

## Tour Programme of AMG-II Inspection Party No. I for 3rd Quarter of 2024-25

1. Mr. Jaydip Narayan Chakrabarti, SAO	3. Mr. Chand Kishor Singh, AAO
2. Mr. Bipul Mallick, AAO	4. Mr. Alope Pramanik, A.S.
Duty at HQ from 30.09.2024 to 18.10.2024. Desk review on 30.09.2024, 01.10.2024 (half day) and 03.10.2024 (half day)	
1. <b>Secretary, Department of PE &amp; IR, West Bengal</b> , Shilpa Sadan, 2nd Floor, 4 No. Abanindranath Tagore Sarani (Camac Street), Kolkata – 700016. (Compliance Audit period from 04/2023 to 03/2024)	21.10.2024 to 30.10.2024 (08 days)
To attend Headquarters on 01.11.2024, 04.11.2024, 07.11.2024 & 08.11.2024	
2. <b>Durgapur Chemicals Limited</b> , 6, Little Russell Street, Kolkata – 700 071 (Compliance Audit period from 04/2023 to 03/2024)	05.11.2024 to 18.11.2024 (07 days)
3. <b>Webfil Limited</b> , Yule House, 8 Dr. Rajendra Prasad Sarani, Kolkata, West Bengal 700001 (Compliance Audit period from 04/2023 to 03/2024)	19.11.2024 to 27.11.2024 (07 days)
Transit to Cooch Behar on 28.11.2024	
4. <b>Divisional Forest Officer, Wildlife -III (Jaldapara), Cooch Behar</b> , Nilkuthi, P.O.- Cooch Behar, PIN-736101 (Compliance Audit period from 04/2023 to 03/2024)	29.11.2024 to 10.12.2024 (08 days)
5. <b>Divisional Forest Officer Wildlife Division-II (Gorumara)</b> , Aranya Bhawan, 3rd Floor, Old Court Road, P.O. & Dist.- Jalpaiguri, PIN- 735101 (Compliance Audit period from 04/2023 to 03/2024)	11.12.2024 to 20.12.2024 (08 days)
Transit to Kolkata on 21.12.2024	
Duty at Headquarter from 23.12.2024	
Following information need to be incorporated with IR failing of which IR will not be accepted:	

<ul style="list-style-type: none"> <li>➤ According to CAG officer order, commencing 1<sup>st</sup> April 2023, all teams were to carry out audit through OIOS. All audit related work like processing DP, sending report to be done through OIOS.</li> <li>➤ The teams should mention Audit Assignment No and audit Product No generated in OIOS in the file. The teams should take care to complete all the steps in OIOS before closing the OIOS assignment. In each step of audit the OIOS guidelines and procedures shall be followed.</li> <li>➤ The IR should contain brief description on purpose of functioning of the Audited entity whether the entity is fulfilling the purpose or is working keeping the purpose in view.</li> <li>➤ The team should check the objectives of the auditee unit and also note the change in scope in responsibilities of the audited unit. Thereafter, a note on the changed scope of responsibility and performance of the audited entity may be reported.</li> <li>➤ The team should check the schemes/ expenditures incurred and from the list select the expenditures for detailed audit.</li> <li>➤ Specific comments on extent of Internal Control and Internal Audit in respect of the audited entity.</li> </ul>	<ul style="list-style-type: none"> <li>➤ Information may be collected, and observation may be floated on beneficiary schemes in the line of approved guidelines, in case the unit executed/related to such schemes during the audit period.</li> <li>➤ Party should visit centers/sub centers/ subdivision other than specified one under only with approval of Headquarters.</li> <li>➤ The team should check the outstanding paras and pursue for reply to the paras outstanding. Based on the merit of the reply, team should recommend settling of the paras with justification.</li> <li>➤ Teams should update the outstanding paras and include in the present IR wherever feasible and settle the outstanding paras/ IR.</li> <li>➤ The audit should bring out a proposal of topic for DCA / PA on the Department for incorporation in audit plan 2024-25.</li> <li>➤ Beneficiary details including Bank Account No., IFS code of the bank account are to be checked in respect of all transactions initially failed but subsequently were successful during the audit period.</li> </ul>
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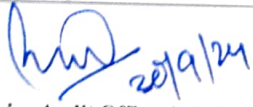
  
