

1. Shri Indranil Pal, Sr. AO	3. Shri Sumangal Debnath, AAO
2. Shri Sabyasachi Mahato, AAO	4. Shri Sripati Biswas, Ar.
1. Executive Officer, Midnapore Kharagpur Development Authority, Sahid Kshudiram Zilla Parikalpana Bhavan (2nd Floor) Zilla Parishad Complex, Paschim Medinipur, Pin-721101. (Financial audit from 2018-19 to 2021-22)	01.12.2022 to 28.12.2022 (19 days)
Duty at Headquarter from 29.12.2022	
Following information need to be in DSAR.	

<ul style="list-style-type: none"> ➤ In each step of audit the OIOS guidelines and procedures shall be followed. ➤ The audit should bring out a proposal of topic for holistic kind of audit (DCA, PA etc.) on the Department with justification thereof for incorporation in audit plan 2023-24. ➤ Beneficiary details including Bank Account No., IFS code of the bank account are to be checked in respect of all transactions initially failed but subsequently were successful during the audit period. ➤ The DSAR should contain brief description on purpose of functioning of the Audited entity and a separate para may be attempted commenting, how far the entity is fulfilling the purpose or is working keeping the purpose in view. 	<ul style="list-style-type: none"> ➤ Specific comments on extent of Internal Control and Internal Audit in respect of the audited entity. ➤ Information may be collected, and observation may be floated on beneficiary schemes in the line of approved guidelines, in case the unit executed/related to such schemes during the audit period. ➤ Party should not visit centres/sub centres/ subdivision other than specified one under any unit without approval of Headquarters. ➤ The party should specifically mention the total no. of audited entities (with name & phone No., FAX no., email id) under the control of the audited entities immediately after taking up of audit. ➤ Date(s) of audit of Sub-division(s) to be intimated to headquarter well in advance.
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Approved in e-office

Sr. Audit Officer/AMG-II(C)

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Deputy Accountant General/AMG-II

1. Shri Ram Shankar Singha, Sr. AO		3. Shri Sidiu Boipai, AAO	
2. Shri Ram Bharosh Upadhyay, AAO		4. Shri Amit Chowdhury, Sr. Ar.	
1.	Superintendent Engineer, South Circle, Housing Department, P-7& 8, C.I.T. Road, 1st Floor Kolkata -700014. (Compliance Audit - since period of last audit)	12.10.2022 to 01.11.2022 (10 days)	
2.	Commissioner, West Bengal Housing Board , Abasan, 105, S.N. Banerjee Road, Kolkata – 700014. (Compliance Audit - since period of last audit)	02.11.2022 to 04.11.2022 (03 days)	
In-house Training on 07.11.2022			
	Commissioner, West Bengal Housing Board, Abasan, 105, S.N. Banerjee Road, Kolkata – 700014. (Compliance Audit - since period of last audit)	09.11.2022 to 22.11.2022 (09 days)	
3.	Commissioner, West Bengal Housing Board, Abasan, 105, S.N. Banerjee Road, Kolkata – 700014. (Financial Audit for 2017-18)	23.11.2022 to 29.11.2022 (05 days)	
	Commissioner, West Bengal Housing Board, Abasan, 105, S.N. Banerjee Road, Kolkata – 700014. (Financial Audit for 2018-19)	30.11.2022 to 05.12.2022 (04 days)	
	Commissioner, West Bengal Housing Board, Abasan, 105, S.N. Banerjee Road, Kolkata – 700014. (Financial Audit for 2019-20)	06.12.2022 to 08.12.2022 (03 days)	
	Commissioner, West Bengal Housing Board, Abasan, 105, S.N. Banerjee Road, Kolkata – 700014. (Financial Audit for 2020-21)	09.12.2022 to 13.12.2022 (03 days)	
4.	Executive Officer, Digha-Sankarpur Development Authority, P.O.- Digha New Township, P.S. - Digha, Dist Purba Medinipur, Pin-721463. (Financial Audit for 2020-21)	14.12.2022 to 20.12.2022 (05 days)	
HQ duty on 21.12.2022 for submission of FA reports of 2020-21(DSDA)			
5.	West Bengal Tourism Development Corporation Limited, Udayachal Tourist lodge (1st Floor), DG Block, Sector-II, Kolkata-700091. (Financial Audit for 2020-21)	22.12.2022 to 30.12.2022 (06 days)	
Duty at Headquarter from 02.01.2023			
Following information need to be incorporated with IR/SAR failing of which IR/SAR will not be accepted:			

