



कार्यालय महालेखाकार (लेखापरीक्षा) असम, बेलतला, गुवाहाटी-781029
OFFICE OF THE ACCOUNTANT GENERAL (AUDIT), ASSAM,
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Circular No.: Estt./Audit/22

Date: 11/09/2020

Sub: Deputation of SAS (Civil Audit) examination passed officials to the post of Assistant Audit Officers in Civil Audit Offices – regarding

In pursuance of Headquarters letter No. 1023-Staff (App-I)/04-2020/Vol. I, dated 26/08/2020, it is proposed to fill up the vacant posts of Assistant Audit Officers in the Office of the Accountant General (Audit), Assam in the Pay Matrix Level – 8 from amongst eligible officials of the A & E offices who have passed the SAS (Civil Audit) Examination held in November, 2019 and such officials of the A.Gs (A&E) offices, who have passed the SAS (Civil Audit) examination prior to November, 2019, on deputation basis on the general terms and conditions.

The general terms and conditions are as under:

- (i) The deputation will be initially for a period of one-year and extendable on yearly basis subject to suitability of the deputationist administrative convenience and availability of vacancy. This office, however, reserves the right to repatriate a deputationist at any time, if his/her performance is found unsatisfactory.
- (ii) The age of the officials should not exceed 56 years as on the date of closing of application.
- (iii) The deputation will be subject to the recruitment rules in force.
- (iv) The officials appointed on deputation will be entitled to deputation allowance as per orders of the DoPT as amended from time to time.

The particulars of the willing candidates may be sent to this office through proper channel along with their willingness, Bio-data of the concerned officials in original duly countersigned, Integrity/Vigilance/Disciplinary Clearance Certificate and attested copies of APARs for the last five years.

The last date for sending applications along with requisite documents is 10/10/2020.

[Authority: Accountant General's order dated 11.09.2020]

Enclosure: Annexure-I (Bio-data form)


Sr. Deputy Accountant General/Admn.

To,

**All A&E Offices of IA&AD
(As per mailing list)**

Bio-data of the candidate

01	Name in full	
02	Father's Name	
03	Present Post Held	
04	Present Pay and Pay level	
05	Date of Appointment to the Present Post	
06	Date of Birth	
07	Whether belong to SC/ST/OBC (please specify)	
08	Permanent Address	
09	Present Address	
10	Date of entry in IA&AD with name of Post	
11	Date of entry in Government Service	
12	Educational Qualification	Educational:
		Professional:
13	Office to which the applicant belongs	Parent Office:
		Present Office:
14	Date & Year of passing SAS Examination (Please mention Civil Accounts/Civil Audit/Commercial/P&T, etc.)	
15	Date of Promotion as AAO	
16	Details of other departmental examination passed (RAE/CPD-I/CPD-II/Others)	
16	Details of Working experience in different branches of Audit/Accounts	
17	Details of Computer background and experience in computer activities	
18	Achievement (if any)	
19	Any other relevant details	
20	Contact No. & Official email ID	

Above information details provided by me are correct and true to the best of my knowledge and belief. No material fact has been suppressed/withheld.

Date:

Signature of Applicant

Place:

Full Name of Applicant: