

25/8/25

# Tour Programme of AMG-II Inspection Party No. I for 2nd Quarter of 2025-26

1. Mr. Jaydip Narayan Chakrabarti, SAO	3. Mr. Bipul Mallick, AAO
2. Mr. Kamal Kumar Gupta, AAO	4. Mr. Shiv Prakash Gupta, AAO

Team to prepare desk review of the Units and submit to DAG by 04.07.2025 for approval.  
To attend Headquarters on 30.06.2025 for Quarterly Meeting with Pr.AG.

Teams should collect and update the information about IT database implemented by the Department and ABs and PSUs

1.	Manager Ancillary Industries Development Cell, Durgapur/SUB-DIC, Durgapur, City Centre, Durgapur-713216. P. No. 0343-2545933/ 6870, E. ID. ddanci.msse-wb@nic.in (Compliance Audit period from 04/2019 to 03/2025)	07.07.2025 to 16.07.2025 (08 days)
2.	Divisional Forest Officer, Kangasabati (South) Division, Raghobpur North Lake Road, South, PO & Dist: Purulia. PIN- 723101. P. No. 03252-222604, E. ID. dfoks-wb@nic.in (Compliance Audit period from 04/2023 to 03/2025)	17.07.2025 to 29.07.2025 (09 days)
3.	District Mineral Foundation Trust (DMFT), Bankura, Court Complex, P.O. & Dist.- Bankura, PIN- 722101. P. No. 03242 250304/3242252715, E. ID. dm-bank@nic.in/ dllrobku@gmail.com (Compliance Audit period from 04/2024 to 03/2025)	30.07.2025 to 08.08.2025 (08 days)
4.	Divisional Forest Officer, Bankura (South) Division, P.O. & Dist.-Bankura, PIN-722101. P. No. 03242-250307, E. ID. dfobans-wb@nic.in (Compliance Audit period from 04/2023 to 03/2025)	11.08.2025 to 22.08.2025 (09 days)
Transit to Kolkata on 23.08.2025		
In-house Training on 25.08.2025		
Transit to Bankura on 26.08.2025		
5.	Divisional Forest Officer, Panchet Division, Bankura - Bishnupur Rd, Satyajit Sarani, Dist- Bankura, PIN-722122. P. No. 03244-252189, E. ID. dfopanbis-wb@nic.in (Compliance Audit period from 04/2023 to 03/2025)	27.08.2025 to 09.09.2025 (09 days)
Transit to Kolkata on 10.09.2025		
6.	Principal Secretary, M.S. & M.E. & Textiles Department, Shilpa Sadan, 5th Floor, 4 No. Abanindranath Tagore Sarani (Camac Street), Kolkata - 700016. P.No. 033-2280-1601, E. ID. acs.msme@gmail.com (Compliance Audit period from 04/2024 to 03/2025)	11.09.2025 to 24.09.2025 (10 days)
Duty at Headquarter from 25.09.2025		
Following information need to be incorporated with IR failing of which IR will not be accepted:		