 Senior Audit Officer/AMG-II (C)

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 Deputy Accountant General/AMG-II

## Tour Programme of AMG-II Inspection Party No. II for 3rd Quarter of 2024-25

1. Mr. Karunakar Sahoo, SAO	3. Mr. Shyam Anand, AAO
2. Mr. Sidiu Boipai, AAO	4. Mr. Shiv Prakash Gupta, AAO
Duty at HQ from 30.09.2024 to 18.10.2024. Desk review on 30.09.2024, 01.10.2024 (half day) and 03.10.2024 (half day)	
Transit to Darjeeling on 20.10.2024	
1. <b>Divisional Forest Officer, Wildlife- I (Darjeeling)</b> , Bengal Natrual History Museum, Meadow Bank, Darjeeling, PIN- 734101 (Compliance Audit period from 04/2023 to 03/2024)	21.10.2024 to 30.10.2024 (08 days)
Transit to Kolkata on 31.10.2024	
To attend Headquarters on 01.11.2024, 04.11.2024, 07.11.2024 & 08.11.2024	
2. <b>Additional Chief Secretary, Department of Science &amp; Technology &amp; Biotechnology, W.B.</b> , Vigyan Chetana Bhavan, 26/B, Block-DD, Sector I, Salt Lake, Kolkata - 700064 (Compliance Audit period from 04/2023 to 03/2024)	05.11.2024 to 14.11.2024 (06 days)
Transit to Bankura on 17.11.2024	
3. <b>District Mineral Foundation Trust (DMFT), Bankura</b> , Court Complex, P.O. & Dist.- Bankura. PIN-722101 (Compliance Audit period from 04/2023 to 03/2024)	18.11.2024 to 27.11.2024 (08 days)
Transit to Kolkata on 28.11.2024	
4. <b>West Bengal State Forest Development Agency</b> , Aranya Bhavan, BLock LA-10A, Sector- III, Salt Lake, Kolkata, West Bengal 700106 (Compliance Audit period from 04/2023 to 03/2024)	29.11.2024 to 10.12.2024 (08 days)
5. <b>West Bengal Biotech Development Corporation Limited</b> , EN Block, Sector V, Dhapa, Kolkata-70009 (Compliance Audit period from 04/2023 to 03/2024)	11.12.2024 to 20.12.2024 (08 days)
Duty at Headquarter from 23.12.2024	
Following information need to be incorporated with IR failing of which IR will not be accepted:	

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 Deputy Accountant General/AMG-II

