

Revised Tour Programme of AMG-II Inspection Party No. I for 4th Quarter of 2024-25

1. Mr. Jaydip Narayan Chakrabarti, SAO	3. Mr. Bipul Mallick, AAO
2. Mr. Prabir Dey, SAO (w.e.f. 07.01.2025)	4. Mr. Dipak Chowdhury, AAO (w.e.f. 07.01.2025) 5. Mr. Rahul Kumar, AAO

Duty at HQ from 01.01.2025 to 02.01.2024 for desk and Quarterly meeting with Pr.AG on 03.01.2025

1.	West Bengal Industrial Development Corporation Limited, "Protiti" 23, Abanindranath Thakur Sarani, (Camac Street), Ground Floor Kolkata - 700017 (Compliance Audit period from 04/2023 to 03/2024)	06.01.2025 to 17.01.2025 (10 days)
2.	West Bengal State Forest Development Agency, Aranya Bhawan, Block LA 10A, Salt Lake City, Sector-III, Kolkata – 700106. (Financial Audit for 2023-24)	20.01.2025 to 30.01.2025 (08 days)
3.	West Bengal Industrial Infrastructure Development Corporation, Block - DJ, Plot no. - 10, Sector - II, Salt Lake, Kolkata - 700091 (Compliance Audit period from 04/2023 to 03/2024)	31.01.2025 to 21.02.2025 (13 days)

Duty at Headquarter from 24.02.2025

Following information need to be incorporated with IR failing of which IR will not be accepted:

<ul style="list-style-type: none"> ➤ According to CAG officer order, commencing 1st April 2023, all teams were to carry out audit through OIOS. All audit related work like processing DP, sending report to be done through OIOS. ➤ The teams should mention Audit Assignment No and audit Product No generated in OIOS in the file. The teams should take care to complete all the steps in OIOS before closing the OIOS assignment. In each step of audit the OIOS guidelines and procedures shall be followed. ➤ The IR should contain brief description on purpose of functioning of the Audited entity whether the entity is fulfilling the purpose or is working keeping the purpose in view. ➤ The team should check the objectives of the auditee unit and also note the change in scope in responsibilities of the audited unit. Thereafter, a note on the changed scope of responsibility and performance of the audited entity may be reported. ➤ The team should check the schemes/ expenditures incurred and from the list select the expenditures for detailed audit. ➤ Specific comments on extent of Internal Control and Internal Audit in respect of the audited entity. 	<ul style="list-style-type: none"> ➤ Information may be collected, and observation may be floated on beneficiary schemes in the line of approved guidelines, in case the unit executed/related to such schemes during the audit period. ➤ Party should visit centers/sub centers/ subdivision other than specified one under only with approval of Headquarters. ➤ The team should check the outstanding paras and pursue for reply to the paras outstanding. Based on the merit of the reply, team should recommend settling of the paras with justification. ➤ Teams should update the outstanding paras and include in the present IR wherever feasible and settle the outstanding paras/ IR. ➤ The audit should bring out a proposal of topic for DCA / PA on the Department for incorporation in audit plan 2024-25. ➤ Beneficiary details including Bank Account No., IFS code of the bank account are to be checked in respect of all transactions initially failed but subsequently were successful during the audit period.
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*** As directed by DAG/AMG-II, all FAP team members have to attend Headquarter on all State Government Holidays.**



Senior Audit Officer/AMG-II (C)

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Deputy Accountant General/AMG-II

Revised Tour Programme of AMG-II Inspection Party No. II for 4th Quarter of 2024-25

1. Mr. Karunakar Sahoo, SAO	3. Mr. Sidiu Boipai, AAO
2. Mr. Kamal Kumar Gupta, AAO (w.e.f. 07.01.2025)	4. Mr. Shyam Anand, AAO
	5. Mr. Shiv Prakash Gupta, AAO

Duty at HQ from 01.01.2025 to 02.01.2024 for desk and Quarterly meeting with Pr.AG on 03.01.2025

1.	Principal Secretary, Department of M.S. & M.E. & Textiles, Shilpa Sadan, 5th Floor, 4 No. Abanindranath Tagore Sarani (Camac Street), Kolkata-700016. (Compliance Audit period from 04/2023 to 03/2024)	06.01.2025 to 27.01.2025 (15 days)
2.	West Bengal Trade Promotion Organisation, "PROTITI" 23, Abanindranath Tagore Sarani, (Camac Street), Kolkata-700017 (Compliance Audit period from 04/2023 to 03/2024)	28.01.01.2025 to 12.02.2025 (11 days)

Duty at Headquarter from 13.02.2025

Following information need to be incorporated with IR failing of which IR will not be accepted:

<ul style="list-style-type: none"> ➤ According to CAG officer order, commencing 1st April 2023, all teams were to carry out audit through OIOS. All audit related work like processing DP, sending report to be done through OIOS. ➤ The teams should mention Audit Assignment No and audit Product No generated in OIOS in the file. The teams should take care to complete all the steps in OIOS before closing the OIOS assignment. In each step of audit the OIOS guidelines and procedures shall be followed. ➤ The IR should contain brief description on purpose of functioning of the Audited entity whether the entity is fulfilling the purpose or is working keeping the purpose in view. ➤ The team should check the objectives of the auditee unit and also note the change in scope in responsibilities of the audited unit. Thereafter, a note on the changed scope of responsibility and performance of the audited entity may be reported. ➤ The team should check the schemes/ expenditures incurred and from the list select the expenditures for detailed audit. ➤ Specific comments on extent of Internal Control and Internal Audit in respect of the audited entity. 	<ul style="list-style-type: none"> ➤ Information may be collected, and observation may be floated on beneficiary schemes in the line of approved guidelines, in case the unit executed/related to such schemes during the audit period. ➤ Party should visit centers/sub centers/ subdivision other than specified one under only with approval of Headquarters. ➤ The team should check the outstanding paras and pursue for reply to the paras outstanding. Based on the merit of the reply, team should recommend settling of the paras with justification. ➤ Teams should update the outstanding paras and include in the present IR wherever feasible and settle the outstanding paras/ IR. ➤ The audit should bring out a proposal of topic for DCA / PA on the Department for incorporation in audit plan 2024-25. ➤ Beneficiary details including Bank Account No., IFS code of the bank account are to be checked in respect of all transactions initially failed but subsequently were successful during the audit period.
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Senior Audit Officer/AMG-II (C)

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Deputy Accountant General/AMG-II

Revised Tour Programme of AMG-II Inspection Party No. III for 4th Quarter of 2024-25

1. Mr. Manoj Kumar, SAO	3. Mr. Arbind Kumar, AAO
2. Mr. Anindya Mitra, AAO	4. Mr. Rajib Pandit, AAO

Team to prepare desk review of the Units and submit to DAG from 01.01.2025 to 02.01.2025 for approval and Quarterly Meeting with Pr.AG on 03.01.2025.		
1.	West Bengal Pollution Control Board, Paribesh Bhawan 10A, Block-LA, Sector-III Bidhannagar, Kolkata-700 106 (Compliance Audit period from 04/2023 to 03/2024)	06.01.2025 to 17.01.2025 (10 days)
2.	West Bengal State Council of Science & Technology, 26/B, DD Block, Behind ILS Hospital, City Centre I, Sector I, Salt Lake, Kolkata 700064 (Compliance Audit period from 04/2023 to 03/2024)	20.01.2025 to 05.02.2025 (11 days)
Duty at Headquarter from 06.02.2025		
Following information need to be incorporated with IR failing of which IR will not be accepted:		