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| <ul style="list-style-type: none"> <li>➤ According to CAG officer order, commencing 1<sup>st</sup> April 2023, all teams were to carry out audit through OIOS. All audit related work like processing DP, sending report to be done through OIOS.</li> <li>➤ The teams should mention Audit Assignment No and audit Product No generated in OIOS in the file. The teams should take care to complete all the steps in OIOS before closing the OIOS assignment. In each step of audit the OIOS guidelines and procedures shall be followed.</li> <li>➤ The IR should contain brief description on purpose of functioning of the Audited entity whether the entity is fulfilling the purpose or is working keeping the purpose in view.</li> <li>➤ The team should check the objectives of the auditee unit and also note the change in scope in responsibilities of the audited unit. Thereafter, a note on the changed scope of responsibility and performance of the audited entity may be reported.</li> <li>➤ The team should check the schemes/ expenditures incurred and from the list select the expenditures for detailed audit.</li> <li>➤ Specific comments on extent of Internal Control and Internal Audit in respect of the audited entity.</li> </ul> | <ul style="list-style-type: none"> <li>➤ Information may be collected, and observation may be floated on beneficiary schemes in the line of approved guidelines in case the unit executed/related to such schemes during the audit period.</li> <li>➤ Party should visit centers/sub centers/ subdivision other than specified one under only with approval of Headquarters.</li> <li>➤ The team should check the outstanding paras and pursue for reply to the paras outstanding. Based on the merit of the reply, team should recommend settling of the paras with justification.</li> <li>➤ Teams should update the outstanding paras and include in the present IR wherever feasible and settle the outstanding paras/ IR.</li> <li>➤ The audit should bring out a proposal of topic for DCA / PA on the Department for incorporation in audit plan 2025-26.</li> <li>➤ Beneficiary details including Bank Account No., IFS code of the bank account are to be checked in respect of all transactions initially failed but subsequently were successful during the audit period.</li> </ul> |
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Senior Audit Officer/AMG-II (C)

Deputy Accountant General/AMG-II

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## Revised Tour Programme of AMG-II Inspection Party No. II for 2nd Quarter of 2025-26

1. Mr. Manoj Kumar, SAO	3. Mr. Sidiu Boipai, AAO
2. Mr. Anindya Mitra, AAO (up to 23.08.2025) Mr. Gopal Prasad Prajapati, AAO (w.e.f. 26.08.2025)	4. Mr. Pradeep Kumar, AAO

**Team to prepare desk review of the Units and submit to DAG by 04.07.2025 for approval.  
To attend Headquarters on 30.06.2025 for Quarterly Meeting with Pr.AG.**

**Teams should collect and update the information about IT database implemented by the Department and ABs and PSUs**

1.	District Mineral Foundation Trust (DMFT), Nadia, Administrative Building, PO-Krishnanagar, Nadia, PIN-741101. P. No. 03472 251001, E. ID. dm-ndi@nic.in/admlrnadia@gmail.com (Compliance Audit period from 04/2023 to 03/2025)	07.07.2025 to 16.07.2025 (08 days)
2.	Joint Director, Beharapmore Zone, (M.S. & M.E. & T Department) 1 <sup>st</sup> floor, Administrative Building Kalyani Industrial Park, Phase-II, Kalyani, Nadia, PIN-741235 P. No. 9434937544, E. ID. jdbzkly@gmail.com (Compliance Audit period from 04/2023 to 03/2025)	17.07.2025 to 28.07.2025 (08 days)
3.	Divisional Forest Officer, Durgapur Division, Shastri Avenue, Aranya Pally, Durgapur- 12, Dist.- Paschim Bardhaman, PIN- 713212. P. No. 0342-2537229, E. ID. dfodur-wb@nic.in (Compliance Audit period from 04/2023 to 03/2025)	29.07.2025 to 08.08.2025 (09 days)

**Transit to Jalpaiguri on 10.08.2025**

4.	Divisional Forest Officer, Soil Conservation Division (North) / Divisional Forest Officer, Jalpaiguri Soil Conservation Division (New name) Hakimpara, Balai Das Chatterjee Lane, P.O. & Dist.- Jalpaiguri, PIN - 735101 P. No. 0353-2432835 E. ID. cfsi-wb@nic.in (Compliance Audit Since period of last audit)	11.08.2025 to 22.08.2025 (09 days)
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**Transit to Kolkata on 23.08.2025**

