

Email**AG AE Bihar Patna**

[Cag-all-offices] Deputation circular for various posts at RTI, Nagpur.

From : RTI Nagpur <rtinagpur@cag.gov.in>

Thu, Jun 22, 2023 05:36 PM

Subject : [Cag-all-offices] Deputation circular for various posts at RTI, Nagpur. ** 1 attachment**To :** ALL CAG <CAG-ALL-OFFICES@lsmgr.nic.in>

Respected Sir/Madam,

Please find the attachment on the subject cited above.

Regards,
Sr. Audit Officer/CF,
Regional Training Institute,
Nagpur.

CAG-ALL-OFFICES mailing list -- cag-all-offices@lsmgr.nic.in
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**Deputation Circular for various post at RTI, Nagpur.pdf**

895 KB

REGIONAL TRAINING INSTITUTE, 26/1, CIVIL LINES, NAGPUR

Circular

परिपत्र-21

संख्या: क्षे.प्र.सं./नागपुर/प्रतिनियुक्ति/2023-24/133

दिनांक: 22-06-2023

Applications are invited to fill up the post of Senior Audit Officer/Senior Accounts Officer (IS Core faculty), Assistant Audit Officer/ Assistant Accounts Officer (IS Core faculty), Private Secretary, Clerk and Driver in Regional Training Institute, Nagpur from eligible Officers and Staff on Deputation basis from the field offices of IA&AD as per existing rules of deputation.

In terms of Training Division Circular no. 269/Trg. Div./42-A/2019 dated 18-9-2019, the initial deputation period will be 3 years and extendable on yearly basis. However, Regional Training Institute reserves the right to repatriate a person on deputation at any time, if his/her performance is found unsatisfactory.

Vide headquarters' circular No. 1-SS&R/2019 No. 1718-Staff (S&R)/Misc./4A-2013 dated 01-11-2019 for the post of Senior Audit Officer/Senior Accounts Officer/Core faculty, Assistant Audit Officer/Assistant Accounts Officer may also apply for the post of core faculty.

The eligibility criteria for the different posts to be filled in on deputation basis are following:-

क्षेत्रीय प्रशिक्षण संस्थान, नागपुर में वरिष्ठ लेखापरीक्षा अधिकारी/वरिष्ठ लेखा अधिकारी (आई एस संकाय), सहायक लेखापरीक्षा अधिकारी/लेखा सहायक अधिकारी (आई एस संकाय), निजी सचिव, क्लर्क तथा ड्राइवर पदों को भरने के लिए भारतीय लेखापरीक्षा और लेखा विभाग के सभी क्षेत्र कार्यालयों से आवेदन आमंत्रित किए जाते हैं.

मुख्यालय के प्रशिक्षण प्रभाग परिपत्र संख्या 269/Trg.Div./42-A/2019 दिनांक 18-9-2019 के अनुसार, प्रारंभिक प्रतिनियुक्ति अवधि 3 वर्ष होगी और वार्षिक आधार पर विस्तार योग्य होगी। परंतु, यदि किसी प्रतिनियुक्तिकर्ता का प्रदर्शन असंतोषजनक पाया जाता है तो क्षेत्रीय प्रशिक्षण संस्थान उसे किसी भी समय प्रत्यावर्तित करने का अधिकार सुरक्षित रखता है।

मुख्यालय के परिपत्रक क्रमांक 1-SS &R/2019 No. 1718-Staff (S&R) /Misc./4A-2013 दिनांक 01.11.2019 के अनुसार वरिष्ठ लेखापरीक्षा अधिकारी/वरिष्ठ लेखा अधिकारी (संकाय) पद के लिए सहायक लेखापरीक्षा अधिकारी / सहायक लेखा अधिकारी भी आवेदन कर सकते हैं ।

प्रतियुक्ति के आधार पर भरे जाने वाले विभिन्न पदों के लिए पात्रता मानदंड निम्नलिखित हैं: -

Designation	No. of Posts	Work	Work Experience
Sr. A.O/ A.A.O	02	IS Faculty	In-depth knowledge and experience in delivering lectures on computer based training programmes like MS Office, Oracle, CAATs- IDEA, Tableau, PL/SQL, IT Audit, Website applications etc. Position will also require to develop training materials for IS Courses.
Private Secretary to Director General	01	Secretarial work	Holding similar post in any office. Sr. Auditor/Accountant may also apply for the post. The official selected shall report to the Director General, RTI, Nagpur.
Clerk	02	Administration and training related work	Holding similar post in any office.
Driver	01	Car driving	Should possess a valid Driving license for motor car, should be at least 10th pass, should be able to repair minor defects in the vehicle, should be fully conversant with traffic rules and should have an minimum experience of three years of motor car driving. Working on similar post/grade.

The requirement may kindly be circulated and names of interested officers and staff may be forwarded along with following documents latest by 21st July 2023.

आवश्यकता को परिचालित कर के इच्छुक अधिकारियों और कर्मचारियों के नाम अधिकतम 21/07/2023 तक निम्नलिखित दस्तावेजों के साथ भेजे जा सकते हैं।

1. Particulars of the applicants (Biodata).
2. Vigilance clearance certificate: It may be got certified that no disciplinary/ court/vigilance case is either pending or contemplated against applicant.
3. Certified copies of ACRs/APARs dossiers for the last 05 years.
4. Officials below the age of 56 as on the date of this Notification alone are eligible to apply.

1. आवेदकों का विवरण (बायो-डेटा) ।
2. सतर्कता मंजूरी प्रमाणपत्र: यह प्रमाणित किया जाए कि आवेदक के खिलाफ कोई अनुशासनात्मक / न्यायालय / सतर्कता का मामला न तो लंबित है न उस पर कोई विचार किया गया है।
3. पिछले 05 वर्षों के लिए एसीआर / एपीएआर डोजियर की प्रमाणित प्रतियां।
4. इस अधिसूचना की तिथि तक 56 वर्ष से कम आयु के अधिकारी/कर्मचारी ही आवेदन करने के पात्र होंगे।

(Authority: Director General's order dated 21.06.2023)

Sd/-

Sr. Audit Officer/Admin