

## O.C.S.(PENSION) FORM-H

[See Rule 72(2)(b)&72(3)]

INFORMATION TO THE MEMBER/MEMBERS OF THE FAMILY OF THE DECEASED  
GOVERNMENT SERVANT FOR GRANT OF FAMILY PENSION AND DEATH GRATUITY  
(WHERE VALID NOMINATION EXISTS/WHERE VALID NOMINATION DOES NOT EXIST).

Name of Office / Department \_\_\_\_\_

Letter No. \_\_\_\_\_ Dt. \_\_\_\_\_

To

\_\_\_\_\_

\_\_\_\_\_

Subject –Payment of Family Pension and Death Gratuity in respect of late  
Shri/Smt. \_\_\_\_\_.

Sir/Madam,

- (i) I am directed to state that in terms of the nomination made by Late Shri/Smt. \_\_\_\_\_ (designation) in the Office/Department of \_\_\_\_\_, death gratuity is payable to his/her nominee(s) a copy of the said nomination is enclosed herewith.
- (ii) I am directed to state that no nomination has been made by Late Shri/Smt. \_\_\_\_\_ (designation) in the Office/Department of \_\_\_\_\_ / the nomination though made either does not subsist or found to be invalid. The death gratuity is payable to following family members in equal shares as per Rule-49 of the Odisha Civil Service Pension Rules, 1992 as per Legal heir successor CH.
- (a) Wife/Husband including judicially separated wife/husband.  
(b) Sons including step Sons and adopted sons.  
(c) Unmarried daughters including step daughters and adopted daughters.
- (iii) (iii) In the event of there being no surviving member of the family as indicated above, the gratuity will be payable to the following members of the family in equal shares: as per Legal heir successor CH.
- (a) Widowed daughters including step daughters and adopted daughters.  
(b) Father including adoptive father in case of individuals whose personal law permits adoption.  
(c) Mother including adoptive mother in case of individuals whose personal law permits adoption.  
(d) Brothers below the age of eighteen years including step brothers and unmarried or widowed sisters including step sisters.  
(e) Married daughters and Children of a pre-deceased son.  
(f) Children born out of void wedlock.

(iv) Family Pension payable to widow/ widower/Children including disabled son/disabled daughter/disabled widowed/disabled divorced daughters/Un-married/widowed/divorced daughters/ Father/ Mother (strike out whichever is not applicable).

(v) It is requested that claim for the grant of gratuity may be submitted in the enclosed OCS (Pension) Form J and claim for family pension in OCS (Pension)Form Kas soon as possible.

Yours faithfully,

Head of Office

**N.B. :- Strikeout which is not applicable before sending the letter.**