

1. Mr. Jaydip Narayan Chakrabarti, SAO	*3. Mr. Subham Patel, AAO (upto 21.11.2025)
2. Mr. Bipul Mallick, AAO	4. Mr. Sushen Kumar Biswas, A. S. (w.e.f. 16.10.2025)
Team to prepare desk review of the Units and submit to DAG between 03.10.2025 to 07.10.2025 for approval. To attend Headquarters on 24.10.2025 for Quarterly Meeting with Pr.AG.	
1. Divisional Forest Officer, Midnapore Division, Michel Madhusudan Nagar, PO & Dist. -Paschim Midnapur, PIN- 721 101. P. No. 03222-275869, E-mail id- dfomid-wb@nic.in, DDO Code- MIAFRD006 (Compliance Audit period from 04/2023 to 03/2025)	08.10.2025 to 17.10.2025 (08 days)
2. District Industries Centre, Howrah, 24, Belilious Road, P.O.& Dist.- Howrah, 711101. P. No. 033-2666-8864, E-mail id- gmhw.msse-wb@nic.in, DDO Code- HWBAGM004 (Compliance Audit period from 04/2024 to 03/2025)	29.10.2025 to 06.11.2025 (06 days)
In-house training on 07.11.2025	
Transit to Raiganj on 09.11.2025	
3. Divisional Forest Officer, Raiganj, P.O.- Karhahjora, Dist.- Uttar Dinajpur. PIN- 733130. P. No. 03523-252647, E-mail id- dford-wb@nic.in, DDO Code- UDCFRD001 (Compliance Audit period from 04/2023 to 03/2025)	10.11.2025 to 19.11.2025 (08 days))
4. Divisional Forest Officer, Baikunthapur Division, Administrative Building, Block-B, South Shanti Nagar, Dabgram-II, P.O.- Dabgram, Dist- Jalpaiguri, PIN- 734004. P. No. 03561-796644, E-mail id- dfobaik-wb@nic.in, DDO Code- DADFRD001 (Compliance Audit period from 04/2022 to 03/2025)	20.11.2025 to 03.12.2025 (10 days)
5. Divisional Forest Officer, Wildlife -III (Jaldapara), Cooch Behar, Nilkuthi, P.O.- Cooch Behar, PIN- 736101. P. No. 03582-227185, E-mail id- dfowd-wb@nic.in, DDO Code- COAFRD002 (Compliance Audit period from 04/2024 to 03/2025)	04.12.2025 to 12.12.2025 (07 days)
Transit to Kolkata on 14.12.2025	
6. Salt Lake Additional Regional Transport Office, CM Block, Sector V, Bidhannagar, Kolkata, West Bengal 700091. (Compliance Audit period from 04/2022 to 03/2025)	15.12.2025 to 24.12.2025 (08 days)
Duty at Headquarter from 26.12.2025	
Following information need to be incorporated with IR failing of which IR will not be accepted:	
<ul style="list-style-type: none"> ➤ According to CAG officer order, commencing 1st April 2023, all teams were to carry out audit through OIOS. All audit related work like processing DP, sending report to be done through OIOS. ➤ The teams should mention Audit Assignment No and audit Product No generated in OIOS in the file. The teams should take care to complete all the steps in OIOS before closing the OIOS assignment. In each step of audit the OIOS guidelines and procedures shall be followed. ➤ The IR should contain brief description on purpose of functioning of the Audited entity whether the entity is fulfilling the purpose or is working keeping the purpose in view. ➤ The team should check the objectives of the auditee unit and also note the change in scope in responsibilities of the audited unit. Thereafter, a note on the changed scope of responsibility and performance of the audited entity may be reported. ➤ The team should check the schemes/ expenditures incurred and from the list select the expenditures for detailed audit. ➤ Specific comments on extent of Internal Control and Internal Audit in respect of the audited entity. 	<ul style="list-style-type: none"> ➤ Information may be collected, and observation may be floated on beneficiary schemes in the line of approved guidelines in case the unit executed/related to such schemes during the audit period. ➤ Party should visit centers/sub centers/ subdivision other than specified one under only with approval of Headquarters. ➤ The team should check the outstanding paras and pursue for reply to the paras outstanding. Based on the merit of the reply, team should recommend settling of the paras with justification. ➤ Teams should update the outstanding paras and include in the present IR wherever feasible and settle the outstanding paras/ IR. ➤ The audit should bring out a proposal of topic for DCA / PA on the Department for incorporation in audit plan 2025-26. ➤ Beneficiary details including Bank Account No., IFS code of the bank account are to be checked in respect of all transactions initially failed but subsequently were successful during the audit period.

