.</li> <li>➤ Beneficiary details including Bank Account No., IFS code of the bank account are to be checked in respect of all transactions initially failed but subsequently were successful during the audit period.</li> <li>➤ The IR should contain brief description on purpose of functioning of the Audited entity and a separate para may be attempted commenting, how far the entity is fulfilling the purpose or is working keeping the purpose in view.</li> </ul>	<ul style="list-style-type: none"> <li>➤ Specific comments on extent of Internal Control and Internal Audit in respect of the audited entity.</li> <li>➤ Information may be collected, and observation may be floated on beneficiary schemes in the line of approved guidelines, in case the unit executed/related to such schemes during the audit period.</li> <li>➤ Party should not visit centers/sub centers/ subdivision other than specified one under any unit without approval of Headquarters.</li> <li>➤ The party should specifically mention the total no. of audited entities (with name &amp; phone No., FAX no., email id) under the control of the audited entities immediately after taking up of audit.</li> <li>➤ Date(s) of audit of Sub-division(s) to be intimated to headquarter well in advance.</li> <li>➤ The team should check the outstanding paras and pursue for reply to the paras outstanding. Based on the merit of the reply, team should recommend settling of the paras with justification. Teams should update the outstanding paras and include in the present IR wherever feasible and settle the outstanding paras/ IR.</li> </ul>
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06/02/2023  
Sr. Audit Officer/AMG-II(C)

  
06/02/23  
Deputy Accountant General/AMG-II



**Tour Programme of AMG-II (Non-LAD) Special Party No. II for 4<sup>th</sup> Qtr. of 2022-23 (KMDA)**

1. Shri Anupam Sen, Sr. AO		3. Shri Hirak Kumar Rudra, AS	
2. Shri Anindya Mitra, AAO		4. Shri Arindam Sarkar, AS	
1.	<b>Superintendent Engineer, Planning Circle (South), Municipal Engineering Directorate, Bikash Bhavan, South Block (1st Floor), Salt Lake, Kolkata-700 091.</b> (Compliance Audit - since period of last audit)	01.03.2023 to 09.03.2023 (05 days)	
2.	<b>Superintenden Engineer, (East Circle), Municipal and Engineering Directorate, Ab-30/1, Prafulla Kanan (West), Krishnapur, Baguihati, Kolkata-700 101.</b> (Compliance Audit- period from 03/20/22 to 03/2022)	10.03.2023 to 16.03.2023 (05 days)	
3.	<b>Executive Engineer, Kolkata North-II Division, Housing, Block -C, Flat No. 2 at RHE, 82, Belgachhia Road, Kolkata 700 037.</b> (Compliance Audit- period from 11/2014 to 03/2022)	17.03.2023 to 23.03.2023 (05 days)	
4.	<b>Executive Engineer, Hooghly Division, Municipal Engineering Directorate, Anupam Bhawan (2nd Floor), Tolaphatak, Nandankanan, Chunchura, Pin-712101.</b> (Compliance Audit- period from 01/20/22 to 03/2022)	24.03.2023 to 30.03.2023 (05 days)	
<b>Duty at Headquarter from 31.03.2023</b>			
Following information need to be incorporated with IR failing of which IR will not be accepted:			

<ul style="list-style-type: none"> <li>➤ The teams should mention Audit Assignment No and audit Product No generated in OIOS in the file.</li> <li>➤ The teams should take care to complete all the steps in OIOS before closing the OIOS assignment. In each step of audit the OIOS guidelines and procedures shall be followed.</li> <li>➤ The team should check the objectives of the auditee unit and also note the change in scope in responsibilities of the audited unit. Thereafter, a note on the changed scope of responsibility and performance of the audited entity may be reported.</li> <li>➤ The team should check the schemes/ expenditures incurred and from the list select the expenditures for detailed audit.</li> <li>➤ The audit should bring out a proposal of topic for holistic kind of audit (DCA / PA.) on the Department for incorporation in audit plan 2024-25.</li> <li>➤ Beneficiary details including Bank Account No., IFS code of the bank account are to be checked in respect of all transactions initially failed but subsequently were successful during the audit period.</li> <li>➤ The IR should contain brief description on purpose of functioning of the Audited entity and a separate para may be attempted commenting, how far the entity is fulfilling the purpose or is working keeping the purpose in view.</li> </ul>	<ul style="list-style-type: none"> <li>➤ Specific comments on extent of Internal Control and Internal Audit in respect of the audited entity.</li> <li>➤ Information may be collected, and observation may be floated on beneficiary schemes in the line of approved guidelines, in case the unit executed/related to such schemes during the audit period.</li> <li>➤ Party should not visit centers/sub centers/ subdivision other than specified one under any unit without approval of Headquarters.</li> <li>➤ The party should specifically mention the total no. of audited entities (with name &amp; phone No., FAX no., email id) under the control of the audited entities immediately after taking up of audit.</li> <li>➤ Date(s) of audit of Sub-division(s) to be intimated to headquarter well in advance.</li> <li>➤ The team should check the outstanding paras and pursue for reply to the paras outstanding. Based on the merit of the reply, team should recommend settling of the paras with justification. Teams should update the outstanding paras and include in the present IR wherever feasible and settle the outstanding paras/ IR.</li> </ul>
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04/02/2023  
Sr. Audit Officer/AMG-II(C)

  
06/02/23  
Deputy Accountant General/AMG-II

**Tour Programme of Inspection Party No. II for 4th Qtr. of 2022-23**

<b>1. Shri Ram Shankar Singha, Sr. AO</b>	<b>3. Shri Sidiu Boipai, AAO</b>
<b>2. Shri Ram Bharosh Upadhyay, AAO</b>	<b>4. Shri Amit Chowdhury, Sr. Ar.</b>

**Visit of Tourism Department and its parastatals for collection of information for vetting COPU recommendations and related works.**

1.	<b>Tourism Department, New Secretariat Building I, 3rd Floor, K. S. Roy Road, Kolkata-</b>	03.02.2023 to 09.02.2023
2.	<b>Submission on reply report to DAG</b>	10.02.2023

  
21/2/23  
**Sr. Audit Officer/AMG-II(C)**

  
02/02/23  
**Deputy Accountant General/AMG-II**