<ul style="list-style-type: none"> ➤ According to CAG officer order, commencing 1st April 2023, all teams were to carry out audit through OIOS. All audit related work like processing DP, sending report to be done through OIOS. ➤ The teams should mention Audit Assignment No and audit Product No generated in OIOS in the file. The teams should take care to complete all the steps in OIOS before closing the OIOS assignment. In each step of audit the OIOS guidelines and procedures shall be followed. ➤ The IR should contain brief description on purpose of functioning of the Audited entity whether the entity is fulfilling the purpose or is working keeping the purpose in view. ➤ The team should check the objectives of the auditee unit and also note the change in scope in responsibilities of the audited unit. Thereafter, a note on the changed scope of responsibility and performance of the audited entity may be reported. ➤ The team should check the schemes/ expenditures incurred and from the list select the expenditures for detailed audit. ➤ Specific comments on extent of Internal Control and Internal Audit in respect of the audited entity. 	<ul style="list-style-type: none"> ➤ Information may be collected, and observation may be floated on beneficiary schemes in the line of approved guidelines, in case the unit executed/related to such schemes during the audit period. ➤ Party should visit centers/sub centers/ subdivision other than specified one under only with approval of Headquarters. ➤ The team should check the outstanding paras and pursue for reply to the paras outstanding. Based on the merit of the reply, team should recommend settling of the paras with justification. ➤ Teams should update the outstanding paras and include in the present IR wherever feasible and settle the outstanding paras/ IR. ➤ The audit should bring out a proposal of topic for DCA / PA on the Department for incorporation in audit plan 2024-25. ➤ Beneficiary details including Bank Account No., IFS code of the bank account are to be checked in respect of all transactions initially failed but subsequently were successful during the audit period.
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Senior Audit Officer/AMG-II (C)

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Deputy Accountant General/AMG-II

Revised Tour Programme of AMG-II Inspection Party No. IV for 4th Quarter of 2024-25

1. Mr. Barindra Lal Bose, SAO	3. Mr. Pradeep Kumar, AAO (up to 13.02.2025) Mr. Shyam Anand, AAO (w.e.f. 19.02.2025)
2. Mr. Soumen Sarkar, SAO (w.e.f. 07.01.2025)	4. Mr. Arindam Sarkar, A.S.

Team to prepare desk review of the Units and submit to DAG from 01.01.2025 to 02.01.2025 for approval and Quarterly Meeting with Pr.AG on 03.01.2025.

1.	Saraswaty Press Limited, 11, B T Road, Belghoria, Kolkata-700056. (Compliance Audit period from 04/2023 to 03/2024)	06.01.2025 to 17.01.2025 (10 days)
2.	West Bengal Forest Development Corporation Limited, Aranya Bikash, KB-19, Sector-III, Salt Lake City, Kolkata – 700106. (Financial Audit for 2023-24)	20.01.2025 to 30.01.2025 (08 days)
3.	West Bengal Textbook Corporation (P) Limited, 11, B T Road, Belghoria, Kolkata-700056. (Compliance Audit period from 04/2023 to 03/2024)	31.01.2025 to 13.02.2025 (10 days) O/o the WBTCCL follows the Central Government holidays and WBTCCL was open on 03.02.2025 & 13.02.2025.
4.	West Bengal Khadi & Village Industries Board, Hemanta Basu Khadi 'O' Gramin Shilpa Bhaban, 12, B.B.D. Bag (East), 2nd & 3rd Floor, Kolkata - 700 001 (Compliance Audit period from 04/2023 to 03/2024)	17.02.2025 to 03.03.2025 (10 days)

Duty at Headquarter from 04.03.2025

Following information need to be incorporated with IR failing of which IR/SAR will not be accepted:

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Senior Audit Officer/AMG-II (C)

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Deputy Accountant General/AMG-II

Revised Tour Programme of AMG-II Inspection Party No. V for 4th Quarter of 2024-25

1. Mr. Rishabendra Basu, SAO (w.e.f. 07.01.2025)	3. Mr. Samir Mondal, AAO
2. Mr. Vikash Kumar Shaw, AAO (w.e.f. 07.01.2025)	4. Mr. Hardeo Lal Sharma, Sr. Ar.

Team to prepare desk review of the Units and submit to DAG from 01.01.2025 to 02.01.2025 for approval and Quarterly Meeting with Pr.AG on 03.01.2025.

1.	National Iron & Steel Company (1984) Limited, 17, Radha Bazar Street, Kolkata - 700001 (Financial Audit for 2023-24)	06.01.2025 to 13.01.2025 (06 days)
2.	Krishna Silicate and Glass (1987) Limited, 17, Radha Bazar Street, Kolkata – 700 001. (Financial Audit for 2007-08)	14.01.2025 to 20.01.2025 (05 days)
3.	Biswa Bangla Marketing Corporation Limited, Karigari Bhawan, Room No. 009, B/7, Action Area III, Rajarhat, New Town, Kolkata, -700160 (Compliance Audit period from 04/2023 to 03/2024)	21.01.2025 to 05.02.2025 (10 days)