## Tour Programme of AMG-II Inspection Party No. III for 3rd Quarter of 2024-25

1. Mr. Manoj Kumar, SAO	3. Mr. Arbind Kumar, AAO
2. Mr. Anindya Mitra, AAO	4. Mr. Rajib Pandit, AAO
Duty at HQ from 30.09.2024 to 18.10.2024. Desk review on 30.09.2024, 01.10.2024 (half day) and 03.10.2024 (half day)	
1. <b>Principal Secretary, Department of Environment, W.B.,</b> Prani Sampad Bhavan, 5th Floor, LB-2, Sector-III, Salt Lake, Kolkata-700098 (Compliance Audit period from 04/2023 to 03/2024)	21.10.2024 to 30.10.2024 (08 days)
To attend Headquarters on 01.11.2024, 04.11.2024, 07.11.2024 & 08.11.2024	
2. <b>Institute of Environmental Studies &amp; Wetland Management, DD-24, Sector-I, Salt Lake City, Kolkata - 700 064</b> (Compliance Audit period from 04/2023 to 03/2024)	05.11.2024 to 19.11.2024 (08 days)
3. <b>West Bengal Bio-Diversity Board, 5th Floor, Pranisampad Bhawan, Block LB-II, Salt Lake, Sector III, Bidhannagar, Kolkata - 700 106</b> (Compliance Audit period from 04/2023 to 03/2024)	20.11.2024 to 29.11.2024 (08 days)
4. <b>District Mineral Foundation Trust (DMFT), Paschim Medinipur, P.O. &amp; District-Paschim Midnapore, PIN-721101.</b> (Compliance Audit period from 04/2023 to 03/2024)	02.12.2024 to 11.12.2024 (08 days)
5. <b>Compensatory Afforestation Fund Management and Planning Authority (CAMPA), Aranya Bhawan, LA-10A Block, Sector-III, Saltlake, Kolkata-700 106</b> (Compliance Audit period from 04/2023 to 03/2024)	12.12.2024 to 23.12.2024 (08 days)
Duty at Headquarter from 24.12.2024	
Following information need to be incorporated with IR failing of which IR will not be accepted:	

<ul style="list-style-type: none"> <li>➤ According to CAG officer order, commencing 1<sup>st</sup> April 2023, all teams were to carry out audit through OIOS. All audit related work like processing DP, sending report to be done through OIOS.</li> <li>➤ The teams should mention Audit Assignment No and audit Product No generated in OIOS in the file. The teams should take care to complete all the steps in OIOS before closing the OIOS assignment. In each step of audit the OIOS guidelines and procedures shall be followed.</li> <li>➤ The IR should contain brief description on purpose of functioning of the Audited entity whether the entity is fulfilling the purpose or is working keeping the purpose in view.</li> <li>➤ The team should check the objectives of the auditee unit and also note the change in scope in responsibilities of the audited unit. Thereafter, a note on the changed scope of responsibility and performance of the audited entity may be reported.</li> <li>➤ The team should check the schemes/ expenditures incurred and from the list select the expenditures for detailed audit.</li> <li>➤ Specific comments on extent of Internal Control and Internal Audit in respect of the audited entity.</li> </ul>	<ul style="list-style-type: none"> <li>➤ Information may be collected, and observation may be floated on beneficiary schemes in the line of approved guidelines, in case the unit executed/related to such schemes during the audit period.</li> <li>➤ Party should visit centers/sub centers/ subdivision other than specified one under only with approval of Headquarters.</li> <li>➤ The team should check the outstanding paras and pursue for reply to the paras outstanding. Based on the merit of the reply, team should recommend settling of the paras with justification.</li> <li>➤ Teams should update the outstanding paras and include in the present IR wherever feasible and settle the outstanding paras/ IR.</li> <li>➤ The audit should bring out a proposal of topic for DCA / PA on the Department for incorporation in audit plan 2024-25.</li> <li>➤ Beneficiary details including Bank Account No., IFS code of the bank account are to be checked in respect of all transactions initially failed but subsequently were successful during the audit period.</li> </ul>
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## Tour Programme of AMG-II Inspection Party No. IV for 3rd Quarter of 2024-25

