

Tour Programme of AMG-II Inspection Party No. I for 3rd Quarter of 2023-24

1. Shri Monojit Dutta, Sr. AO	3. Shri Anindya Mitra, AAO
2. Shri Sabyasachi Mahato, AAO	4. Shri Achintya Kumar Sarkar, A.S.

To attend Headquarters for Quarterly Meeting with AG on 06.10.2023	
1. District Mineral Foundations Trust (DMFT), Jhargram, P.O.- Jhargram, Dist: Jhargram, West Bengal Pin: 721507. (Compliance Audit - since period of last audit)	03.10.2023 to 17.10.2023 (10 days)
To attend Headquarters from 18.10.2023 to 27.10.2023	
Transit to Bankura on 29.10.2023	
2. District Mineral Foundations Trust (DMFT), Bankura, Court Complex, P.O. & Dist.- Bankura, Pin – 722101. (Compliance Audit - since period of last audit)	30.10.2023 to 10.11.2023 (10 days)
Transit to Kolkata on 11.11.2023	
To attend Headquarters from 13.11.2023 to 17.11.2023	
Transit to Bankura on 20.11.2023	
3. Divisional Forest Officer , Bankura (North) Division, P.O & Dist- Bankura, West Bengal, PIN-722101. (Compliance Audit period from 04/2022 to 03/2023)	21.11.2023 to 01.12.2023 (08 days)
4. Deputy Conservator of Forests, Bankura (South) Division, P.O. & Dist- Bankura, West Bengal, PIN-722101. (Compliance Audit period from 04/2022 to 03/2023)	04.12.2023 to 14.12.2023 (09 days)
5. Divisional Forest Officer, Panchet Division, P.O.-Bishnupur, Dist-Bankura, W.B. PIN-722122. (Compliance Audit period from 04/2022 to 03/2023)	15.12.2023 to 27.12.2023 (08 days)
Transit to Kolkata on 28.12.2023	
Duty at Headquarter from 29.12.2023	

Following information need to be incorporated with IR failing of which IR will not be accepted:

<ul style="list-style-type: none"> ➤ According to CAG officer order, commencing 1st April 2023, all teams were to carry out audit through OIOS. All audit related work like processing DP, sending report to be done through OIOS. ➤ The teams should mention Audit Assignment No and audit Product No generated in OIOS in the file. The teams should take care to complete all the steps in OIOS before closing the OIOS assignment. In each step of audit the OIOS guidelines and procedures shall be followed. ➤ The IR should contain brief description on purpose of functioning of the Audited entity whether the entity is fulfilling the purpose or is working keeping the purpose in view. ➤ The team should check the objectives of the auditee unit and also note the change in scope in responsibilities of the audited unit. Thereafter, a note on the changed scope of responsibility and performance of the audited entity may be reported. ➤ The team should check the schemes/ expenditures incurred and from the list select the expenditures for detailed audit. 	<ul style="list-style-type: none"> ➤ Specific comments on extent of Internal Control and Internal Audit in respect of the audited entity. ➤ Information may be collected, and observation may be floated on beneficiary schemes in the line of approved guidelines, in case the unit executed/related to such schemes during the audit period. ➤ Party should visit centers/sub centers/ subdivision other than specified one under only with approval of Headquarters. ➤ The team should check the outstanding paras and pursue for reply to the paras outstanding. Based on the merit of the reply, team should recommend settling of the paras with justification. ➤ Teams should update the outstanding paras and include in the present IR wherever feasible and settle the outstanding paras/ IR. ➤ The audit should bring out a proposal of topic for DCA / PA on the Department for incorporation in audit plan 2024-25. ➤ Beneficiary details including Bank Account No., IFS code of the bank account are to be checked in respect of all transactions initially failed but subsequently were successful during the audit period.
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[Signature]
25/9/23
Senior Audit Officer/AMG-II(C)

-Sd-
Deputy Accountant General/AMG-II

Tour Programme of AMG-II Inspection Party No. II for 3rd Quarter of 2023-24

1. Shri Karunakar Sahoo, Sr. AO	3. Shri Pradeep Kumar, AAO
2. Shri Arbind Kumar, AAO	4. Shri Subrata Kumar Roy, Sr. Ar.

To attend Headquarters for Quarterly Meeting with AG on 06.10.2023

1	Deputy Conservator of Forests, Urban & Recreational Forest Division, Eden Gardens, Kolkata-700021. (Compliance Audit period from 04/2022 to 03/2023)	03.10.2023 to 17.10.2023 (10 days)
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To attend Headquarters from 18.10.2023 to 27.10.2023

2.	Deputy Field Director, Sundarban Tiger Reserve, Canning Town, P.O.-Canning Dist-24 Parganas (South), W.B. Pin-743329. (Compliance Audit period from 04/2022 to 03/2023)	30.10.2023 to 10.11.2023 (10 days)
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To attend Headquarters from 13.11.2023 to 17.11.2023

Transit to Raiganj on 20.11.2023

3.	Divisional Forest Officer, Raiganj Division, P.O.- Karnajora, Dist-Uttar Dinajpur, PIN-733130 (Compliance Audit period from 04/2011 to 03/2023)	21.11.2023 to 01.12.2023 (08 days)
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4.	Divisional Forest Officer, Siliguri S.F. Division, Jagadish Bhattacharjee Sarani, Hakimpara, P.O.- Siliguri, Dist-Darjeeling, PIN- 734401. (Compliance Audit period from 04/2010 to 03/2023)	04.12.2023 to 15.12.2023 (10 days)
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5.	Divisional Forest Officer, Gurumara Wild Life Division, Aranya Bhawan (3rd floor), Old Court Road, P.O. & Dist-Jalpaiguri. Pin-735101. (Compliance Audit period from 04/2022 to 03/2023)	18.12.2023 to 27.12.2023 (07 days)
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Transit to Kolkata on 28.12.2023

Duty at Headquarter from 29.12.2023

Following information need to be incorporated with IR failing of which IR will not be accepted:

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| <ul style="list-style-type: none"> ➤ According to CAG officer order, commencing 1st April 2023, all teams were to carry out audit through OIOS. All audit related work like processing DP, sending report to be done through OIOS. ➤ The teams should mention Audit Assignment No and audit Product No generated in OIOS in the file. The teams should take care to complete all the steps in OIOS before closing the OIOS assignment. In each step of audit the OIOS guidelines and procedures shall be followed. ➤ The IR should contain brief description on purpose of functioning of the Audited entity whether the entity is fulfilling the purpose or is working keeping the purpose in view. ➤ The team should check the objectives of the auditee unit and also note the change in scope in responsibilities of the audited unit. Thereafter, a note on the changed scope of responsibility and performance of the audited entity may be reported. ➤ The team should check the schemes/ expenditures incurred and from the list select the expenditures for detailed audit. | <ul style="list-style-type: none"> ➤ Specific comments on extent of Internal Control and Internal Audit in respect of the audited entity. ➤ Information may be collected, and observation may be floated on beneficiary schemes in the line of approved guidelines, in case the unit executed/related to such schemes during the audit period. ➤ Party should visit centers/sub centers/ subdivision other than specified one under only with approval of Headquarters. ➤ The team should check the outstanding paras and pursue for reply to the paras outstanding. Based on the merit of the reply, team should recommend settling of the paras with justification. ➤ Teams should update the outstanding paras and include in the present IR wherever feasible and settle the outstanding paras/ IR. ➤ The audit should bring out a proposal of topic for DCA / PA on the Department for incorporation in audit plan 2024-25. ➤ Beneficiary details including Bank Account No., IFS code of the bank account are to be checked in respect of all transactions initially failed but subsequently were successful during the audit period. |
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[Signature]
25/9/23
Senior Audit Officer/AMG-II(C)

-Sd-
Deputy Accountant General/AMG-II

Revised Tour Programme of AMG-II Inspection Party No. III for 3rd Quarter of 2023-24

1. Shri Jaydip Narayan Chakrabarti, Sr. AO	3. Shri Shyam Anand, AAO
2. Shri Sumangal Debnath, AAO	4. Shri Alope Pramanik, A.S.

To attend Headquarters for Quarterly Meeting with AG on 06.10.2023

1. District Mineral Foundations Trust (DMFT), Paschim Medinipur, P.O. & District- Paschim Midnapore, Pin-721101. (Compliance Audit - since period of last audit)	03.10.2023 to 17.10.2023 (10 days)
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To attend Headquarters from 18.10.2023 to 27.10.2023

2. District Mineral Foundations Trust (DMFT), Nadia, Administrative Building, PO- Krishnanagar, Nadia- 741101. (Compliance Audit - since period of last audit)	30.10.2023 to 10.11.2023 (10 days)
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To attend Headquarters from 13.11.2023 to 17.11.2023

Transit to Coochbehar on 20.11.2023

*The team should communicate with DFO office in adjacent districts and arrange to conduct ACM/Sub Committee meeting for settlement of previous IRs and outstanding paras. Date and venue may be fixed November 2023 with approval of DAG.

3. Divisional Forest Officer, Jaldapara Wildlife Division, Cooch Behar, Nilkuthi, P.O.+Dist.-Coochbehar, Pin-736101. (Compliance Audit period from 04/2022 to 03/2023)	21.11.2023 to 05.12.2023 (10 days)
4. Divisional Forest Officer, Darjeeling Division, Barakakjhora, P.O. & Dist- Darjeeling, West Bengal, Pin- 734101. (Compliance Audit period from 04/2011 to 03/2023)	06.12.2023 to 15.12.2023 (08 days)

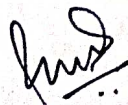
Transit to Kolkata on 16.12.2023

5. West Bengal Mineral Development and Trading Corporation Limited, 13 Nellie Sengupta Sarani, 2nd floor, Kolkata-700 087. (Compliance Audit - since period of last audit)	18.12.2023 to 28.12.2023 (08 days)
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Duty at Headquarter from 29.12.2023

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Senior Audit Officer/AMG-II(C)

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Deputy Accountant General/AMG-II

Revised Tour Programme of AMG-II Inspection Party No. IV for 3rd Quarter of 2023-24

1. Shri Rahul Barua, Sr. AO (Partial charge)	3. Shri Vikash Kumar Shaw, AAO
2. Shri Mithilesh Kumar, AAO	4. Shri Ajay Kumar Thakur, Sr. Ar.

To attend Headquarters for Quarterly Meeting with AG on 06.10.2023

1. West Bengal Khadi and Village Industries Board, 12, B. B. D. Bag, Kolkata-700001. (Financial Audit period from 2020-21 to 2021-22)	03.10.2023 to 10.10.2023 (05 days)
West Bengal Khadi and Village Industries Board, 12, B. B. D. Bag, Kolkata-700001. (Financial Audit period from 2020-21 to 2021-22)	11.10.2023 to 17.10.2023 (05 days)

To attend Headquarters from 18.10.2023 to 27.10.2023

Transit to Bankura on 29.10.2023

2. Manager (Cr.) D.I.C and L.D.W.O. Bankura, Shilpa Bhaban, Machantola, P.O. + Dist.- Bankura, PIN-722101. (Compliance Audit period from 04/2021 to 03/2023)	30.10.2023 to 10.11.2023 (10 days)
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Transit to Kolkata on 11.11.2023

To attend Headquarters from 13.11.2023 to 17.11.2023

Transit to Bankura on 20.11.2023

3. Handloom Development Officer, Bankura, Machantala (Silpo Bhaban), PO & Dist.- Bankura, PIN-722101. (Compliance Audit period from 04/2019 to 03/2023)	21.11.2023 to 01.12.2023 (08 days)
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Transit to Kolkata on 03.12.2023

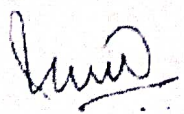
4. Compensatory Afforestation Fund Management and Planning Authority, Aranya Bhavan, Block-LA-10A, Sector-III, Salt Laake City, Kolkata - 700106 (Compliance Audit period from 04/2022 to 03/2023)	04.12.2023 to 15.12.2023 (10 days)
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5. West Bengal Forest Development Corporation Limited, Aranya Bikash, KB-19, Sector-III, Salt Lake City, (Opposite Sai Complex) Kolkata -700098. (Compliance Audit - since period of last audit)	18.12.2023 to 28.12.2023 (08 days)
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Duty at Headquarter from 29.12.2023

Following information need to be incorporated with IR failing of which IR/SAR will not be accepted:

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Senior Audit Officer/AMG-II(C)

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Deputy Accountant General/AMG-II

VI/106 dated 30.09.23 in inviting a reference
Sanction the

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(033) 2334-7854

Tour Programme of AMG-II Inspection Party No. V for 3rd Quarter of 2023-24

1. Shri Indranil Pal, Sr. AO	3. Shri Samir Mondal, AAO(Ad-hoc)
2. Shri Kulpati Chik Baraik, AAO	4. Shri Hardeolal Sharma, Sr. Ar.

