



PAG (Au)/AP/AMG-I/Co-ordn./Programming/2024-25/ 01

Date: 08-04-2024

Tour Programme No-01

The following field audit parties are entrusted with Compliance Audit for the offices as given below.

S.No	Audit Party No	Name of the party members (Sri)	Description/Office	Dates of Visit	No of Working days
1	FAP-22	1. V Nagaraju, SAO 2. A Shiva Prasad, AAO 3. N Chandrahas Reddy, AAO	Transit to Kurnool on 17.04.2024		
			O/o District Sports Authority, Kurnool	18.04.2024 to 25.04.2024	07 days
			Transit to Vijayawada on 26.04.2024		
2	FAP-02	1. B.V.S.D Sai Prasad, SAO 2. V.S. Somayajulu, AAO 3. Sikendra Kumar, AAO 4. Naveen Boora, AAO	Transit to Kakinada on 15.04.2024		
			O/o DMHO Kakinada (along with 10 PHCs)	16.04.2024 to 17.05.2024	25 days
			Transit to Vijayawada on 18.05.2024		
3	FAP-12	1. A Rajanikanth, SAO 2. B Raghavendra, AAO 3. Sudarshan Ram, AAO	Zilla Grandhalaya Samstha, Eluru	15.04.2024 to 23.04.2024	07 days
4	FAP-05	1. I.L.N.Swamulu, SAO 2. Mortha Arish, AAO 3. M Charan raj, AAO 4. Gaurav kumar Singh, AAO	Transit to Chittoor on 15.04.2024		
			APVVP , Chittoor	16.04.2024 to 27.04.2024	10 days
			Transit to Vijayawada on 28.04.2024		
5	FAP-24	1. B Nagalakshmaiah, SAO 2. P Vidyasagar, AAO 3. Dinesh Chand Mahawar, AAO 4. K Anil Kumar, AAO	Transit to Kadapa on 15.04.2024		
			Yogivemana University, kadapa	16.04.2024 to 09.05.2024	20 days
			Transit to Vijayawada on 10.05.2024		

6	FAP-15	1. K Sridhar, SAO 2. M Suresh kanth, AAO 3. Athuluri Sai harish, AAO 4. Tushar Soni, AAO	Transit to Nellore on 15.04.2024		
			District Sports Authority, Nellore	16.04.2024 to 24.04.2024	07 days
			Transit to Kadapa on 25.04.2024		
			Y.S.R. Sports School, kadapa	26.04.2024 to 03.05.2024	07 days
7	FAP-18	1. D. Murali Krishna, SAO 2. M Gavara raj, AAO 3. Ashish Rathee, AAO* 4. Arpit Jain, AAO*	Transit to Vijayawada on 04.05.2024		
			In Continuation of previous tour programme dated 28.03.2024		
			District Women and Child Welfare and Empowerment office, Srikakulam	12.04.2024 to 27.04.2024	12 days
			Transit to Vijayawada on 28.04.2024		

***Sri Ashish Rathee, AAO & Sri Arpit Jain, AAO may avail transit on 11.04.2024 and instructed to report at Srikakulam on 12.04.2024.**

Closed Holidays in AP

In April => 13,14, 17, 21, 28

In May => 05,11,12,13*(Election Voting Day).

Instructions:

1. Audit Party is directed to comply with the instructions communicated vide Circular dated.23.08.2018.
2. Audit Parties are requested to collect Audit Universe and DDO codes of the offices/units under each department and submit to coordination section after completion of each office.
3. Parties should collect PMVs, Press Clippings, Latest GOs and any other related information from the concerned Editing Sections.
4. Parties should collect and review the replies of old outstanding paras to avoid accumulation of arrears.
5. Any holiday in addition to mentioned tour programme is to be adjusted within allotted period. No extension will be granted in tour programme on ground of leave availed by the party members.
6. The Inspection report shall be finalized on the last day of the Audit and to be submitted to the Headquarters for vetting within three days for offices situated at Headquarters and five days for other offices.
7. Audit team may use only official email for communication with the auditee unit. Use of OIOS is compulsory.
8. As per the Guidance Note No.225-09-PPG/2017, dt 23.08.17, the Party is directed to prepare Audit Design Matrix and Desk Review and submit the same to Group Officer well in time before embarking on Audit for a discussion for all Auditee units.

This is issued with the approval of Sr. DAG/AMG-I.

**MOHD FAKRUDDIN
Senior Audit Officer
AMG-I/Coordination**

To

1. The Individuals

2. SAO/IS Wing

3. SAO/Bills