<ul style="list-style-type: none"> ➤ In each step of audit the OIOS guidelines and procedures shall be followed. ➤ The audit should bring out a proposal of topic for holistic kind of audit (DCA, PA etc.) on the Department with justification thereof for incorporation in audit plan 2023-24. ➤ Beneficiary details including Bank Account No., IFS code of the bank account are to be checked in respect of all transactions initially failed but subsequently were successful during the audit period. ➤ The IR/SAR should contain brief description on purpose of functioning of the Audited entity and a separate para may be attempted commenting, how far the entity is fulfilling the purpose or is working keeping the purpose in view. 	<ul style="list-style-type: none"> ➤ Specific comments on extent of Internal Control and Internal Audit in respect of the audited entity. ➤ Information may be collected, and observation may be floated on beneficiary schemes in the line of approved guidelines, in case the unit executed/related to such schemes during the audit period. ➤ Party should not visit centres/sub centres/ subdivision other than specified one under any unit without approval of Headquarters. ➤ The party should specifically mention the total no. of audited entities (with name & phone No., FAX no., email id) under the control of the audited entities immediately after taking up of audit. ➤ Date(s) of audit of Sub-division(s) to be intimated to headquarter well in advance.
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Sr. Audit Officer/AMG-II(C)

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Deputy Accountant General/AMG-II

Revised Tour Programme of AMG-II Inspection P:

r 3rd Qtr. of 2022-23

1. Shri Rajeev Ranjan Akant, Sr. AO	3. Shri Ajay Kumar Samajder, Supervisor
2. Shri Mithilesh Kumar, AAO	4. Shri Milan Kumar Das, AS

1.	Asansol Durgapur Development Authority, 1st Administrative Building, City Center, Durgapur - 713216. & Vivekananda Sarani (Senraleigh Road), Near Kalyanpur Housing More, Asansol, Pin-713305 (Financial Audit for 2016-17)	12.10.2022 to 18.10.2022 (05 days)
	Asansol Durgapur Development Authority, (Financial Audit for 2017-18)	19.10.2022 to 28.10.2022 (04 days)
	Asansol Durgapur Development Authority, (Financial Audit for 2018-19)	01.11.2022 to 04.11.2022 (04 days)
In-house Training on 07.11.2022		
	Asansol Durgapur Development Authority, (Financial Audit for 2019-20)	09.11.2022 to 14.11.2022 (04 days)
	Asansol Durgapur Development Authority, (Financial Audit for 2020-21)	16.11.2022 to 21.11.2022 (04 days)
	Asansol Durgapur Development Authority, (Financial Audit for 2021-22)	22.11.2022 to 25.11.2022 (04 days)
	Asansol Durgapur Development Authority, 1st Administrative Building, City Center, Durgapur - 713216. (Compliance Audit - period from 04/2021 to 03/2022)	28.11.2022 to 12.12.2022 (11 days)
2.	Tarapith Rampurhat Development Authority, Tarapith, Atla More, Birbhum, Pin-731233. (CA was stalled in view of FA Unit.) (Compliance Audit - since period of last audit)	13.12.2022 to 16.12.2022 (04 days)
	Tarapith Rampurhat Development Authority, (Financial Audit for 2015-16)	19.12.2022 to 23.12.2022 (05 days)
	Tarapith Rampurhat Development Authority, (Financial Audit for 2016-17)	27.12.2022 to 29.12.2022 (03 days)
HQ duty from 30.12.2022 to 03.01.2023 for submission of FA reports of 2015-16 & 2016-17 and Monthly review with GO (03.01.2023)		
Transit to Tarapith on 04.01.2023		
	Tarapith Rampurhat Development Authority, (Financial Audit for 2017-18)	05.01.2023 to 9.01.2023 (03 days)
	Tarapith Rampurhat Development Authority, (Financial Audit for 2018-19)	10.01.2023 to 13.01.2023 (03 days)
	Tarapith Rampurhat Development Authority, (Financial Audit for 2019-20)	16.01.2023 to 18.01.2023 (03 days)
	Tarapith Rampurhat Development Authority, Tarapith, Atla More, Birbhum, Pin-731233 (Compliance Audit - since period of last audit)	19.01.2023 to 31.01.2023 (06 days)
Transit to Kolkata on 01.02.2023		
Duty at Headquarter from 02.02.2023		
Following information need to be incorporated with IR/SAR failing of which IR/SAR will not be accepted:		

<ul style="list-style-type: none"> ➤ In each step of audit the OIOS guidelines and procedures shall be followed. ➤ The audit should bring out a proposal of topic for holistic kind of audit (DCA, PA etc.) on the Department with justification thereof for incorporation in audit plan 2023-24. ➤ Beneficiary details including Bank Account No., IFS code of the bank account are to be checked in respect of all transactions initially failed but subsequently were successful during the audit period. ➤ The IR/SAR should contain brief description on purpose of functioning of the Audited entity and a separate para may be attempted commenting, how far the entity is fulfilling the purpose or is working keeping the purpose in view. 	<ul style="list-style-type: none"> ➤ Specific comments on extent of Internal Control and Internal Audit in respect of the audited entity. ➤ Information may be collected, and observation may be floated on beneficiary schemes in the line of approved guidelines, in case the unit executed/related to such schemes during the audit period. ➤ Party should not visit centres/sub centres/ subdivision other than specified one under any unit without approval of Headquarters. ➤ The party should specifically mention the total no. of audited entities (with name & phone No., FAX no., email id) under the control of the audited entities immediately after taking up of audit. ➤ Date(s) of audit of Sub-division(s) to be intimated to headquarter well in advance.
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Sr. Audit Officer/AMG-II(C)

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Deputy Accountant General/AMG-II

**Revised Tour Programme of AMG-II (Non-LAD) Sp
2022-23**

No. I for 3rd Qtr. of

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1. Shri Rahul Barua, Sr. AO (Partial supervision)	4. Shri. Alope Pramanik, AS
2. Shri Kulpati Chik Baraik, AAO	5. Shri Hardeo Lal Sharma, Sr. Ar.
3. Shri Shyam Anand, AAO (w.e.f. 07.12.2022)	

Duty at Headquarter on 18.11.2022


1.	The Estate Manager, Kalyani, Urban Development & Municipal Affairs Department, D.C. Building, Kalyani, Nadia, PIN-741235. {Proforma Audit from 2012-13 to 2020-21 (09 years)}	21.11.2022 to 16.12.2022 (20 days)
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Duty at Headquarter from 19.12.2022

Following information need to be in DSAR.

<ul style="list-style-type: none"> ➤ In each step of audit the OIOS guidelines and procedures shall be followed. ➤ The audit should bring out a proposal of topic for holistic kind of audit (DCA, PA etc.) on the Department with justification thereof for incorporation in audit plan 2023-24. ➤ Beneficiary details including Bank Account No., IFS code of the bank account are to be checked in respect of all transactions initially failed but subsequently were successful during the audit period. ➤ The DSAR should contain brief description on purpose of functioning of the Audited entity and a separate para may be attempted commenting, how far the entity is fulfilling the purpose or is working keeping the purpose in view. 	<ul style="list-style-type: none"> ➤ Specific comments on extent of Internal Control and Internal Audit in respect of the audited entity. ➤ Information may be collected, and observation may be floated on beneficiary schemes in the line of approved guidelines, in case the unit executed/related to such schemes during the audit period. ➤ Party should not visit centres/sub centres/ subdivision other than specified one under any unit without approval of Headquarters. ➤ The party should specifically mention the total no. of audited entities (with name & phone No., FAX no., email id) under the control of the audited entities immediately after taking up of audit. ➤ Date(s) of audit of Sub-division(s) to be intimated to headquarter well in advance.
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Sr. Audit Officer/AMG-II(C)


