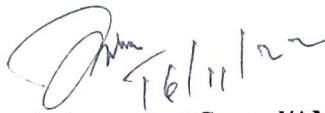


Revised Tour Programme of AMG-II Inspection Party No. II for 3<sup>rd</sup> Qtr. of 2022-23

1. Shri Ram Shankar Singha, Sr. AO 2. Shri Ram Bharosh Upadhyay, AAO		3. Shri Sidlu Bolpal, AAO 4. Shri Amit Chowdhury, Sr. Ar.	
1.	Superintendent Engineer, South Circle, Housing Department, P-7& 8, C.I.T. Road, 1st Floor Kolkata -700014. (Compliance Audit - since period of last audit)	12.10.2022 to 01.11.2022 (10 days)	
2.	Commissioner, West Bengal Housing Board , Abasan, 105, S.N. Banerjee Road, Kolkata – 700014. (Compliance Audit - since period of last audit)	02.11.2022 to 04.11.2022 (03 days)	
<b>In-house Training on 07.11.2022</b>			
	Commissioner, West Bengal Housing Board , Abasan, 105, S.N. Banerjee Road, Kolkata – 700014. (Compliance Audit - since period of last audit)	09.11.2022 to 22.11.2022 (09 days)	
3.	Commissioner, West Bengal Housing Board , Abasan, 105, S.N. Banerjee Road, Kolkata – 700014. <b>(Financial Audit for 2017-18)</b>	23.11.2022 to 29.11.2022 (05 days)	
	Commissioner, West Bengal Housing Board , Abasan, 105, S.N. Banerjee Road, Kolkata – 700014. <b>(Financial Audit for 2018-19)</b>	30.11.2022 to 05.12.2022 (04 days)	
	Commissioner, West Bengal Housing Board , Abasan, 105, S.N. Banerjee Road, Kolkata – 700014. <b>(Financial Audit for 2019-20)</b>	06.12.2022 to 08.12.2022 (03 days)	
	Commissioner, West Bengal Housing Board , Abasan, 105, S.N. Banerjee Road, Kolkata – 700014. <b>(Financial Audit for 2020-21)</b>	09.12.2022 to 13.12.2022 (03 days)	
4.	Executive Engineer, Kolkata South –II Division, 21, Bharat Sabha Path, 2 <sup>nd</sup> Floor, Kolkata – 700 012. (Compliance Audit - period from 04/2019 to 03/2022)	14.12.2022 to 23.12.2022 (08 days)	
<b>Duty at Headquarter from 26.12.2022</b>			
Following information need to be incorporated with IR/SAR failing of which IR/SAR will not be accepted:			

<ul style="list-style-type: none"> <li>➤ In each step of audit the OIOS guidelines and procedures shall be followed.</li> <li>➤ The audit should bring out a proposal of topic for holistic kind of audit (DCA, PA etc.) on the Department with justification thereof for incorporation in audit plan 2023-24.</li> <li>➤ Beneficiary details including Bank Account No., IFS code of the bank account are to be checked in respect of all transactions initially failed but subsequently were successful during the audit period.</li> <li>➤ The IR/SAR should contain brief description on purpose of functioning of the Audited entity and a separate para may be attempted commenting, how far the entity is fulfilling the purpose or is working keeping the purpose in view.</li> </ul>	<ul style="list-style-type: none"> <li>➤ Specific comments on extent of Internal Control and Internal Audit in respect of the audited entity.</li> <li>➤ Information may be collected, and observation may be floated on beneficiary schemes in the line of approved guidelines, in case the unit executed/related to such schemes during the audit period.</li> <li>➤ Party should not visit centres/sub centres/ subdivision other than specified one under any unit without approval of Headquarters.</li> <li>➤ The party should specifically mention the total no. of audited entities (with name &amp; phone No., FAX no., email id) under the control of the audited entities immediately after taking up of audit.</li> <li>➤ Date(s) of audit of Sub-division(s) to be intimated to headquarter well in advance.</li> </ul>
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Sr. Audit Officer/AMG-II(C)


  
Deputy Accountant General/AMG-II

**Tour Programme of AMG-II (Non-LAD) Special Party No. I for 3<sup>rd</sup> Qtr. of 2022-23**

1. Shri Rahul Barua, Sr. AO (Partial supervision)	3. Shri. Alope Pramanik, AS
2. Shri Kulpati Chik Baraik, AAO	4. Shri Hardeo Lal Sharma, Sr. Ar.
Duty at Headquarter on 18.11.2022	
1.	<p>The Estate Manager, Kalyani, Urban Development &amp; Municipal Affairs Department, D.C. Building, Kalyani, Nadia, PIN-741235. {Proforma Audit from 2012-13 to 2020-21 (09 years)}</p>
	<p>21.11.2022 to 16.12.2022 (20 days)</p>
Duty at Headquarter from 19.12.2022	
Following information need to be in DSAR.	