**In-house Training on 25.08.2025**

5.	Handloom Development Officer, Nabadwip, Charmajdia, P.O.- Charbrahmanagore, Dist.- Nadia, PIN-741301. P. No. 03472-248526, E. ID. dohnabadwip@gmail.com (Compliance Audit period from 04/2023 to 03/2025)	26.08.2025 to 04.09.2025 (08 days)
6.	Secretary, Department of Science and Technology and Biotechnology, Govt. of W. B. Vigyan Chetana Bhavan, 26/B, Block-DD, Sector I, Salt LakeKolkata - 700064. P.No. 033- 23345809, E.ID. psscietechology@gmail.com (Compliance Audit period from 04/2024 to 03/2025)	08.09.2025 to 19.09.2025 (10 days)

**Duty at Headquarter from 22.09.2025**

**Following information need to be incorporated with IR failing of which IR will not be accepted:**

<ul style="list-style-type: none"> <li>➤ According to CAG officer order, commencing 1<sup>st</sup> April 2023, all teams were to carry out audit through OIOS. All audit related work like processing DP, sending report to be done through OIOS.</li> <li>➤ The teams should mention Audit Assignment No and audit Product No generated in OIOS in the file. The teams should take care to complete all the steps in OIOS before closing the OIOS assignment. In each step of audit the OIOS guidelines and procedures shall be followed</li> <li>➤ The IR should contain brief description on purpose of functioning of the Audited entity whether the entity is fulfilling the purpose or is working keeping the purpose in view</li> <li>➤ The team should check the objectives of the auditee unit and also note the change in scope in responsibilities of the audited unit. Thereafter, a note on the changed scope of responsibility and performance of the audited entity may be reported.</li> <li>➤ The team should check the schemes/ expenditures incurred and from the list select the expenditures for detailed audit.</li> <li>➤ Specific comments on extent of Internal Control and Internal Audit in respect of the audited entity.</li> </ul>	<ul style="list-style-type: none"> <li>➤ Information may be collected, and observation may be floated on beneficiary schemes in the line of approved guidelines, in case the unit executed/related to such schemes during the audit period.</li> <li>➤ Party should visit centers/sub centers/ subdivision other than specified one under only with approval of Headquarters.</li> <li>➤ The team should check the outstanding paras and pursue for reply to the paras outstanding. Based on the merit of the reply, team should recommend settling of the paras with justification.</li> <li>➤ Teams should update the outstanding paras and include in the present IR wherever feasible and settle the outstanding paras/ IR.</li> <li>➤ The audit should bring out a proposal of topic for DCA / PA on the Department for incorporation in audit plan 2025-26.</li> <li>➤ Beneficiary details including Bank Account No., IFS code of the bank account are to be checked in respect of all transactions initially failed but subsequently were successful during the audit period.</li> </ul>
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Senior Audit Officer/AMG-II (C)