1. Mr. Barindra Lal Bose, SAO	3. Mr. Pradeep Kumar, AAO
2. Mr. Soumen Sarkar, AAO	4. Mr. Rahul Kumar, AAO 5. Mr. Arindam Sarkar, A.S.
Duty at HQ from 30.09.2024 to 18.10.2024. Desk review on 30.09.2024, 01.10.2024 (half day) and 03.10.2024 (half day)	
1. <b>Additional Chief Secretary, Department of Forest</b> , Aranya Bhawan, LA-10A Block, Sector-III, Salt Lake, Kolkata-700 106 (Compliance Audit period from 04/2023 to 03/2024)	21.10.2024 to 30.10.2024 (08 days)
To attend Headquarters on 01.11.2024, 04.11.2024, 07.11.2024 & 08.11.2024	
2. <b>West Bengal Forest Development Corporation Limited</b> , KV-19, Saltlake, Sector-III, Ground - Floor, Kolkata-70010 (Compliance Audit period from 04/2023 to 03/2024)	05.11.2024 to 20.11.2024 (09 days)
3. <b>West Bengal Khadi &amp; Village Industries Board</b> , Hemanta Basu Khadi 'O' Gramin Shilpa Bhaban, 12, B.B.D. Bag (East), 2nd & 3rd Floor, Kolkata - 700 001 (Compliance Audit period from 04/2023 to 03/2024)	21.11.2024 to 03.12.2024 (09 days)
4. <b>West Bengal Small Industries Development Corporation Limited</b> , 31, Black Burn Lane, 4th Floor, 'Shilpa Bhavan', (Near Poddar Court), Kolkata-700012 (Compliance Audit period from 04/2023 to 03/2024)	04.12.2024 to 13.12.2024 (08 days)
5. <b>Principal Secretary, Department of Micro Small and Medium Enterprises and Textiles</b> , Shilpa Sadan, 5th Floor, 4 No. Abanindranath Tagore Sarani (Camac Street), Kolkata - 700016 (Compliance Audit period from 04/2023 to 03/2024)	16.12.2024 to 26.12.2024 (08 days)
Duty at Headquarter from 27.12.2024	
Following information need to be incorporated with IR failing of which IR will not be accepted:	

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## Tour Programme of AMG-II Inspection Party No. V for 3rd Quarter of 2024-25

1. Ms. Chandrima Saren, SAO	3. Mr. Samir Mondal, AAO
2. Mr. Mithilesh Kumar, AAO	4. Mr. Hardeo Lal Sharma, Sr. Ar.
Duty at HQ from 30.09.2024 to 18.10.2024. Desk review on 30.09.2024, 01.10.2024 (half day) and 03.10.2024 (half day)	
1. <b>Principal Secretary, Department of Industry, Commerce and Enterprises, Shilpa Sadan, 6th Floor, 4 Abanindranath Tagore Sarani (Camac Street), Kolkata - 700 016</b> (Compliance Audit period from 04/2023 to 03/2024)	21.10.2024 to 30.10.2024 (08 days)
To attend Headquarters on 01.11.2024, 04.11.2024, 07.11.2024 & 08.11.2024	
2. <b>West Bengal State Leather Industries Development Corporation Limited, Kasba Industrial Estate, Phase-III, D. I. C. Buildings (3rd floor), Kolkata-700107</b> (Compliance Audit period from 04/2004 to 03/2024)	05.11.2024 to 19.11.2024 (08 days)
3. <b>NEO Pipes and Tubes Company Limited, 17 Radha Bazar Street 1st Floor, Kolkata, West Bengal, India - 700001.</b> (Compliance Audit period from 04/2023 to 03/2024)	20.11.2024 to 26.11.2024 (05 days)
4. <b>East Kolkata Wetland Management Authority, Pranisampad Bhavan, 5th Floor, LB-2, Sector-III, Salt Lake, Kolkata- 700 106.</b> (Compliance Audit period from 04/2023 to 03/2024)	27.11.2024 to 06.12.2024 (08 days)
5. <b>West Bengal Mineral Development and Trading Corporation Limited, 3rd Floor, DJ-10, WBIIDC Building, DJ Block, Sector II, Salt Lake City, Kolkata – 700091</b> (Compliance Audit period from 04/2023 to 03/2024)	09.12.2024 to 18.12.2024 (08 days)
6. <b>West Bengal Handicrafts Development Corporation Limited, Karuangan, Block - IB-181, Sector-III, Salt Lake, Kolkata – 700106</b> (Compliance Audit period from 04/2023 to 03/2024)	19.12.2024 to 30.12.2024 (07 days)
Duty at Headquarter from 31.12.2024	
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