<ul style="list-style-type: none"> <li>➤ In each step of audit the OIOS guidelines and procedures shall be followed.</li> <li>➤ The audit should bring out a proposal of topic for holistic kind of audit (DCA, PA etc.) on the Department with justification thereof for incorporation in audit plan 2023-24.</li> <li>➤ Beneficiary details including Bank Account No., IFS code of the bank account are to be checked in respect of all transactions initially failed but subsequently were successful during the audit period.</li> <li>➤ The DSAR should contain brief description on purpose of functioning of the Audited entity and a separate para may be attempted commenting, how far the entity is fulfilling the purpose or is working keeping the purpose in view.</li> </ul>	<ul style="list-style-type: none"> <li>➤ Specific comments on extent of Internal Control and Internal Audit in respect of the audited entity.</li> <li>➤ Information may be collected, and observation may be floated on beneficiary schemes in the line of approved guidelines, in case the unit executed/related to such schemes during the audit period.</li> <li>➤ Party should not visit centres/sub centres/ subdivision other than specified one under any unit without approval of Headquarters.</li> <li>➤ The party should specifically mention the total no. of audited entities (with name &amp; phone No., FAX no., email id) under the control of the audited entities immediately after taking up of audit.</li> <li>➤ Date(s) of audit of Sub-division(s) to be intimated to headquarter well in advance.</li> </ul>
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 12/11  
**Sr. Audit Officer/AMG-II(C)**

  
**Deputy Accountant General/AMG-II**

**Revised Tour Programme of AMG-II Inspection Party No. V for 3<sup>rd</sup> Qtr. of 2022-23**

<b>1. Shri Rahul Barua, Sr. AO (Partial supervision)</b>		<b>3. Jb. Kamar Ali Khan, AS</b>	
<b>2. Shri Kulpati Chik Baraik, AAO</b>		<b>4. Shri. Alope Pramanik, AS</b>	
1.	<b>Deputy Director, Akra (Brick) Fields, MBF Palta, Barrackpore, Pin-743401</b> ( Proforma Audit - period from 2010-11 to 2014-15)	12.10.2022 to 18.10.2022 (05 days)	
2.	<b>Central Brick Directorate, MBF Palta, Barrackpore, Pin-743401</b> ( Proforma Audit - period from 2010-11 to 2014-15)	19.10.2022 to 28.10.2022 (04 days)	
3.	<b>Director of Brick Production, Mechanized, MBF Palta, Barrackpore, Pin-743401</b> ( Proforma Audit - period from 2011-12 to 2014-15)	01.11.2022 to 04.11.2022 (04 days)	
<b>In-house Training on 07.11.2022</b>			
	<b>Director of Brick Production, Mechanized, MBF Palta, Barrackpore, Pin-743401</b> ( Proforma Audit - period from 2011-12 to 2014-15)	09.11.2022 to 11.11.2022 (03 days)	
<b>Duty at Headquarter from 14.11.2022</b>			
Following information need to be incorporated with IR failing of which IR will not be accepted:			

<ul style="list-style-type: none"> <li>➤ In each step of audit the OIOS guidelines and procedures shall be followed.</li> <li>➤ The audit should bring out a proposal of topic for holistic kind of audit (DCA, PA etc.) on the Department with justification thereof for incorporation in audit plan 2023-24.</li> <li>➤ Beneficiary details including Bank Account No., IFS code of the bank account are to be checked in respect of all transactions initially failed but subsequently were successful during the audit period.</li> <li>➤ The IR should contain brief description on purpose of functioning of the Audited entity and a separate para may be attempted commenting, how far the entity is fulfilling the purpose or is working keeping the purpose in view.</li> </ul>	<ul style="list-style-type: none"> <li>➤ Specific comments on extent of Internal Control and Internal Audit in respect of the audited entity.</li> <li>➤ Information may be collected, and observation may be floated on beneficiary schemes in the line of approved guidelines, in case the unit executed/related to such schemes during the audit period.</li> <li>➤ Party should not visit centres/sub centres/ subdivision other than specified one under any unit without approval of Headquarters.</li> <li>➤ The party should specifically mention the total no. of audited entities (with name &amp; phone No., FAX no., email id) under the control of the audited entities immediately after taking up of audit.</li> <li>➤ Date(s) of audit of Sub-division(s) to be intimated to headquarter well in advance.</li> </ul>
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*[Signature]*  
09/11/22  
**Sr. Audit Officer/AMG-II(C)**

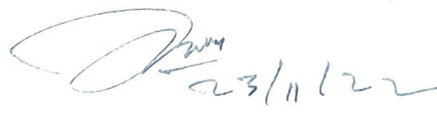
*[Signature]*  
**Deputy Accountant General/AMG-II**

