

Email**AG AE Bihar Patna****[Cag-all-offices] Filling up of vacancies at iCISA on deputation basis- AAO****From :** iCISA Noida <icisa@cag.gov.in>

Wed, Jun 21, 2023 10:31 AM

Subject : [Cag-all-offices] Filling up of vacancies at iCISA on deputation basis- AAO

2 attachments

To : cag <CAG-ALL-OFFICES@lsmgr.nic.in>**Cc :** VISHWAJIT KUMAR SRIVASTAVA
<srivastavavk.bih.sca@cag.gov.in>, Sandeep Verma
<sandeepv.jnk.au@cag.gov.in>

Sir/Madam,

Kindly find attachment regarding filling up the vacancies at iCISA, Noida on deputation basis. Circular is also available on our website- <https://cag.gov.in/icisa/en/tenders>

With Best regards

Sr. Administrative Officer (Admn),
iCISA, Noida

CAG-ALL-OFFICES mailing list -- cag-all-offices@lsmgr.nic.in
To unsubscribe send an email to cag-all-offices-leave@lsmgr.nic.in

 **AAO_Deputation circular.pdf**
630 KB **AAO_Annexures.docx**
17 KB



International Centre for Information Systems & Audit

International Training Centre of Comptroller & Auditor General Of India
www.cag.gov.in/icisa/en

No. iCISA/Admn-I-Est10DepM/4/efile(72968)/15

Dated: 20.06.2023

To

All IA&AD Offices
(As per mailing list)

Sub: Filling up of vacancies at iCISA on deputation basis.

Applications are invited for anticipated/available vacancies for following posts to be filled on deputation basis at International Centre for Information Systems and Audit (iCISA), Noida as detailed below:-

| Sl. No. | Post | Pay Level |
|---------|----------------------------------|-----------|
| 1. | Assistant Administrative Officer | Level 8/9 |

1. Tenure of Deputation period will be initially of 3 (Three) years which can be extended subject to suitability/performance after following extant rules and orders for further tenure.
2. Candidates appearing for examinations outside IA&AD will not be considered for deputation to iCISA.
3. Pay and Allowances would be regulated as per the applicable extant rules.
4. The essential and desirable qualifications is annexed (Annexure-I). The Names of willing officials satisfying the essential and desirable qualifications may please be forwarded through cadre controlling authority along with the Bio-Data (Annexure-II) and the abstracts of APARs/ACRs for the last three years (Annexure-III) to this office latest by **08.07.2023**.

Enclosed: Annexure – I to III

Hansha

**Director (Admn),
iCISA Noida**

ANNEXURE – I

Essential and desirable experience and qualification for the deputation

| Post | Qualification |
|--|--|
| Assistant Administrative Officer (As per Notice) | <p data-bbox="746 421 874 459"><i>Essential</i></p> <ul data-bbox="798 459 1385 817" style="list-style-type: none"><li data-bbox="798 459 1385 537">• Applicants should be holding analogous post.<li data-bbox="798 537 1385 660">• The age of the applicant should not exceed 56 years on the closing date of receipt of applications.<li data-bbox="798 660 1385 739">• Applicant should be Graduate in any discipline.<li data-bbox="798 739 1385 817">• Applicant can be from any office under IA&AD. <p data-bbox="746 817 1034 855"><i>Desirable/ Preferable</i></p> <ul data-bbox="798 855 1385 1064" style="list-style-type: none"><li data-bbox="798 855 1385 1064">• Preference will be given to candidates having professional certifications / IT qualifications / Technical qualifications/IT Experience and those comfortable in using IT systems. |

ANNEXURE-II

Proforma regarding the bio-data of the applicant

| | |
|---|---|
| 1. Name | |
| 2. Designation | |
| 3. (i) Date of birth and (ii) Age as on 01.07.2023 | |
| 4. Qualification (i) Educational (ii) Professional | |
| 5. Office to which belongs (i) Parent Office (ii) Office and station in which working at present | |
| 6. Whether belongs to SC/ST. If yes please mention category | Yes/No |
| 7. Date of entry into Govt. Service | |
| 8. Date of entry in IA&AD | |
| 9. Present Pay & Level | |
| 10. Detailed experience and posts held (Attach separate sheet giving details under this column, duly signed.) | |
| 11. Proficiency in Compute: (Details may be given) | |
| 12. Contact details (Phone/Mobile No. & email address) | Phone/Mobile No.: Email address: |
| 13. Any other information | |

The information furnished above are correct to the best of my knowledge.

Dated signature of the candidate

Annexure – III

ABSTRACTS OF APARs/ACRs in respect of (Name of the candidate)

| 2022-23* | 2021-22 | 2020-21 | 2019-20 | 2018-19 | 2017-18 |
|----------|---------|---------|---------|---------|---------|
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*If available

It is certified that:

- (i) I have verified the grading from the original APARs and found correct
- (ii) No vigilance or disciplinary case is either pending or contemplated against the above officials. No major penalty has been imposed on the above officials in the past.

Date:

Sr. AO (Admn.)

Place: -----

O/o-----

ANNEXURE – I

Essential and desirable experience and qualification for the deputation

| Post | Qualification |
|--|---|
| Assistant Administrative Officer (As per Notice) | <p data-bbox="746 427 874 461"><i>Essential</i></p> <ul data-bbox="794 465 1385 813" style="list-style-type: none"><li data-bbox="794 465 1385 539">• Applicants should be holding analogous post.<li data-bbox="794 544 1385 658">• The age of the applicant should not exceed 56 years on the closing date of receipt of applications.<li data-bbox="794 663 1385 736">• Applicant should be Graduate in any discipline.<li data-bbox="794 741 1385 813">• Applicant can be from any office under IA&AD. <p data-bbox="746 817 1034 851"><i>Desirable/ Preferable</i></p> <ul data-bbox="794 855 1385 1059" style="list-style-type: none"><li data-bbox="794 855 1385 1059">• Preference will be given to candidates having professional certifications / IT qualifications /Technical qualifications/IT Experience and those comfortable in using IT systems. |

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Place: -----

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