

**Email****AG AE Bihar Patna****[Cag-all-offices] Notice for inviting applications for deputation to the post of General Manager in Departmental Canteen****From :** Director General of Audit CENTRAL EXPENDITURE  
<dgace@cag.gov.in>

Mon, Mar 27, 2023 10:55 AM

 2 attachments**Subject :** [Cag-all-offices] Notice for inviting applications for deputation to the post of General Manager in Departmental Canteen**To :** cag-all-offices <cag-all-offices@lsmgr.nic.in>

Sir,

Please find attached notice on the subject mentioned above for information and necessary action.

Regards,

Yukti Tyagi, AAO  
Admn.I  
O/o the DGA (CE)  
New Delhi



CAG-ALL-OFFICES mailing list -- [cag-all-offices@lsmgr.nic.in](mailto:cag-all-offices@lsmgr.nic.in)  
To unsubscribe send an email to [cag-all-offices-leave@lsmgr.nic.in](mailto:cag-all-offices-leave@lsmgr.nic.in)

 **BIO DATA for gm\_0001.pdf**  
1 MB



**Canteen Manager0001.pdf**  
339 KB

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BIO-DATA/ CURRICULAM VITAE PROFORMA

Self-attested  
Passport size  
photograph

1. Name of the post applied for \_\_\_\_\_
2. Name of applicant with designation and complete office address(in block letters), e-mail and telephone No. \_\_\_\_\_
3. Residential Address with phone number \_\_\_\_\_
4. Permanent Address \_\_\_\_\_
5. Date of Birth (in Christian era) \_\_\_\_\_
6. Whether belongs to SC/ST/OBC \_\_\_\_\_
7. Date of entry into service \_\_\_\_\_
8. Date of retirement under Central/State Government rules \_\_\_\_\_
8. Educational qualifications \_\_\_\_\_
9. Post held on regular (i.e. substantive) basis and the date from which held with grade pay / Pay Level in Pay Matrix \_\_\_\_\_
10. Present Pay \_\_\_\_\_

11. Details of Employment of last 10 years in Chronological order. Enclose a separate sheet, duly authenticated under your signature .

Name of office/organisation where employed	Post Held	From	To	Basic Pay	Grade Pay/Level in pay matrix	Major Duties
1.	2.	3.	4.	5.	6.	7.

12. Nature of present employment i.e.  
Ad-hoc or temporary or permanent \_\_\_\_\_

13. In case the present employment is held on  
Deputation/contract basis, please state \_\_\_\_\_

a) Date of initial appointment \_\_\_\_\_

b) Period of appointment on Deputation/contract \_\_\_\_\_

c) Name of parent office/Organization to which you belong \_\_\_\_\_

14. Training/ courses attended \_\_\_\_\_

15. Additional details about your present  
employment please state whether working under

i. Central Government

ii. State Government

iii. Autonomous Organization

iv. Central Public Sector Undertaking

v. State Public Sector Undertaking

16. Additional information, if any, which applicant may like to mention in support of his/her suitability for the post vis-a-viz the "duties" mentioned in Annexure-II.

Enclosed a separate sheet, if required

CERTIFICATE TO BE RECORDED BY THE HEAD OF OFFICE/ OFFICER  
NOT BELOW THE RANK OF UNDER SECRETARY IN GOI WHILE  
FORWARDING THE APPLICATION

1. Certified that the particulars furnished by the applicant are true and have been verified from the service records.
2. The applicant, if selected, will be relieved immediately
3. Attested copies of ACR/APAR for the last five years are enclosed.
4. The record of the service of the official has been carefully scrutinized and it is certified that there is no doubt about his/her integrity.
5. It is certified that no disciplinary/vigilance case is either pending or contemplated against the applicant and he/she is clear from vigilance angle.
6. It is certified that no major/minor penalty has been imposed or contemplated on him/her during the last 10 years.

Signature \_\_\_\_\_

Name \_\_\_\_\_

Designation \_\_\_\_\_

Tele. \_\_\_\_\_

Date: \_\_\_\_\_

Place: \_\_\_\_\_

Official seal

*Note: All Terms and Conditions of deputation will be followed as per DoP&T's OM No.6/8/2009-Estt.(Pay.II) dated 17.06.2010 and its amendment issued from time to time.*

I have carefully gone through the vacancy circular/ advertisement and i am well aware that the information furnished in the bio-data duly supported by the documents in respect of Essential Qualification/ Work Experience submitted by me. The information/ details provided by me are correct and true to the best of my knowledge and no material fact having a bearing on my selection has been suppressed/ withheld.

(SIGNATURE)

Date:

Mobile No: \_\_\_\_\_



सत्यमेव जयते

कार्यालय महानिदेशक लेखापरीक्षा (केन्द्रीय व्यय)  
Office of the Director General of Audit  
(Central Expenditure)

इन्द्रप्रस्थ एस्टेट, नई दिल्ली-110 002  
Indraprastha Estate, New Delhi-110 002

Admn./4-30(P-4)/2023-24/ 5308-5310

Date-24.03.2023

**NOTICE**

It is proposed to fill up the following post in the Departmental Canteen, O/o the DGA (CE), New Delhi on deputation basis:

SI. No	Name of the Post	Level of Pay	Eligibility
1	General Manager	Level – 6 of Pay Matrix	<ul style="list-style-type: none"><li>➤ Officials holding analogous posts on regular basis in the parent cadre or department (<b>or</b>) Sr. Auditor/ regular Group 'B' employee in pay level-6</li><li>➤ Possessing the following educational qualifications and experience:<ul style="list-style-type: none"><li>(i) Bachelor's degree in commerce or Business Studies or Economics or Public administration from a recognized University or Institute.</li><li>(ii) Three years experience in administration and management of the Departmental Canteen.</li></ul></li></ul>

The applicants, once selected will receive their level of pay plus admissible deputation (Duty) allowance in accordance with the prevalent rules. The initial period of deputation will be for one year and may be extended thereafter subject to suitability and administrative convenience. The total period of deputation will, however, ordinarily not exceed three years.

The maximum age limit for application shall not exceed 56 years as on 17.04.2023. Interested officials may submit their applications through proper channel on or before 17.04.2023.

  
24/3/23  
Sr. Audit Officer (Admn.)

Copy to:

- 1) Notice Board
- 2) All the Head of Department in IA&AD as per mailing list.
- 3) All the sections of this office.



NOTICE

It is proposed to fill up the following post in the Department of the Government of India:

(i) New Delhi on equivalent basis

No.	Name of the Post	Level of Pay	High. Qualif.
1	General Manager	Level - 6 of Pay Matrix	Official holding analogous post in the same or in the parent office or department for a minimum regular Group 'B' employee in pay level-5

The applicants who are selected will receive their level of pay plus administrative expenses (DA) allowance in accordance with the provisions thereof. The initial period of probation will be for one year and may be extended thereafter subject to suitability and administrative convenience. The total period of probation will, however, ordinarily not exceed three years. The maximum age limit for applicants shall not exceed 35 years as on 15.04.2022. Interested officials may submit their applications through proper channel on or before

15.04.2022  
Sr. Audit Officer (Admin)