

**GRADATION LIST
OF THE
OFFICE OF THE PR. ACCOUNTANT GENERAL (A&E) ASSAM
BELTOLA, GUWAHATI-781029
AS ON 1-3-2024**

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| | |
|---|--|
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THE GRADATION LIST AS ON 1-3-2024 PREPARED IN ACCORDANCE WITH THE DIRECTIONS CONTAINED IN THE COMPTROLLER AND AUDITOR GENERAL OF INDIA'S CIRCULAR NO. NGE/23/1988 ISSUED UNDER LETTER NO. 233-N.2/34-88 DATED : 17/03/1988, CIRCULAR NO. NGE/31/1989 ISSUED UNDER LETTER NO. 427-N.2/1-89 DATED : 26/04/1989, CIRCULAR NO. NGE/67/1989 ISSUED UNDER LETTER NO. 749-N.2/89 DATED : 06/09/1989 AND CIRCULAR NO. 11-NGE ISSUED UNDER LETTER NO. 191-N.2/54-92 DATED : 20/04/1993.

NOTHING IN THIS LIST IS TO BE TAKEN AS CONVEYING ANY SANCTION OR OF AUTHORITY OR MAY BE HELD TO SUPERSEDE ANY STANDING RULES OR ORDERS OF THE CENTRAL GOVERNMENT WITH WHICH IT MAY BE AT VARIANCE.

Sd/-
Dr. Gaurav Kumar
ACCOUNTANT GENERAL (A&E) ASSAM
GUWAHATI

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SECTION- I

LIST OF CLASS - I OFFICERS IN THE OFFICE OF THE PR. ACCOUNTANT GENERAL (A&E) ASSAM, GUWAHATI AS ON
01-03-2024
SANCTIONED STRENGTH

| | PERMANENT | TEMPORARY |
|---|-----------|-----------|
| Pr. Accountant General/ Accountant General | 1 | - |
| Sr. Deputy Accountant General (Admn) | 1 | - |
| Deputy Accountant General (P&F) | 1 | - |
| Deputy Accountant General (A/Cs & VLC) | 1 | - |
| Welfare Officer | 1 | - |
| <hr/> | | |
| Total Sanctioned strength of Gr. A officers | 5 | |
| Total actually employed Gr. A officers | 4 | |
| 1. Dr. Gaurav Kumar, IA & AS, Accountant General (A&E) Assam, Guwahati | | |
| 2. Shri Hari Prakash, IA & AS, Sr. Deputy Accountant General (Admn) Assam, Guwahati | | |
| 3. Shri K. Raghu Kumar, IA & AS, Deputy Accountant General (Pension & Fund) Assam, Guwahati | | |
| 4. Shri Snehasis Mukherjee, IA & AS, Deputy Accountant General (A/cs.) Assam, Guwahati | | |

SECTION - II

| Name of Cadre | Permanent Strength | Temporary Strength | Casual | Total Strength | Remarks |
|---------------------------------|---------------------------|---------------------------|---------------|-----------------------|--|
| Sr. Accounts Officer | 26 | - | 3 | 29 | |
| Sr. Accounts Officer (Legal) | - | 1 | - | 1 | |
| Asstt. Accounts Officer | 77 | - | 4 | 81 | 3 AAO kept in abeyance to operate 2 Sr. AO |
| Asstt. Accounts Officer (Adhoc) | - | - | - | - | |
| Asstt. Accounts Officer (Legal) | - | 1 | - | 1 | |
| Supervisor | 18 | - | - | 18 | |
| Asstt. Supervisor | 54 | - | - | 54 | |

| | | | | | |
|----------------------------|-----|-----------|---|-----------|--|
| Sr. Accountant | 108 | - | - | 108 | 1 SA on deputation as WA, 2 posts kept in abeyance for operation of Jr. Hindi Translator. |
| Accountant | 180 | - | - | 180 | 7 posts (3Acctt & 4 C/T) are kept in abeyance for operation of 1 Sr.AO and 2 AAO for Treasury Inspection. 1 post of Acctt HIA due to lien. |
| Clerk/Typist | 26 | - | - | 26 | |
| <u>Total EDP Posts</u> | - | 15 | - | 15 | |
| Sr. Data Processor (Gr-F) | - | - | - | - | |
| Data Processor (Gr-E) | - | - | - | - | |
| Data Entry Operator (Gr-D) | - | - | - | - | |
| Data Entry Operator (Gr-B) | - | 11 | - | 11 | |
| Data Entry Operator (Gr-A) | - | 04 | - | 04 | |

| | | | | | |
|---------------------------------------|----------|--------------|----------|-----------|--|
| | | - 6 - | | | |
| Sr. Private Secretary | 1 | - | - | 1 | |
| Private Secretary | 1 | - | - | 1 | 1 post of Sr. PS is operational w.e.f. 02.01.2023 (FN) |
| Steno Gr I | - | 3 | - | 3 | |
| Steno Gr II | 3 | 1 | - | 4 | |
| SG Record Keeper | 2 | - | - | 2 | |
| Multi Tasking Staff | 73 | 9 | - | 82 | |
| <u>MISC. POSTS:</u> | 1 | 2 | - | 3 | |
| Welfare Assistant | - | 1 | - | 1 | |
| Staff Car Driver (Grade-I) | 1 | - | - | 1 | |
| Asstt. Caretaker | - | 1 | - | 1 | |
| <u>Official Language Post:</u> | 2 | 4 | - | 6 | |
| Hindi Officer | - | 1 | - | 1 | |
| Sr. Hindi Translator | - | 1 | - | 1 | |
| Jr. Translator | 2 | 1 | - | 3 | |
| Hindi Typist | - | 1 | - | 1 | |
| <u>Departmental Canteen</u> | 1 | 12 | - | 13 | |
| Manager Gr-II | 1 | - | - | 1 | |
| Asstt. Manager-cum-SK | - | 1 | - | 1 | |
| Clerk | - | 2 | - | 2 | |
| Halwai-cum-Cook | - | 1 | - | 1 | |
| Asstt. Halwai-cum-Cook | - | 1 | - | 1 | |
| Canteen Attendant | - | 7 | - | 7 | |

SECTION - III

Cadre wise gradation of officers/officials