Deputy Accountant General/AMG-II



## Revised Tour Programme of AMG-II Inspection Party No. III for 2nd Quarter of 2025-26

1. Mr. Rishabendra Basu, SAO		3.* Mr. Arka Ghosh, AAO Mr. Rajib Pandit, AAO (up to 15.07.2025)	
2. Mr. Arbind Kumar, AAO		4. Mr. Hardeo Lal Sharma, Sr. Ar	
Team to prepare desk review of the Units and submit to DAG by 04.07.2025 for approval. To attend Headquarters on 30.06.2025 for Quarterly Meeting with Pr.AG.			
Teams should collect and update the information about IT database implemented by the Department and ABs and PSUs			
1.	Handloom Development Officer, Chinsurah, Barabazar, P.O. Chinsurah, Dist. Hooghly, PIN- 712 101. (Compliance Audit period from 04/2021 to 03/2025)	07.07.2025 to 15.07.2025 (07 days)	
2.	District Mineral Foundation Trust (DMFT), Paschim Bardhaman, ADDA Administrative Building, Kanyapur, P.O.- Ramkrishna Mission, Dist.-Paschim Bardhaman, PIN- 713305. P. No. 0341 2254545, 7719357631/7719357631, E. ID.dmpaschimbardhaman@gmail.com/ dlropaschimbardhaman@gmail.com (Compliance Audit period from 04/2024 to 03/2025)	16.07.2025 to 29.07.2025 (10 days)	
3.	General Manager, District Industries Centre, Birbhum, Commercial Estate (1st Floor), Suri, PIN-731101. P. No. 03462-255428/ 255306 E. ID. gmbir.msse-wb@nic.in (Compliance Audit period from 04/2024 to 03/2025)	30.07.2025 to 11.08.2025 (09 days)	
4.	Handloom Development Officer, Katwa, P.O. + P.S. Katwa, Dist. Burdwan, Katwa Ghoshhat, PIN-713130. Phone No. 03453-255105 (Compliance Audit period from 04/2024 to 03/2025)	12.08.2025 to 22.08.2025 (08 days)	
In-house Training on 25.08.2025			
5.	District Mineral Foundation Trust (DMFT), Jhargram, P.O.- Jhargram, Dist.- Jhargram, PIN- 721507. P.No. 03221 257915, 03221 259453/3221255141, E. ID.jhargramdm@gmail.com/ dlrojhargram@gmail.com (Compliance Audit period from 04/2024 to 03/2025)	26.08.2025 to 04.09.2025 (08 days)	
6.	Principal Secretary, Department of Forest, Aranya Bhawan, LA-10A Block, Sector-III, Salt Lake, Kolkata-700106. Phone No. 033 2335 4030, E. ID. acsforestwb@gmail.com (Compliance Audit period from 04/2024 to 03/2025)	08.09.2025 to 19.09.2025 (10 days)	
Duty at Headquarter from 22.09.2025			
Following information need to be incorporated with IR failing of which IR will not be accepted:			

<ul style="list-style-type: none"> <li>➤ According to CAG officer order, commencing 1<sup>st</sup> April 2023, all teams were to carry out audit through OIOS. All audit related work like processing DP, sending report to be done through OIOS.</li> <li>➤ The teams should mention Audit Assignment No and audit Product No generated in OIOS in the file. The teams should take care to complete all the steps in OIOS before closing the OIOS assignment. In each step of audit the OIOS guidelines and procedures shall be followed</li> <li>➤ The IR should contain brief description on purpose of functioning of the Audited entity whether the entity is fulfilling the purpose or is working keeping the purpose in view.</li> <li>➤ The team should check the objectives of the auditee unit and also note the change in scope in responsibilities of the audited unit. Thereafter, a note on the changed scope of responsibility and performance of the audited entity may be reported.</li> <li>➤ The team should check the schemes/ expenditures incurred and from the list select the expenditures for detailed audit.</li> <li>➤ Specific comments on extent of Internal Control and Internal Audit in respect of the audited entity.</li> </ul>	<ul style="list-style-type: none"> <li>➤ Information may be collected, and observation may be floated on beneficiary schemes in the line of approved guidelines in case the unit executed/related to such schemes during the audit period.</li> <li>➤ Party should visit centers/sub centers/ subdivision other than specified one under only with approval of Headquarters.</li> <li>➤ The team should check the outstanding paras and pursue for reply to the paras outstanding. Based on the merit of the reply, team should recommend settling of the paras with justification.</li> <li>➤ Teams should update the outstanding paras and include in the present IR wherever feasible and settle the outstanding paras/ IR.</li> <li>➤ The audit should bring out a proposal of topic for DCA / PA on the Department for incorporation in audit plan 2025-26.</li> <li>➤ Beneficiary details including Bank Account No., IFS code of the bank account are to be checked in respect of all transactions initially failed but subsequently were successful during the audit period.</li> </ul>
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\* Mr. Arka Ghosh, AAO has been nominated for MCTP Level-3 training at RCB&KI, Kolkata from 07.07.2025 to 11.07.2025.