Deputy Accountant General/AMG-II

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Tour Programme of AMG-II (Non-LAD) Special Party No. II for 3rd Qtr. of 2022-23

1. Smt. Manima Moktan, Sr. AO (Partial supervision, to attend Head Qtrs. on 08.12.22, 12.12.22, 14.12.22, 16.12.22, 20.12.22 and 22.12.22)	3. Jb. Kamar Ali Khan, AS
2. Shri Dipak Chowdhury, AAO (Shri Chowdhury will report to ECPA/AMG-II HQs for annotation of DCA of LPP under intimation to AMG-II/Co-ordination section).	4. Shri Sushen Kumar Biswas, AS

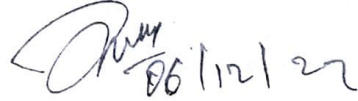
1.	Secretary, Shishu Kishore Academy, Rabindra Sadan, 2nd floor, Herasim Lebedev Sarani, Kol-700071. {Accounts audit from 2010-11 to 2017-18 (08 years) and compliance audit from 2010-11 to 2021-22}	28.11.2022 to 29.12.2022 (24 days)
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Duty at Headquarter from 30.12.2022

Following information need to be incorporated with IR/SAR failing of which IR will not be accepted:

<ul style="list-style-type: none">➤ In each step of audit the OIOS guidelines and procedures shall be followed.➤ The audit should bring out a proposal of topic for holistic kind of audit (DCA, PA etc.) on the Department with justification thereof for incorporation in audit plan 2023-24.➤ Beneficiary details including Bank Account No., IFS code of the bank account are to be checked in respect of all transactions initially failed but subsequently were successful during the audit period.➤ The IR should contain brief description on purpose of functioning of the Audited entity and a separate para may be attempted commenting, how far the entity is fulfilling the purpose or is working keeping the purpose in view.	<ul style="list-style-type: none">➤ Specific comments on extent of Internal Control and Internal Audit in respect of the audited entity.➤ Information may be collected, and observation may be floated on beneficiary schemes in the line of approved guidelines, in case the unit executed/related to such schemes during the audit period.➤ Party should not visit centres/sub centres/ subdivision other than specified one under any unit without approval of Headquarters.➤ The party should specifically mention the total no. of audited entities (with name & phone No., FAX no., email id) under the control of the audited entities immediately after taking up of audit.➤ Date(s) of audit of Sub-division(s) to be intimated to headquarter well in advance.
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Sr. Audit Officer/AMG-II(C)


Deputy Accountant General/AMG-II

Revised Tour Programme of AMG-II Inspection Party No. I for

22-23

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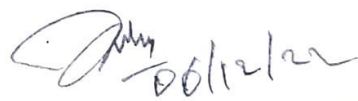
1. Shri Karunakar Sahoo, Sr. AO	3. Shri Samir Monda. (bc)
2. Shri Ram Kumar Pandit, AAO	4. Shri Subrata Kr. Roy, Sr. Ar.