**Tour Programme of AMG-II (Non-LAD) Special Party No. II for 3<sup>rd</sup> Qtr. of 2022-23**

1. Smt. Manima Moktan, Sr. AO (Partial supervision, to attend unit office on every alternative day )	3. Jb. Kamar Ali Khan, AS
2. Shri Dipak Chowdhury, AAO (Shri Chowdhury will report to ECPA/AMG-II HQs for annotation of DCA of LPP under intimation to AMG-II/Co-ordination section).	4. Shri Sushen Kumar Biswas, AS
1. Secretary, Shishu Kishore Academy, Rabindra Sadan, 2nd floor, Herasim Lebedev Sarani, Kol-700071. {Accounts audit from 2010-11 to 2017-18 (08 years) and compliance audit from 2010-11 to 2021-22}	28.11.2022 to 29.12.2022 (24 days)
Duty at Headquarter from 30.12.2022	
Following information need to be incorporated with IR/SAR failing of which IR will not be accepted:	

<ul style="list-style-type: none"> <li>➤ In each step of audit the OIOS guidelines and procedures shall be followed.</li> <li>➤ The audit should bring out a proposal of topic for holistic kind of audit (DCA, PA etc.) on the Department with justification thereof for incorporation in audit plan 2023-24.</li> <li>➤ Beneficiary details including Bank Account No., IFS code of the bank account are to be checked in respect of all transactions initially failed but subsequently were successful during the audit period.</li> <li>➤ The IR should contain brief description on purpose of functioning of the Audited entity and a separate para may be attempted commenting, how far the entity is fulfilling the purpose or is working keeping the purpose in view.</li> </ul>	<ul style="list-style-type: none"> <li>➤ Specific comments on extent of Internal Control and Internal Audit in respect of the audited entity.</li> <li>➤ Information may be collected, and observation may be floated on beneficiary schemes in the line of approved guidelines, in case the unit executed/related to such schemes during the audit period.</li> <li>➤ Party should not visit centres/sub centres/ subdivision other than specified one under any unit without approval of Headquarters.</li> <li>➤ The party should specifically mention the total no. of audited entities (with name &amp; phone No., FAX no., email id) under the control of the audited entities immediately after taking up of audit.</li> <li>➤ Date(s) of audit of Sub-division(s) to be intimated to headquarter well in advance.</li> </ul>
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 Sr. Audit Officer/AMG-II(C)

  
 Deputy Accountant General/AMG-II

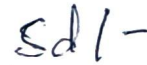
**Tour Programme of AMG-II (Non-LAD) Special Party No. III for 3<sup>rd</sup> Qtr. of 2022-23**

1. Shri Anupam Sen, Sr. AO	3. Shri Hirak Kumar Rudra, AS
2. Shri Manish Kumar, AAO	4. Shri Partha Ghosh, AS
1. The Director, Finance & Admin, National Ganga River Basin Authority, 3 <sup>rd</sup> Floor, Unnayan Bhavan, Block-A, DJ-11, Sector-II, Salt Lake, Kolkata, PIN-700091. (Financial audit for the year 2021-22)	30.11.2022 to 09.12.2022 (8 days)
The team will resume previously approved audit programme from 12.12.2022	
Following information need to be in DSAR.	

<ul style="list-style-type: none"> <li>➤ In each step of audit the OIOS guidelines and procedures shall be followed.</li> <li>➤ The audit should bring out a proposal of topic for holistic kind of audit (DCA, PA etc.) on the Department with justification thereof for incorporation in audit plan 2023-24.</li> <li>➤ Beneficiary details including Bank Account No., IFS code of the bank account are to be checked in respect of all transactions initially failed but subsequently were successful during the audit period.</li> <li>➤ The DSAR should contain brief description on purpose of functioning of the Audited entity and a separate para may be attempted commenting, how far the entity is fulfilling the purpose or is working keeping the purpose in view.</li> </ul>	<ul style="list-style-type: none"> <li>➤ Specific comments on extent of Internal Control and Internal Audit in respect of the audited entity.</li> <li>➤ Information may be collected, and observation may be floated on beneficiary schemes in the line of approved guidelines, in case the unit executed/related to such schemes during the audit period.</li> <li>➤ Party should not visit centres/sub centres/ subdivision other than specified one under any unit without approval of Headquarters.</li> <li>➤ The party should specifically mention the total no. of audited entities (with name &amp; phone No., FAX no., email id) under the control of the audited entities immediately after taking up of audit.</li> <li>➤ Date(s) of audit of Sub-division(s) to be intimated to headquarter well in advance.</li> </ul>
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**Sr. Audit Officer/AMG-II(C)**



**Deputy Accountant General/AMG-II**