Senior Audit Officer/AMG-II (C)

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Deputy Accountant General/AMG-II

## Revised Tour Programme of AMG-II Inspection Party No. IV for 2nd Quarter of 2025-26

1. Mr. Prabir Dey, SAO	3. Mr. Avinash Kumar Singh, AAO
2. Mr. Shyam Anand, AAO	4. Mr. Sushen Kumar Biswas, A. S.

Team to prepare desk review of the Units and submit to DAG by 04.07.2025 for approval.  
To attend Headquarters on 30.06.2025 for Quarterly Meeting with Pr.AG.

Teams should collect and update the information about IT database implemented by the Department and ABs and PSUs

1.	DCF, Urban Recreation Forestry (U.R.F.) Division, Eden Gardens, 10 A, Shahid Khudiram Bose Rd, B.B.D. Bagh, Kolkata, West Bengal 700012 P. No. 033-22303758, E. ID. defurf-wb@nic.in (Compliance Audit period from 04/2023 to 03/2025)	07.07.2025 to 16.07.2025 (08 days)
2.	District Mineral Foundation Trust (DMFT), Purba Bardhaman, New Administrative Building, Kachari Road (Court Compound), Purba Bardhaman, PIN-713101. P.No.0322275571/9775272349, E.ID.dm-burd@nic.in /dlropurbabardhaman@gmail.com (Compliance Audit period from 04/2024 to 03/2025)	17.07.2025 to 29.07.2025 (09 days)
3.	District Mineral Foundation Trust (DMFT), Paschim Medinipur, Keranitola P.O. & District- Paschim Midnapore, PIN-721101. P. No. E. ID. dm-mid-wb@nic.in/ dllro.mid@gmail.com (Compliance Audit period from 04/2024 to 03/2025)	30.07.2025 to 11.08.2025 (09 days)
4.	District Industries Centre, Purulia, Collectorate Compound, Near Bus Stand, P.O. & Dist.- Purulia, PIN-723101. P. No. 03252-223257/222352, E. ID. gmpur.msse-wb@nic.in (Compliance Audit period from 04/2024 to 03/2025)	12.08.2025 to 22.08.2025 (08 days)
Transit to Kolkata on 23.08.2025		
In-house Training on 25.08.2025		
5.	The West Bengal Zoo Authority (WBZA), Aranya Bhawan, 2nd Floor, Block - LA-10A, Sector III Salt Lake, Kolkata - 700106. (Compliance Audit Since period of last audit and Financial Audit period from 2009-10 to 2022-23)	26.08.2025 to 24.09.2025 (21 days)

**Duty at Headquarter from 25.09.2025**

Following information need to be incorporated with IR/SAR failing of which IR/SAR will not be accepted:

<ul style="list-style-type: none"> <li>➤ According to CAG officer order, commencing 1<sup>st</sup> April 2023, all teams were to carry out audit through OIOS. All audit related work like processing DP, sending report to be done through OIOS.</li> <li>➤ The teams should mention Audit Assignment No and audit Product No generated in OIOS in the file. The teams should take care to complete all the steps in OIOS before closing the OIOS assignment. In each step of audit, the OIOS guidelines and procedures shall be followed.</li> <li>➤ The IR should contain brief description on purpose of functioning of the Audited entity whether the entity is fulfilling the purpose or is working keeping the purpose in view.</li> <li>➤ The team should check the objectives of the auditee unit and also note the change in scope in responsibilities of the audited unit. Thereafter, a note on the changed scope of responsibility and performance of the audited entity may be reported.</li> <li>➤ The team should check the schemes/ expenditures incurred and from the list select the expenditures for detailed audit.</li> <li>➤ Specific comments on extent of Internal Control and Internal Audit in respect of the audited entity.</li> </ul>	<ul style="list-style-type: none"> <li>➤ Information may be collected, and observation may be floated on beneficiary schemes in the line of approved guidelines in case the unit executed/related to such schemes during the audit period.</li> <li>➤ Party should visit centers/sub centers/ subdivision other than specified one under only with approval of Headquarters.</li> <li>➤ The team should check the outstanding paras and pursue for reply to the paras outstanding. Based on the merit of the reply, team should recommend settling of the paras with justification.</li> <li>➤ Teams should update the outstanding paras and include in the present IR wherever feasible and settle the outstanding paras/ IR.</li> <li>➤ The audit should bring out a proposal of topic for DCA / PA on the Department for incorporation in audit plan 2025-25.</li> <li>➤ Beneficiary details including Bank Account No., IFS code of the bank account are to be checked in respect of all transactions initially failed but subsequently were successful during the audit period.</li> </ul>
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Senior Audit Officer/AMG-II (C)

