



PAG (Au)/AP/AMG-I/Co-ordn./Programming/2024-25/

Date: 12-11-2024

### **Revised Tour Programme**

The field audit party FAP-15 headed by Sri K Sridhar, SAO\* along with Sri Lalitya Parashar, AAO\*\* is entrusted with collecting information from Sri Venkateswara University (SVU), Tirupati regarding PDPs related to 'Non-transfer of NPS contributions of employees to NSDL record keeping agency' as shown below:

Description/Office	Previous Dates of Audit	Revised Dates of Visit	Remarks
Transit to Tirupati on 20.10.2024			
O/o Registrar, Sri Venkateswara University (SVU), Tirupati	21.10.2024 to 26.10.2024 (6 Working Days)	21.10.2024 to 06.11.2024 (13 Working days)	Previous approved Tour Program dated.19.10.2024
Transit to Vijayawada on 07.11.2024			

### **Closed Holidays in AP**

In October =>27, 31.

In November =>01 (Local Holiday for SVU), 03.

**\*As per approved tour program dated.19.10.2024, Sri K Sridhar, SAO has visited Chittoor for conducting joint physical verification of 108&104 Ambulances by availing NTD to Chittoor from Tirupati & vice-versa on 27.10.2024.**

**\*\* Sri Lalitya Parashar, AAO is with the team FAP-15 from 21.10.2024 to 25.10.2024 (05 working days) and availed transit to Vijayawada from Tirupati on 26.10.2024.**

### **Instructions:**

1. Audit Party is directed to comply with the instructions communicated vide Circular dated.23.08.2018.
2. Audit Parties are requested to collect Audit Universe & DDO Codes of the offices/units under each department and submit them to coordination section after completion of audit of each office.
3. Parties should collect PMVs, Press Clippings, Latest GOs and any

other related information from the concerned Editing Sections.

4. Parties should collect and review the replies of old outstanding paras to avoid accumulation of arrears.

5. Any holiday in addition to the mentioned tour programme is to be adjusted within the allotted period. No extension will be granted in tourprogramme on ground of leave availed by the party members.

6. The Inspection report shall be finalized on the last day of the Audit and to be submitted to Headquarters for vetting within three days for offices situated at Headquarters and five days for other offices.

7. Audit team may use only official email for communication with the auditee unit. Use of OIOS is compulsory.

8. As per the Guidance Note No.225-09-PPG/2017, dt 23.08.17, the Party is directed to prepare Audit Design Matrix and Desk Review and submit the same to Group Officer well in time before embarking on Audit for a discussion for all Auditee units.

**This is issued with the approval of Sr. DAG/AMG-I.**

**MOHAMMED FAKRUDDIN**  
**Senior Audit Officer**  
**AMG-I/Coordination**

To

1. The Individuals  
SAO/Bills

2. SAO/IS Wing

3.