

Revised Tour Programme of AMG-II Inspection Party No. I for 4th Quarter of 2025-26

1. Mr. Jaydip Narayan Chakrabarti, SAO	3. Mr. Rajib Pandit, AAO
2. Mr. Biswajit Sarkar, AAO	4. Mr. Arindam Sarkar, A. S.

**Team to prepare desk review of the Units and submit to DAG between 26.12.2025 to 02.01.2026 for approval.
To attend Headquarters on 30.12.2025. for Quarterly Meeting with Pr.AG.**

Transit to Darjeeling on 04.01.2026

1.	Director, P.N.H.Z. Park, Darjeeling, Jawahar Parbat, Darjeeling, PIN-734101 Phone Numbers:-8159872316 / 03542253709, E-mail id- darjeelingzoo-cza@nic.in (Compliance Audit period from 04/2024 to 03/2025)	05.01.2026 to 16.01.2026 (09 days)
2.	Mathabhanga Additional Regional Transport Office, Malibagan, Mathabhanga, District- Cooch Behar, PIN- 736146 (Compliance Audit since inception till March, 2025)	19.01.2026 to 21.01.2026 (03 days)

Transit to Kolkata on 22.01.2026

Transit to Cooch Behar on 26.01.2026

	Mathabhanga Additional Regional Transport Office, Malibagan, Mathabhanga, District- Cooch Behar, PIN- 736146 (Compliance Audit since inception till March, 2025)	27.01.2026 to 02.02.2026 (05 days)
3.	Coochbehar Regional Transport Office, M.V. Section, Office of the District Magistrate, Mahisbathan, Cooch Behar, PIN-736101. E-mail: rtocoochbehar@gmail.com, rto-cbr.nic.in, Phone Number: 03582-227125. (Compliance Audit period from 04/2017 to 03/2025)	03.02.2026 to 13.02.2026 (08 days))

Transit to Kolkata on 14.02.2026

In-house training on 16.02.2026

4.	Bangaon Additional Regional Transport Office, Court Rd, Ratepara, Bangaon, District- North 24 Paragana, PIN 743235 (Compliance Audit period from 04/2020 to 03/2025)	17.02.2026 to 27.02.2026 (09 days)
5.	Alipore Regional Transport Office, Alipore, New Addministrative Building, O/o the District Magistrate, Alipore, Kolkata-700027 (Compliance Audit period from 04/2023 to 03/2025)	02.03.02026 to 13.03.2026 (08 days)

Duty at Headquarter from 16.03.2026

Following information need to be incorporated with IR failing of which IR will not be accepted:

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| <ul style="list-style-type: none"> ➤ According to CAG officer order, commencing 1st April 2023, all teams were to carry out audit through OIOS. All audit related work like processing DP, sending report to be done through OIOS. ➤ The teams should mention Audit Assignment No and audit Product No generated in OIOS in the file. The teams should take care to complete all the steps in OIOS before closing the OIOS assignment. In each step of audit the OIOS guidelines and procedures shall be followed. ➤ The IR should contain brief description on purpose of functioning of the Audited entity whether the entity is fulfilling the purpose or is working keeping the purpose in view. ➤ The team should check the objectives of the auditee unit and also note the change in scope in responsibilities of the audited unit. Thereafter, a note on the changed scope of responsibility and performance of the audited entity may be reported. ➤ The team should check the schemes/ expenditures incurred and from the list select the expenditures for detailed audit. ➤ Specific comments on extent of Internal Control and Internal Audit in respect of the audited entity. | <ul style="list-style-type: none"> ➤ Information may be collected, and observation may be floated on beneficiary schemes in the line of approved guidelines in case the unit executed/related to such schemes during the audit period. ➤ Party should visit centers/sub centers/ subdivision other than specified one under only with approval of Headquarters. ➤ The team should check the outstanding paras and pursue for reply to the paras outstanding. Based on the merit of the reply, team should recommend settling of the paras with justification. ➤ Teams should update the outstanding paras and include in the present IR wherever feasible and settle the outstanding paras/ IR. ➤ The audit should bring out a proposal of topic for DCA / PA on the Department for incorporation in audit plan 2025-26. ➤ Beneficiary details including Bank Account No., IFS code of the bank account are to be checked in respect of all transactions initially failed but subsequently were successful during the audit period. |
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M. K. Saha
Senior Audit Officer/AMG-II (C)

Sd/-
Deputy Accountant General/AMG-II

Revised Tour Programme of AMG-II Inspection Party No. II for 4th Quarter of 2025-26

1. Mr. Manoj Kumar, SAO	3. Mr. Gautam Das, AAO
2. Mr. Bipul Mallick, AAO	4. Mr. Rakesh Kumar-II, AAO

Team to prepare desk review of the Units and submit to DAG between 26.12.2025 to 02.01.2026 for approval.
To attend Headquarters on 30.12.2025. for Quarterly Meeting with Pr.AG.

