



PAG(Au)/AP/AMG-I/Co-ordn./Programming/2024-25

Date:24-05-2024

### Revised Tour Programme

The following field audit parties are entrusted with Financial Audit for the Offices given below.

S.No	Audit Party No	Name of the party members (Sri)	Description/Office	Dates of Visit	No of Working days	Remarks
1	FAP-01	1. M Ramanamurthy, SAO (C) 2. Abhishek Anand, AAO (C) 3. Siyaram Meena, AAO(C)	O/o The Andhra Pradesh State Skill Development Corporation (APSSDC), Tadepalli. (Financial Audit for the year 2020-21)	16.05.2024 to 29.05.2024	10 Working Days	Previous Approved Tour Programme dated. 15.05.2024 from 16.05.2024 to 23.05.2024 (06 working days)
2	FAP-11	1. M Srinanda, SAO(C) 2. Amit Sharma, AAO(C)	O/o ABCNEXT (India) Private Limited, Vijayawada (Financial Audit for the year 2022-23)	27.05.2024	01 Working Day	Records will be produced for verification at A.G. Office

### Closed Holidays in AP

In May =>18, 19, 25, 26.

### **Instructions:**

1. Audit Party is directed to comply with the instructions communicated vide Circular dated.23.08.2018.
2. Audit Parties are requested to collect Audit Universe & DDO Codes of the offices/units under each department and submit them to coordination section after completion of audit of each office.
3. Parties should collect PMVs, Press Clippings, Latest GOs and any other related information from the concerned Editing Sections.
4. Parties should collect and review the replies of old outstanding paras to avoid accumulation of arrears.
5. Any holiday in addition to the mentioned tour programme is to be adjusted within the allotted period. No extension will be granted in tour programme on ground of leave availed by the party members.

6. The Inspection report shall be finalized on the last day of the Audit and to be submitted to Headquarters for vetting within three days for offices situated at Headquarters and five days for other offices.

7. Audit team may use only official email for communication with the auditee unit. Use of OIOS is compulsory.

8. As per the Guidance Note No.225-09-PPG/2017, dt 23.08.17, the Party is directed to prepare Audit Design Matrix and Desk Review and submit the same to Group Officer well in time before embarking on Audit for a discussion for all Auditee units.

**This is issued with the approval of Sr. DAG/AMG-I.**

**MOHAMMED FAKRUDDIN**  
**Senior Audit Officer**  
**AMG-I/Coordination**

To

1. The Individuals

2. SAO/IS Wing

3. SAO/Bills