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Deputy Accountant General/AMG-II



# Tour Programme of AMG-II Inspection Party No. V for 2nd Quarter of 2025-26

1. Mr. Soumen Sarkar, SAO	3. Mr. Samir Mondal, AAO
2. Mr. Vikash Kumar Shaw, AAO	4. Mr. Rajib Pandit, AAO
Superintendent, West Bengal Government Press, Kadapara, 46/1, Narkeldanga Main Rd, Kadapara, Phool Bagan, Kankurgachi, Kolkata-700054. P. No. 033-2370-7066 E. ID. wbgpkdpr@gmail.com (Compliance Audit period from 04/2015 to 03/2025)	26.08.2025 to 04.09.2025 (08 days)
Principal Secretary, Industry, Commerce & Enterprises Department, Shilpa Sadan, 6th Floor, 4 Abanindranath Tagore Sarani (Camac Street), Kolkata - 700 016. P.No.033-4008-5316, E.ID. seccei@wb.gov.in/additionalsecretaryice@gmail.com (Compliance Audit period from 04/2024 to 03/2025)	08.09.2025 to 19.09.2025 (10 days)
Duty at Headquarter from 22.09.2025	
Following information need to be incorporated with IR failing of which IR will not be accepted	

<ul style="list-style-type: none"> <li>➤ According to CAG officer order, commencing 1<sup>st</sup> April 2023, all teams were to carry out audit through OIOS. All audit related work like processing DP, sending report to be done through OIOS.</li> <li>➤ The teams should mention Audit Assignment No and audit Product No generated in OIOS in the file. The teams should take care to complete all the steps in OIOS before closing the OIOS assignment. In each step of audit, the OIOS guidelines and procedures shall be followed.</li> <li>➤ The IR should contain brief description on purpose of functioning of the Audited entity whether the entity is fulfilling the purpose or is working keeping the purpose in view.</li> <li>➤ The team should check the objectives of the auditee unit and also note the change in scope in responsibilities of the audited unit. Thereafter, a note on the changed scope of responsibility and performance of the audited entity may be reported.</li> <li>➤ The team should check the schemes/ expenditures incurred and from the list select the expenditures for detailed audit.</li> <li>➤ Specific comments on extent of Internal Control and Internal Audit in respect of the audited entity.</li> </ul>	<ul style="list-style-type: none"> <li>➤ Information may be collected, and observation may be floated on beneficiary schemes in the line of approved guidelines in case the unit executed/related to such schemes during the audit period.</li> <li>➤ Party should visit centers/sub centers/ subdivision other than specified one under only with approval of Headquarters.</li> <li>➤ The team should check the outstanding paras and pursue for reply to the paras outstanding. Based on the merit of the reply, team should recommend settling of the paras with justification.</li> <li>➤ Teams should update the outstanding paras and include in the present IR wherever feasible and settle the outstanding paras/ IR.</li> <li>➤ The audit should bring out a proposal of topic for DCA / PA on the Department for incorporation in audit plan 2025-25.</li> <li>➤ Beneficiary details including Bank Account No., IFS code of the bank account are to be checked in respect of all transactions initially failed but subsequently were successful during the audit period.</li> </ul>
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Senior Audit Officer/AMG-II (C)

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Deputy Accountant General/AMG-II