Transit to Bankura on 04.01.2026

1.	Divisional Forest Officer, Bankura (North) Division , Machantala, Bankura, PIN-722101 Phone: 03242-250758, Email :dfo_bkn@yahoo.com (Compliance Audit period from 04/2023 to 03/2025)	05.01.2026 to 16.01.2026 (09 days)
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Transit to Kolkata on 17.01.2026

2.	Public Vehicle Department, Kolkata , 38, Beltala Rd, Garcha, Bhowanipore, Kolkata, West Bengal 700020 Phone Numbers: 033-2475-1621 / 1622, E-mail id- pvd.kolkata20@gmail.com (Compliance Audit period from 04/2023 to 03/2025)	19.01.2026 to 30.01.2026 (07 days)
3.	West Bengal Khadi & Village Industries Board , Hemanta Basu Khadi 'O' Gramin Shilpa Bhaban, 12, B.B.D. Bag (East), 2nd & 3rd Floor, Kolkata - 700 001 Phone Numbers: 033 2230-6298, E-mail id- kvicvizag@gmail.com. (Compliance Audit period from 04/2024 to 03/2025)	02.02.2026 to 03.02.2026 (02 days)

In-house training on 04.02.2026

	West Bengal Khadi & Village Industries Board , Hemanta Basu Khadi 'O' Gramin Shilpa Bhaban, 12, B.B.D. Bag (East), 2nd & 3rd Floor, Kolkata - 700 001 Phone Numbers: 033 2230-6298, E-mail id- kvicvizag@gmail.com. (Compliance Audit period from 04/2024 to 03/2025)	05.02.2026 to 13.02.2026 (07 days)
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Transit to Dakshin Dinajpur on 15.02.2026

4.	Dakshin Dinajpur Regional Transport Office , Motor Vehicle Section, Office of the District Magistrate, Dakshin Dinajpur, Balurghat, PIN-733103. Landline: 03522-255684, Email: rto-blr@nic.in (Compliance Audit period from 04/2018 to 03/2025)	16.02.2026 to 25.02.2026 (08 days)
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Transit to Kolkata on 26.02.2026

5.	Barasat Regional Transport Office , Motor Vehicle Section, Office of the District Magistrate, 24-Pgs (N), Barasat. PIN-700124. Phone Numbers: 2584-6266, Fax: 2552-3355, Email: rto-nprg@nic.in (Compliance Audit period from 04/2023 to 03/2025)	27.02.2026 to 11.03.2026 (07 days)
6.	Nadia Regional Transport Office , Motor Vehicle Section, Office of the District Magistrate, Nadia, Krishnagar, PIN-741101. Phone Numbers: 03472-252853, Email: rtonadiawb@gmail.com, rto-ndi@nic.in (Compliance Audit period from 04/2018 to 03/2025)	12.03.2026 to 25.03.2026 (08 days)

Duty at Headquarter from 26.03.2026

Following information need to be incorporated with IR failing of which IR will not be accepted:

<ul style="list-style-type: none"> ➤ According to CAG officer order, commencing 1st April 2023, all teams were to carry out audit through OIOS. All audit related work like processing DP, sending report to be done through OIOS. ➤ The teams should mention Audit Assignment No and audit Product No generated in OIOS in the file. The teams should take care to complete all the steps in OIOS before closing the OIOS assignment. In each step of audit the OIOS guidelines and procedures shall be followed. ➤ The IR should contain brief description on purpose of functioning of the Audited entity whether the entity is fulfilling the purpose or is working keeping the purpose in view. ➤ The team should check the objectives of the auditee unit and also note the change in scope in responsibilities of the audited unit. Thereafter, a note on the changed scope of responsibility and performance of the audited entity may be reported. ➤ The team should check the schemes/ expenditures incurred and from the list select the expenditures for detailed audit. ➤ Specific comments on extent of Internal Control and Internal Audit in respect of the audited entity. 	<ul style="list-style-type: none"> ➤ Information may be collected, and observation may be floated on beneficiary schemes in the line of approved guidelines, in case the unit executed/related to such schemes during the audit period. ➤ Party should visit centers/sub centers/ subdivision other than specified one under only with approval of Headquarters. ➤ The team should check the outstanding paras and pursue for reply to the paras outstanding. Based on the merit of the reply, team should recommend settling of the paras with justification. ➤ Teams should update the outstanding paras and include in the present IR wherever feasible and settle the outstanding paras/ IR. ➤ The audit should bring out a proposal of topic for DCA / PA on the Department for incorporation in audit plan 2025-26. ➤ Beneficiary details including Bank Account No., IFS code of the bank account are to be checked in respect of all transactions initially failed but subsequently were successful during the audit period.
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Senior Audit Officer/AMG-II (C)