*Mr. Shubham Patel, AAO (P) of this wing is under training in online Mode through MS Teams Platform from 24.11.2025 to 19.12.2025. Mr. S Patel, AAO (P) has been withdrawn from FAP-I and posted to HQ from 24.11.2025 to 19.12.2025 vide DAG /AMG-II order dated 24.11.2025.

m. m. Patel
24.11.2025
Senior Audit Officer/AMG-II (C)

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Deputy Accountant General/AMG-II

Tour Programme of AMG-II Inspection Party No. II for 3rd Quarter of 2025-26

1. Mr. Manoj Kumar, SAO	3. Mr. Rajib Pandit, AAO
2. Mr. Goutam Das, AAO	4. Mr. Hardeo Lal Sharma, Sr. Ar

Team to prepare desk review of the Units and submit to DAG between 03.10.2025 to 07.10.2025 for approval. To attend Headquarters on 24.10.2025 for Quarterly Meeting with Pr.AG.		
1.	Divisional Forest Officer, Jhargram Forest Division, P.O. - Jhargram Dist. - Jhargram, PIN- 721507. P. No. 03222-255010, E-mail id- dfojhargram.frd-wb@bangla.gov.in , DDO Code- MIEFRD001 (Compliance Audit period from 04/2023 to 03/2025)	08.10.2025 to 17.10.2025 (08 days)
2.	Principal Secretary, Environment Department, Prani Sampad Bhavan, 5th Floor, LB-2, Sector-III, Salt Lake, Kolkata-700098. P. No. 033-2335 2742, E-mail id- psecy.env-wb@gov.in, DDO Code- CAFENA001 (Compliance Audit period from 04/2024 to 03/2025)	29.10.2025 to 06.11.2025 (06 days)
In-house training on 07.11.2025		
2.	Principal Secretary, Environment Department, Prani Sampad Bhavan, 5th Floor, LB-2, Sector-III, Salt Lake, Kolkata-700098. P. No. 033-2335 2742, E-mail id- psecy.env-wb@gov.in (Compliance Audit period from 04/2024 to 03/2025)	10.11.2025 to 12.11.2025 (03 days))
3.	Institute of Environmental Studies & Wetland Management, DD-24, Sector-I, Salt Lake City, Kolkata - 700 064. P. No. 033-23340531, E-mail id- wbsczma@gmail.com (Compliance Audit period from 04/2024 to 03/2025)	13.11.2025 to 21.11.2025 (07 days))
Transit to Jalpaiguri on 23.11.2025		
4.	Divisional Forest Officer Wildlife Division-II (Gorumara), Aranya Bhawan, 3rd Floor, Old Court Road, P.O. & Dist.- Jalpaiguri, PIN- 735101. P. No. 033-23340531, E-mail id- wbsczma@gmail.com, DDO Code- JABFRD005. (Compliance Audit period from 04/2024 to 03/2025)	24.11.2025 to 03.12.2025 (08 days)
5.	District Mineral Foundation Trust (DMFT), Alipurduar, New Administrative Building, Alipurduar Court, Dist.- Alipurduar, PIN-736122. P. No. 03564 255062, E-mail id dmapd20@gmail.com (Compliance Audit period from 04/2024 to 03/2025)	04.12.2025 to 12.12.2025 (07 days)
6.	State Transport Authority- North Bengal (Siliguri), 1st Floor, Tenzing Norgay Central Bus Terminus, Siliguri, PIN-734001. P. No. 0353 2778930, E-mail id- stasiligurisuboffice@gmail.com (Compliance Audit Since period of last audit)	15.12.2025 to 24.12.2025 (08 days)
Transit to Kolkata on 25.12.2025		
Duty at Headquarter from 26.12.2025		
Following information need to be incorporated with IR failing of which IR will not be accepted:		

