

O.C.S (PENSION) FORM-A

(see Rule 57 (2))

(Information on list of employees due to retire in the succeeding calendar year)

List of Government servants employed in the Office/Department _____ who are due to retire by the end of 31st December of the succeeding calendar year.

Sl. No	Name of the Government Servant	Designation	Date of Birth (dd/mm/yyyy)	Date of super-annuation (dd/mm/yyyy)	GPF Account Number	Whether action for processing of pension paper initiated in advance as per Rule. (Yes/No)
(1)	(2)	(3)	(4)	(5)	(6)	(7)

(The List is to be sent by 31st of July each year by the Head of Office to the Accountant General, Odisha, Bhubaneswar, Appointing Authority/Administrative Department concerned/ Director of Treasuries & Inspection, Odisha, Bhubaneswar/ Estate Officer (if the Government Servant is allotted a Government Accommodation).

Signature of the Head of Office