Duty at Headquarter from 05.02.2025 to 18.02.2025

4.	Compensatory Afforestation Fund Management and Planning Authority (CAMPA), Aranya Bhawan, LA-10A Block, Sector-III, Saltlake, Kolkata-700 106 (Financial Audit period for 2023-24)	19.02.2025 to 28.02.2025 (07 days)
5.	West Bengal Trade Promotion Organisation, “PROTITI” 23, Abanindranath Tagore Sarani (Camac Street), Kolkata-700017 (Financial Audit period for 2023-24)	03.03.2025 to 11.03.2025 (07 days)

Duty at Headquarter from 12.03.2025

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Senior Audit Officer/AMG-II (C)

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Deputy Accountant General/AMG-II

Revised Tour Programme of AMG-II for reviewing Fund/ Cash management

1. Mr. Manoj Kumar, SAO	3. Mr. Rajib Pandit, AAO
2. Mr. Mithilesh Kumar, AAO	4. Mr. Sushen Kumar Biswas, A.S.

Team to review Fund/ Cash management by the Auditee Units under Department of Forests. The team submit updated combined position of the observation to DAG for consideration.

Team to visit the following units: -

1.	West Bengal Forest Development Corporation Limited, KV-19, Salt Lake, Sector-III, Ground - Floor, Kolkata-700106	17.02.2025 to 21.02.2025 (05 days)
2.	West Bengal State Forest Development Agency, Aranya Bhavan, Block LA-10A, Sector- III, Salt Lake, Kolkata, West Bengal 700106	24.02.2025 to 27.02.2025 (03 days)
3.	Compensatory Afforestation Fund Management and Planning Authority, Aranya Bhawan, LA-10A Block, Sector-III, Salt Lake, Kolkata-700 106	28.02.2025 to 03.03.2025 (02 days)
4.	West Bengal Forest & Biodiversity Conservation Society /Japan International Cooperation Agency (JICA), Block- LB 2, Sector III, Salt Lake City, Near Water Tank No.16 Kolkata, West Bengal 700106	04.03.2025 to 06.03.2025 (03 days)
5.	West Bengal Zoo Authority, Aranya Bhawan, LA-10A Block, Sector-III, Salt Lake, Kol-700 106 Team to check fund management by units coming under administrative control of Zoo Authority viz. Alipore Zoological Garden.	07.03.2025 to 11.03.2025 (03 days)

Duty at Headquarter on 13.02.2025, 14.02.2025 and 26.02.2025



Senior Audit Officer/AMG-II (C)

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Deputy Accountant General/AMG-II

Office of the Principal Accountant General (Audit-II), West Bengal
CGO Complex (5th Floor), Block-DF, Sector-I, Salt Lake, Kolkata-700064.

The PA Team of Performance Audit on Coastal Development under All India Horizontal Audit on Blue Economy will be taken up by this office for the Audit Plan 2025-26. The AMG-II wing of this office has been entrusted to conduct the PA. Now the following two teams have been earmarked to conduct the PA.

Name of the officers (Mr.)	Place of new posting
1. Barindra Lal Bose, Sr. AO (comm.) 2. Dipak Chowdhury, AAO (Comm.) 3. Rahul Kumar, AAO 4. Arindam Sarkar, A.S.	PA-I (Nodal team)
1. Soumen Sarkar, Sr. AO (comm.) 2. Samir Mondal, AAO 3. Rajib Pandit, AAO 4. Sushen Kumar Biswas, Sr. Auditor	PA-II (Second team)

- a. The teams may take up pilot study after accomplishment of their ongoing assignment and
- b. Teams to submit the Draft Guidelines alongwith ADM and Note of Sampling (if any) by 28.3.2025 to DAG AMG-II for approval.
- c. Teams to collect the previous years report from SAO/AMG-II.
- d. Teams to meet DAG before taking up the Pilot Study.

As directed by DAG, The second team for PA on Coastal development may be deputed after the pilot study is completed.

This issues with the approval of DAG/AMG-II.



Senior Audit Officer/ AMG-II (C)

N.S. No. AMG-II/ Transfer Posting /2024-25/ 526

Dated: 18.02.2025

Copy to:

1. Sr. AO/AMG-II (HQ-II)
2. Persons concerned
3. File copy (One)