<ul style="list-style-type: none"> ➤ According to CAG officer order, commencing 1st April 2023, all teams were to carry out audit through OIOS. All audit related work like processing DP, sending report to be done through OIOS. ➤ The teams should mention Audit Assignment No and audit Product No generated in OIOS in the file. The teams should take care to complete all the steps in OIOS before closing the OIOS assignment. In each step of audit the OIOS guidelines and procedures shall be followed. ➤ The IR should contain brief description on purpose of functioning of the Audited entity whether the entity is fulfilling the purpose or is working keeping the purpose in view. ➤ The team should check the objectives of the auditee unit and also note the change in scope in responsibilities of the audited unit. Thereafter, a note on the changed scope of responsibility and performance of the audited entity may be reported. ➤ The team should check the schemes/ expenditures incurred and from the list select the expenditures for detailed audit. ➤ Specific comments on extent of Internal Control and Internal Audit in respect of the audited entity. 	<ul style="list-style-type: none"> ➤ Information may be collected, and observation may be floated on beneficiary schemes in the line of approved guidelines, in case the unit executed/related to such schemes during the audit period. ➤ Party should visit centers/sub centers/ subdivision other than specified one under only with approval of Headquarters. ➤ The team should check the outstanding paras and pursue for reply to the paras outstanding. Based on the merit of the reply, team should recommend settling of the paras with justification. ➤ Teams should update the outstanding paras and include in the present IR wherever feasible and settle the outstanding paras/ IR. ➤ The audit should bring out a proposal of topic for DCA / PA on the Department for incorporation in audit plan 2025-26. ➤ Beneficiary details including Bank Account No., IFS code of the bank account are to be checked in respect of all transactions initially failed but subsequently were successful during the audit period.
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M. M. T. Das

Senior Audit Officer/AMG-II (C)

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Deputy Accountant General/AMG-II



Revised Tour Programme of AMG-II Inspection Party No. III for 3rd Quarter of 2025-26

1. Mr. Gautam Kumar, SAO	3. Mr. Ashim Kumar Podder, AAO (10.11.2025)
2. Mr. Kamal Kumar Gupta, AAO	4. Mr. Shiv Prakash Gupta, AAO

**Team to prepare desk review of the Units and submit to DAG between 03.10.2025 to 07.10.2025 for approval.
To attend Headquarters on 24.10.2025 for Quarterly Meeting with Pr.AG.**

1.	East Kolkata Wetland Management Authority , Pranisampad Bhavan, 5th Floor, LB-2, Sector-III, Salt Lake, Kolkata- 700 106. P. No. 033-2335 3003, E.ID. ctoekwma@gmail.com (Compliance Audit period from 04/2024 to 03/2025)	08.10.2025 to 17.10.2025 (08 days)
2.	State Transport Authority- Durgapur , Dr. Bidhan Chandra Roy Avenue, Industrial Area, Durgapur, West Bengal 713201 (Compliance Audit period from 04/2022 to 03/2025)	29.10.2025 to 06.11.2025 (06 days)
In-house training on 07.11.2025		
3.	Japan International Cooperation Agency (JICA) assisted Projects, West Bengal Forest & Biodiversity Conservation Society , Block-LB-2, Sector III, Salt Lake City, Kolkata -700106. P. No. 033 2335 2247, E.ID. wfbcp@gmail.com (Compliance Audit period from 04/2023 to 03/2025)	10.11.2025 to 19.11.2025 (08 days)
4.	Compensatory Afforestation Fund Management and Planning Authority , Aranya Bhawan, LA-10A Block, Sector-III, Salt Lake, Kolkata-700 106 P. No. 033-23358581, E.ID. pccfcampa-wb@gov.in, DDO Code- CAFFRD007 (Compliance Audit period from 04/2024 to 03/2025)	20.11.2025 to 02.12.2025 (09 days)
5.	Divisional Forest Officer, Nadia-Murshidabad Division . P.O.- Krishnanagar, Dist.- Nadia - 741101. P. No. 03472--252362, E.ID. dfonm-wb@nic.in, DDO Code- NABFRD001 (Compliance Audit period from 04/2023 to 03/2025)	03.12.2025 to 12.12.2025 (08 days)
6.	Basirhat Additional Regional Transport Office , Itinda Rd, Basirhat, District- North 24 Paragana, West Bengal 743411. P. No. 033 2592 0614, E.ID. ctoekwma@gmail.com (Compliance Audit period from 04/2020 to 03/2025)	15.12.2025 to 30.12.2025 (11 days)
Duty at Headquarter from 31.12.2025		
Following information need to be incorporated with IR failing of which IR will not be accepted:		