Sd/-
Deputy Accountant General/AMG-II

Revised Tour Programme of AMG-II Inspection Party No. III for 4th Quarter of 2025-26

1. Mr. Mithilesh Kumar, SAO	3. Mr. Pradeep Kumar, AAO
2. Mr. Sanjay Kumar Singh, AAO	4. Mr. Hardeo Lal Sharma, Sr. Ar

**Team to prepare desk review of the Units and submit to DAG between 26.12.2025 to 02.01.2026 for approval.
To attend Headquarters on 30.12.2025. for Quarterly Meeting with Pr.AG.**

1.	West Bengal State Forest Development Agency, Aranya Bhavan, BLock LA-10A, Sector- III, Salt Lake, Kolkata, PIN- 700106 (Compliance Audit period from 04/2024 to 03/2025)	05.01.2026 to 16.01.2026 (09 days)
2.	Kasba Additional Regional Transport Office, CSTC depot (Kasba), Kolkata -700107 Landline: 2442-0088 Fax: 2442-0077, E-mail: artopvdkasba@gmail.com (Compliance Audit period from 04/2022 to 03/2025)	19.01.2026 to 30.01.2026 (07 days)
3.	Deputy Field Director, Sundarban Tiger Reserve, Sundarban Tiger Reserve, Canning Town, Dist: 24 Pgs (South), West Bengal, India, PIN: 743329. Phone Numbers: 0 3218 255280, E-mail: sundarbantigerreserve@gmail.com (Compliance Audit period from 04/2024 to 03/2025)	02.02.2026 to 03.02.2026 (02 days))
In-house training on 04.02.2026		
	Field Director, Sundarban Tiger Reserve, Sundarban Tiger Reserve, Canning Town, Dist: 24 Pgs (South), West Bengal, India, PIN: 743329. Phone Numbers: 0 3218 255280, E-mail: sundarbantigerreserve@gmail.com (Compliance Audit period from 04/2024 to 03/2025)	05.02.2026 to 11.02.2026 (05 days))
4.	Arambag Additional Regional Transport Office, Arambagh Ct Rd, District- Hoogly, PIN-712601 (Compliance Audit period from 04/2020 to 03/2025)	12.02.2026 to 24.02.2026 (09 days)
5.	Baruipore Additional Regional Transport Office, Subuddhipur, Baruipur, District- South 24 Parganas, PIN- 700144, (Compliance Audit period from 04/2023 to 03/2025)	25.02.2026 to 09.03.2026 (07 days)
6.	Basirhat Additional Regional Transport Office, Itinda Rd, Basirhat, District- North 24 Paragana, PIN- 743411. P. No. 033 2592 0614, E-mail: ctoekwma@gmail.com (Compliance Audit period from 04/2020 to 03/2025)	10.03.2026 to 23.03.2026 (08 days)
Duty at Headquarter from 24.03.2026		
Following information need to be incorporated with IR failing of which IR will not be accepted:		

<ul style="list-style-type: none"> ➤ According to CAG officer order, commencing 1st April 2023, all teams were to carry out audit through OIOS. All audit related work like processing DP, sending report to be done through OIOS. ➤ The teams should mention Audit Assignment No and audit Product No generated in OIOS in the file. The teams should take care to complete all the steps in OIOS before closing the OIOS assignment. In each step of audit, the OIOS guidelines and procedures shall be followed. ➤ The IR should contain brief description on purpose of functioning of the Audited entity whether the entity is fulfilling the purpose or is working keeping the purpose in view. ➤ The team should check the objectives of the auditee unit and also note the change in scope in responsibilities of the audited unit. Thereafter, a note on the changed scope of responsibility and performance of the audited entity may be reported. ➤ The team should check the schemes/ expenditures incurred and from the list select the expenditures for detailed audit. ➤ Specific comments on extent of Internal Control and Internal Audit in respect of the audited entity. 	<ul style="list-style-type: none"> ➤ Information may be collected, and observation may be floated on beneficiary schemes in the line of approved guidelines in case the unit executed/related to such schemes during the audit period. ➤ Party should visit centers/sub centers/ subdivision other than specified one under only with approval of Headquarters. ➤ The team should check the outstanding paras and pursue for reply to the paras outstanding. Based on the merit of the reply, team should recommend settling of the paras with justification. ➤ Teams should update the outstanding paras and include in the present IR wherever feasible and settle the outstanding paras/ IR. ➤ The audit should bring out a proposal of topic for DCA / PA on the Department for incorporation in audit plan 2025-25. ➤ Beneficiary details including Bank Account No., IFS code of the bank account are to be checked in respect of all transactions initially failed but subsequently were successful during the audit period.
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M. K. S. S.
Senior Audit Officer/AMG-II (C)

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