1.	Sub-Divisional Information & Cultural Officer, Bidhannagar, N 24 Pgns, Sub-Divisional Administrative Building, 3rd Floor, CJ4, Sector-II, Salt lake, Kol-700091. (Compliance Audit - since period of last audit)	12.10.2022 to 19.10.2022 (06 days)
2.	Sub-Divisional Information & Cultural Officer, Katwa, Purba Bardhaman, Madhabitola, Katwa, Dist. Purba Bardhaman, PIN-713130 (Compliance Audit- period from 04/1996 to 03/2022)	20.10.2022 to 04.11.2022 (07 days)
In-house Training on 07.11.2022		
Transit to Malda on 08.11.2022		
3.	District Information & Cultural Officer, Malda, Netaji Commercial Market, Malda, PIN-732101 (Compliance Audit - period from 04/2016 to 03/2022)	09.11.2022 to 23.11.2022 (10 days)
4.	District Information & Cultural Officer, Uttar Dinajpur, Karnajora, Raiganj, Uttar Dinajpur, Pin-733130. (Compliance Audit - period from 04/2021 to 03/2022)	24.11.2022 to 07.12.2022 (10 days)
5.	Sub-Divisional Information & Cultural Officer, Siliguri, Darjeeling, Moinak Tourist lodge annex Building, Mallaguri, PS Pradhannagar, DT Darjeeling, PIN 734003 (Compliance Audit - period from 04/2021 to 03/2022)	08.12.2022 to 14.12.2022 (05 days)
6.	A D of I, Darjeeling at Siliguri including D.D. of I, Sachin Sarkar Sarani, Court More, Dinabandhu Mancha, Siliguri - 734001. (Compliance Audit - since period of last audit)	15.12.2022 to 21.12.2022 (05 days)
7.	District Information & Cultural Office, Alipurduar, Suryanagar (Rabindra Mancha), Alipurduar, Dist- Alipurduar, Pin-736121 (Compliance Audit - since period of last audit)	22.12.2022 to 28.12.2022 (05 days)
Transit to Kolkata on 29.12.2022		
Duty at Headquarter from 30.12.2022		
Following information need to be incorporated with IR failing of which IR will not be accepted:		

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Sr. Audit Officer/AMG-II(C)



Deputy Accountant General/AMG-II

Revised Tour Programme of AMG-II Inspection Party No. III for 3rd Qtr. of 2022

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1. Shri Manoj Kumar, Sr. AO	3. Shri Sailendra Nath Biswas, AS
2. Shri Arbind Kumar, AAO	4. Shri Achintya Kumar Sarkar, AS
1. Administrative Officer, Sisir Manch, 1/1 A.J.C. Bose Rd, Kolkata-700020. (Compliance Audit - since period of last audit)	
12.10.2022 to 19.10.2022 (06 days)	
2. Sub-Divisional Information & Cultural Officer, Durgapur, Paschim Bardhaman, City Centre, Durgapur, Burdwan, PIN-713216. (Compliance Audit - period from 04/2021 to 03/2022)	
20.10.2022 to 04.11.2022 (07 days)	
In-house Training on 07.11.2022	
Transit to Asansol on 08.11.2022	
3. District Information & Cultural Officer, Paschim Bardhaman, Ashoka Mansion, 2nd floor, Opp. Police line, Burnpur Road, Asansol, Paschim Bardhaman. Pin- 713304. (Compliance Audit - period from 04/2021 to 03/2022)	
09.11.2022 to 23.11.2022 (10 days)	
4. Sub-Divisional Information & Cultural Officer, Khatra, Bankura, Gurusadai Mancha, Khatra, Bankura – 722140. (Compliance Audit - period from 04/2004 to 03/2022)	
24.11.2022 to 02.12.2022 (07 days)	
Transit to Darjeeling on 03.12.2022	
5. Nepali Translator, Darjeeling, Darjeeling Ho, Darjiling, Pin-734101. (Compliance Audit - period from 04/1995 to 03/2022)	
05.12.2022 to 08.12.2022 (04 days)	
6. Dy. Director of Information, Darjeeling, Old Secretariat Building, Bishop Eric Benzamin Tamang Road, P.O. & District Darjeeling, 734101 (Compliance Audit - period from 04/1999 to 03/2022)	
09.12.2022 to 14.12.2022 (04 days)	
Transit to Kolkata on 15.12.2022	
7. Director, Institute of Local Government & Urban Studies, Kolkata, HCF9+FCC, HC Block, Sector III, P.O.- I.B.Market, Bidhannagar, Kolkata, West Bengal 700106. (Compliance Audit - since period of last audit)	
16.12.2022 to 21.12.2022 (04 days)	
Duty at Headquarter on 22.12.2022	

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Sr. Audit Officer/AMG-II(C)

06/12/22

Deputy Accountant General/AMG-II