<ul style="list-style-type: none"> ➤ According to CAG officer order, commencing 1st April 2023, all teams were to carry out audit through OIOS. All audit related work like processing DP, sending report to be done through OIOS. ➤ The teams should mention Audit Assignment No and audit Product No generated in OIOS in the file. The teams should take care to complete all the steps in OIOS before closing the OIOS assignment. In each step of audit, the OIOS guidelines and procedures shall be followed. ➤ The IR should contain brief description on purpose of functioning of the Audited entity whether the entity is fulfilling the purpose or is working keeping the purpose in view. ➤ The team should check the objectives of the auditee unit and also note the change in scope in responsibilities of the audited unit. Thereafter, a note on the changed scope of responsibility and performance of the audited entity may be reported. ➤ The team should check the schemes/ expenditures incurred and from the list select the expenditures for detailed audit. ➤ Specific comments on extent of Internal Control and Internal Audit in respect of the audited entity. 	<ul style="list-style-type: none"> ➤ Information may be collected, and observation may be floated on beneficiary schemes in the line of approved guidelines in case the unit executed/related to such schemes during the audit period. ➤ Party should visit centers/sub centers/ subdivision other than specified one under only with approval of Headquarters. ➤ The team should check the outstanding paras and pursue for reply to the paras outstanding. Based on the merit of the reply, team should recommend settling of the paras with justification. ➤ Teams should update the outstanding paras and include in the present IR wherever feasible and settle the outstanding paras/ IR. ➤ The audit should bring out a proposal of topic for DCA / PA on the Department for incorporation in audit plan 2025-25. ➤ Beneficiary details including Bank Account No., IFS code of the bank account are to be checked in respect of all transactions initially failed but subsequently were successful during the audit period.
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M. M. T. L.

Senior Audit Officer/AMG-II (C)

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Deputy Accountant General/AMG-II



Revised Tour Programme of AMG-II Inspection Party No. IV for 3rd Quarter of 2025-26

1. Mr. Santosh Kumar Thakur, SAO .	3. Mr. Sanjay Kumar Singh, AAO (upto 21.11.2025) Mr. Pradeep Kumar, AAO (w.e.f. 24.11.2025)
2. Mr. Biswajit Sarkar, AAO	4. Mr. Arindam Sarkar, A. S.

Team to prepare desk review of the Units and submit to DAG between 04.11.2025 to 06.11.2025 for approval.

1	West Bengal Biodiversity Board, Prani Sampad Bhawan (5th floor) LB - 2, Sector - III, Salt Lake City Kolkata- 700106. P. No. 033 2335 2763 / 2731, E.ID. biodiversity.wbbb@gmail.com (Compliance Audit period from 04/2024 to 03/2025)	10.11.2025 to 19.11.2025 (08 days)
2	West Bengal Pollution Control Board, Paribesh Bhawan 10A, Block-LA, Sector-III Bidhannagar, Kolkata-700 106. P. No. 033- 2202 3000, E.ID. - net.wbpcb-wb@bangla.gov.in (Compliance Audit period from 04/2024 to 03/2025)	20.11.2025 to 03.12.2025 (10 days)
3	West Bengal State Export Promotion Society, 2, Church Lane, Room No. 401, 4th Floor, Kolkata- 700 001. P. No.- 033 2243 9188, E.ID. - sepb@cal2.vsnl.net.in /seps@vsnl.com (Compliance Audit period from 04/2024 to 03/2025)	04.12.2025 to 12.12.2025 (07 days)

Duty at Headquarter from 15.12.2025

Following information need to be incorporated with IR failing of which IR will not be accepted:

<ul style="list-style-type: none"> ➤ According to CAG officer order, commencing 1st April 2023, all teams were to carry out audit through OIOS. All audit related work like processing DP, sending report to be done through OIOS. ➤ The teams should mention Audit Assignment No. and audit Product No generated in OIOS in the file. The teams should take care to complete all the steps in OIOS before closing the OIOS assignment. In each step of audit, the OIOS guidelines and procedures shall be followed. ➤ The IR should contain brief description on purpose of functioning of the Audited entity whether the entity is fulfilling the purpose or is working keeping the purpose in view. ➤ The team should check the objectives of the auditee unit and also note the change in scope in responsibilities of the audited unit. Thereafter, a note on the changed scope of responsibility and performance of the audited entity may be reported. ➤ The team should check the schemes/ expenditures incurred and from the list select the expenditures for detailed audit. ➤ Specific comments on extent of Internal Control and Internal Audit in respect of the audited entity. 	<ul style="list-style-type: none"> ➤ Information may be collected, and observation may be floated on beneficiary schemes in the line of approved guidelines in case the unit executed/related to such schemes during the audit period. ➤ Party should visit centers/sub centers/ subdivision other than specified one under only with approval of Headquarters. ➤ The team should check the outstanding paras and pursue for reply to the paras outstanding. Based on the merit of the reply, team should recommend settling of the paras with justification. ➤ Teams should update the outstanding paras and include in the present IR wherever feasible and settle the outstanding paras/ IR. ➤ The audit should bring out a proposal of topic for DCA / PA on the Department for incorporation in audit plan 2025-25. ➤ Beneficiary details including Bank Account No., IFS code of the bank account are to be checked in respect of all transactions initially failed but subsequently were successful during the audit period.
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m. m. Koley
24.11.2025
Senior Audit Officer/AMG-II (C)

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Deputy Accountant General/AMG-II

Revised Tour Programme of AMG-II Inspection Party No. V for 3rd Quarter of 2025-26

1. Mr. Mithilesh Kumar, SAO (w.e.f. 22.10.2025)	3. Mr. Kamal Kumar, AAO
2. Mr. Rakesh Kumar-II, AAO	4. Mr. Abhishek Kumar, Ar.

**Team to prepare desk review of the Units and submit to DAG between 03.10.2025 to 07.10.2025 for approval.
To attend Headquarters on 24.10.2025 for Quarterly Meeting with Pr.AG.**

1.	District Mineral Foundation Trust (DMFT), Hooghly, Barrack Road, P.O.- Chinsurah, Dist.-Hooghly, PIN- 712101. P. No. 033 26802044, E-mail id- dlrohugli@gmail.com (Compliance Audit since inception till March, 2025)	08.10.2025 to 17.10.2025 (08 days)
2.	Principal Secretary, Department of Forest, Aranya Bhawan, LA-10A Block, Sector-III, Salt Lake, Kolkata-700 106. P. No. 033 2335 4030, E. ID. acsforestwb@gmail.com, DDO Code-CAFFRA001. (Compliance Audit period from 04/2024 to 03/2025)	29.10.2025 to 06.11.2025 (06 days)
In-house training on 07.11.2025		
2.	Principal Secretary, Department of Forest, Aranya Bhawan, LA-10A Block, Sector-III, Salt Lake, Kolkata-700 106. P. No. 033 2335 4030, E. ID. acsforestwb@gmail.com, DDO Code-CAFFRA001. (Compliance Audit period from 04/2024 to 03/2025)	10.11.2025 to 11.11.2025 (02 days)
3.	Director, Transport Directorate, Paribahan Bhaban-II, CSTC Kasba Depot Compound, Kolkata-700107., E. ID-transportdtc.wb@gmail.com (Compliance Audit period from 04/2024 to 03/2025)	12.11.2025 to 21.11.2025 (08 days))
4.	Divisional Forest Officer, Burdwan Division, Golapbag, P.O.- Rajbati, Dist.- Purba Bardhaman, PIN-713 104. P. No. 0342-2657172, E-mail id- dfobur-wb@nic.in, DDO Code- BUBFRD001. (Compliance Audit period from 04/2023 to 03/2025)	24.11.2025 to 03.12.2025 (08 days))
5.	Handloom Development Officer, Bankura, Machantala, Silpabhavan, P.O. + Dist.- Bankura, PIN-722 101. P.No. 03242-251374, E.ID. handbnk@gmail.com, DDO Code- BAACSH001 (Compliance Audit period from 04/2023 to 03/2025)	04.12.2025 to 12.12.2025 (07 days)
Transit to Kolkata on 13.12.2025		
Transit to Jalpaiguri on 14.12.2025		
6.	Director, North Bengal Wild Animal Park, Siliguri, 5th Mile, Salugara Dist - Jalpaiguri West Bengal 734008. P. No. 9734139319, E-mail id- nfo@northbengalwildanimalspark.in, DDO Code- DADFRD009. (Compliance Audit period from 04/2024 to 03/2025)	15.12.2025 to 24.12.2025 (08 days)
Transit to Kolkata on 25.12.2025		
Duty at Headquarter from 26.12.2025		
Following information need to be incorporated with IR failing of which IR will not be accepted:		

