

कार्यालय महालेखाकार (लेखा एवं हकदारी), उत्तराखण्ड
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O.O No.42/Admn-II/AUUK(A&E)/P.Return/2023-24/I/449708/2023
Date:24-11-2023

OFFICE ORDER

As per Rule-18 of CCS (conduct) Rules 1964, every Government servant has to submit an annual return giving full particulars of immovable property inherited /owned / acquired/ held by him on lease or mortgage either in his own name or in the name of any member of his family or in the name of any other person.

Hence a ll Officers and officials of DA's cadre are directed to furnish their return as on 31st December 2023 in the enclosed proforma to this office latest by 31st January 2024.

केन्द्रीय सिविल सेवा (आचरण) नियमावली के नियम 18 के अन्तर्गत समूह 'अ' एवं समूह 'ब' अधिकारियों को प्रत्येक वर्ष 31 दिसम्बर, तक का अपने तथा परिवार के सदस्यों के स्वामित्व में क्रय किये गये/पैतृक प्राप्त अचल सम्पत्ति का वार्षिक विवरण निर्धारित प्रपत्र में भरा जाना है।

अतः खण्डीय लेखाकार संवर्ग के समस्त अधिकारियों एवं कार्मिकों को निर्देशित किया जाता है की वह वांछित विवरण पूर्व निर्धारित प्रपत्र में भर कर 31जनवरी,2024 तक इस कार्यालय में प्रस्तुत करें।

Encl:Proforma

Sr.Accounts

Officer/Admn-II

No. 42/Admn-II (A&E)/AGUK/P.Return/2023-24/

Dated: 24-11-2023

Copy for information to:-

1. All Sr.Divisional Accounts Officers / Divisional Accountant-I /Divisional Accountant-II / Divisional Accountant through Office website.
2. Data Manager ITSG for uploading on office website under DA's Corner.

Sr.Accounts Officer/Admn-II

STATEMENT OF IMMOVABLE PROPERTY FOR THE YEAR ENDING 31ST DECEMBER, 2023

1. Name of the officer/official in full and service to which the officer/official belongs :
2. Present post held :
3. Present pay :

Name of the Distt./Sub-Division, Taluka and Village in which property is situated	Name & Details of Property and cost of construction/acquirement and year when purchased			If not in own name, state in whose name held and his/her relationship to the Govt. servant	How acquired whether by purchase lease**, mortgage, inheritance gift or otherwise, with date of acquisition and name with details of person/persons from whom acquired	Annual income from the Property	Remarks
	Housing and other Buildings	Lands	*Present Value				
1	2	3	4	5	6	7	8

Signature:

.....

Date:

.....

NOTES:

1. *In case where it is not possible to assess the value accurately the approximately value in relation to present conditions may be indicated.
2. ** Includes short term lease also.
3. The declaration form is required to be filled in and submitted under rule 15(3) of the Central Civil Services (Conduct) Rules, 1955 [now rule 18(1) of the CCS (Conduct) Rules, 1964] on the first appointment to the service and thereafter at the interval of every twelve months giving particulars of all immovable property, acquired or inherited by him/her or held by him/her on lease or mortgage, either in his/her own name or in the name of any members of his/her on lease or mortgage person dependent on Government servant.
4. The wording 'no change' or 'no addition' or 'as in the previous year' should be avoided and full details provided.
5. The columns should be filled up neatly in capital letters.