To attend Headquarters for Quarterly Meeting with AG on 06.10.2023

1.	District Mineral Foundations Trust (DMFT), Paschim Bardhaman, Kanyapur, Asansol, PIN – 713305. (Compliance Audit – since period of last audit)	03.10.2023 to 17.10.2023 (10 days)
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To attend Headquarters from 18.10.2023 to 27.10.2023

2.	District Mineral Foundations Trust (DMFT), Purba Bardhaman, New Administrative Building, Kachari Road (Court Compound), Purba Bardhaman, Pin - 713101. (Compliance Audit - since period of last audit)	30.10.2023 to 10.11.2023 (10 days)
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To attend Headquarters from 13.11.2023 to 17.11.2023

Transit to Alipurduar on 20.11.2023

3.	Field Director, Buxa Tiger Reserve, Alipurduar Court, P.O.-Alipurduar, Dist- Alipurduar , West Bengal, Pin-736122. (Compliance Audit - since period of last audit)	21.11.2023 to 01.12.2023 (08 days)
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4.	Deputy Field Director, Buxa Tiger Reserve (East), Alipurduar Court, P.O.- Alipurduar, Dist- Alipurduar , West Bengal, Pin-736122. (Compliance Audit period from 04/2022 to 03/2023)	04.12.2023 to 14.12.2023 (09 days)
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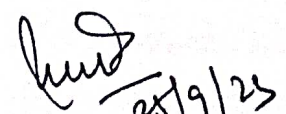
5.	Deputy Field Director, Buxa Tiger Reserve (West), Alipurduar Court, P.O.- Alipurduar, Dist- Alipurduar, West Bengal, Pin-736122. (Compliance Audit period from 04/2022 to 03/2023)	15.12.2023 to 27.12.2023 (08 days)
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Transit to Kolkata on 28.12.2023

Duty at Headquarter from 29.12.2023

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25/9/23
Senior Audit Officer/AMG-II(C)

-Sd-
Deputy Accountant General/AMG-II

Office of the Accountant General (Audit-II), West Bengal
CGO Complex, 3rd MSO Building (5th Floor), DF Block,
Salt Lake, Sector-I, Kolkata-700 064

Sub: Validation of NRA data in Table - 5A of Asset Accounts on Minerals for the FY -2021-22

In connection with the Validation of the data on table 5A of the Asset Accounts on Minerals of the State Government for the year 2021-22, the following directions of Deputy Accountant General / AMG-II are communicated for further necessary action and compliance by the Field Audit Teams.

1. The FAP wise assignment of districts is mentioned below:

SI No	Inspection Party No	District
1	IP -I led by Sri M Dutta, SAO	1. Jhargram.
		2. Bankura.
2.	IP - III led by Sri J N Chakraborty, SAO	1. Paschim Medinipur.
		2. Birbhum.
3.	IP- V led by Sri I Pal, SAO	1. Paschim Bardhaman.
		2. Purba Bardhaman.

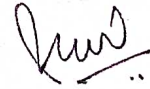
2. IP - III have conducted the validation of NRA data of the Assets Accounts in recent past. IP I & V may communicate with IP-III (Sri S Debnath, AAO - 99698 21443) for information the procedure of validation and format of reporting.

3. IPs to complete the data validation by 17.10.2023 and prepare and submit the draft report to Sri T S Bhagat, AAO by 20.10.2023.

4. Sri TS Bhagat, AAO to compile the deviations observed in validation of data in OIOS by 20.10.2023 and submit the draft report by 31.10.2023 to DAG for approval.

5. Sri L K Sarkar, Auditor is to prepare a programme in OIOS for processing the draft report of validation from 18.10.2023 to 31.11.2023.

This issues with the approval of the DAG/ AMG-II



Senior Audit Officer

Audit Management Group II

N.S. No.AMG-II (C)/Tour Programme/2023-24/ 218

Dated 03.10.2023

Copy to,

1. SAO/IP-I, IP-II & IP-V

for
27/10/23
AMG-II/H&I
Accounts.
04/10/23