<ul style="list-style-type: none"> ➤ According to CAG officer order, commencing 1st April 2023, all teams were to carry out audit through OIOS. All audit related work like processing DP, sending report to be done through OIOS ➤ The teams should mention Audit Assignment No and audit Product No generated in OIOS in the file. The teams should take care to complete all the steps in OIOS before closing the OIOS assignment. In each step of audit the OIOS guidelines and procedures shall be followed. ➤ The IR should contain brief description on purpose of functioning of the Audited entity whether the entity is fulfilling the purpose or is working keeping the purpose in view ➤ The team should check the objectives of the auditee unit and also note the change in scope in responsibilities of the audited unit. Thereafter, a note on the changed scope of responsibility and performance of the audited entity may be reported ➤ The team should check the schemes/ expenditures incurred and from the list select the expenditures for detailed audit ➤ Specific comments on extent of Internal Control and Internal Audit in respect of the audited entity 	<ul style="list-style-type: none"> ➤ Information may be collected, and observation may be floated on beneficiary schemes in the line of approved guidelines in case the unit executed/related to such schemes during the audit period. ➤ Party should visit centers/sub centers/ subdivision other than specified one under only with approval of Headquarters. ➤ The team should check the outstanding paras and pursue for reply to the paras outstanding. Based on the merit of the reply, team should recommend settling of the paras with justification. ➤ Teams should update the outstanding paras and include in the present IR wherever feasible and settle the outstanding paras/ IR. ➤ The audit should bring out a proposal of topic for DCA / PA on the Department for incorporation in audit plan 2025-26. Beneficiary details including Bank Account No., IFS code of the bank account are to be checked in respect of all transactions initially failed but subsequently were successful during the audit period.
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M. M. T. Dey

Senior Audit Officer/AMG-II (C)

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Deputy Accountant General/AMG-II



Revised Tour Programme of AMG-II Inspection Party No. VI for 3rd Quarter of 2025-26

1. Mr. Gopal Prasad Prajapati, SAO	3. Mr. Pradeep Kumar, AAO (upto 21.11.2025) Mr. Sanjay Kumar Singh, AAO (w.e.f. 24.11.2025)
2. Mr. Sidiu Boipai, AAO	4. Mr. Samir Mondal, AAO

Team to prepare desk review of the Units and submit to DAG between 03.10.2025 to 07.10.2025 for approval.
To attend Headquarters on 24.10.2025 for Quarterly Meeting with Pr.AG.

1.	West Bengal State Council of Science & Technology, 3rd & 4th floor, Vigyan Chetana Bhavan, 26/B, DD Block, Sector I, Salt Lake, Kolkata 700064. P. No. 033- 2334-5809, E.ID. wbscst@gmail.com (Compliance Audit period from 04/2024 to 03/2025)	08.10.2025 to 17.10.2025 (08 days)
2.	Directorate of Micro, Small & Medium Enterprises, New Secretariat Buildings, 9th Floor, 1, K. S. Roy Road, Kolkata-700001. P. No. 033- 2248 9666, E.ID. dir.msse-wb@nic.in, DDO Code- CACCSA002 (Compliance Audit period from 04/2024 to 03/2025)	29.10.2025 to 06.11.2025 (06 days)
In-house training on 07.11.2025		
2.	Directorate of Micro, Small & Medium Enterprises, New Secretariat Buildings, 9th Floor, 1, K. S. Roy Road, Kolkata-700001. P. No. 033- 2248 9666, E.ID. dir.msse-wb@nic.in, DDO Code- CACCSA002 (Compliance Audit period from 04/2024 to 03/2025)	10.11.2025 to 11.11.2025 (02 days))
3.	Handloom Development Officer, Kalna, 1st Floor, "Tanter Haat", Dhatrigram, Vill- Boro Swarajpur, P.O.-Dhatrigram, Dist. Purba Bardhaman, PIN- 713405. P. No. 03454-257262, E.ID. hdokalnawb@gmail.com, DDO Code- BUFCSH001. (Compliance Audit period from 04/2023 to 03/2025)	12.11.2025 to 19.11.2025 (06 days))
4.	District Mineral Foundation Trust (DMFT), Birbhum, Administrative Buildings., P.O.-Suri, Dist.- Birbhum, PIN-731101. P. No. 03462255222, E.ID. dlro.bir@gmail.com (Compliance Audit period from 04/2024 to 03/2025)	20.11.2025 to 28.11.2025 (07 days))
Transit to Kolkata on 29.11.2025		
Transit to Darjeeling on 30.11.2025		
5.	Divisional Forest Officer, Wildlife- I (Darjeeling), Bengal Natrual History Museum, Meadow Bank, Darjeeling, PIN- 734101. P. No. 0354-2257314, E.ID. dfodarwl.f-d-wb@gov.in, DDO Code- DAAFRD010. (Compliance Audit period from 04/2024 to 03/2025)	01.12.2025 to 10.12.2025 (08 days)
6.	Kalimpong Regional Transport Office, District Magistrate, Kalimpong. PIN-734301. P. No. 03542-255259, E.ID. arto_kmg_wb@nic.in (Compliance Audit period from 04/2020 to 03/2025)	11.12.2025 to 24.12.2025 (10 days)
Transit to Kolkata on 25.12.2025		
Duty at Headquarter from 26.12.2025		
Following information need to be incorporated with IR failing of which IR will not be accepted:		

<ul style="list-style-type: none"> ➤ According to CAG officer order, commencing 1st April 2023, all teams were to carry out audit through OIOS. All audit related work like processing DP, sending report to be done through OIOS. ➤ The teams should mention Audit Assignment No and audit Product No generated in OIOS in the file. The teams should take care to complete all the steps in OIOS before closing the OIOS assignment. In each step of audit, the OIOS guidelines and procedures shall be followed. ➤ The IR should contain brief description on purpose of functioning of the Audited entity whether the entity is fulfilling the purpose or is working keeping the purpose in view. ➤ The team should check the objectives of the auditee unit and also note the change in scope in responsibilities of the audited unit. Thereafter, a note on the changed scope of responsibility and performance of the audited entity may be reported. ➤ The team should check the schemes/ expenditures incurred and from the list select the expenditures for detailed audit. ➤ Specific comments on extent of Internal Control and Internal Audit in respect of the audited entity. 	<ul style="list-style-type: none"> ➤ Information may be collected, and observation may be floated on beneficiary schemes in the line of approved guidelines in case the unit executed/related to such schemes during the audit period. ➤ Party should visit centers/sub centers/ subdivision other than specified one under only with approval of Headquarters. ➤ The team should check the outstanding paras and pursue for reply to the paras outstanding. Based on the merit of the reply, team should recommend settling of the paras with justification. ➤ Teams should update the outstanding paras and include in the present IR wherever feasible and settle the outstanding paras/ IR. ➤ The audit should bring out a proposal of topic for DCA / PA on the Department for incorporation in audit plan 2025-25. Beneficiary details including Bank Account No., IFS code of the bank account are to be checked in respect of all transactions initially failed but subsequently were successful during the audit period.
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m. m. T. K. G.
24.11.2025
Senior Audit Officer/AMG-II (C)

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Deputy Accountant General/AMG-II