

Day	Session No.	Session Time	Topic	Faculty
2025-11-10, Monday	Session 1	10:15 - 11:30	Inauguration of course and ice-breaking session : Inauguration of course and ice-breaking session	Mr. S K Jain, Senior Audit Officer
	Session 2	11:45 - 13:00	C&AG Institution Overall Organizational Structure of the Department, Introduction to the Department as a whole and introducing important aspects of the Regulations on Audit & Accounts 2020 : C&AG Institution Overall Organizational Structure of the Department, Introduction to the Department as a whole and introducing important aspects of the Regulations on Audit & Accounts 2020	Mr. S K Jain, Senior Audit Officer
	Session 3	14.00 - 15.15	Change management networking, role change & leading by example, sharing of expertise by senior office : Change management networking, role change & leading by example, sharing of expertise by senior office	Mr. Pravinda Yadav, Principal Accountant General
	Session 4	15.30 - 16.45	Professional Growth in the department with introduction to the IA&AD setup : Professional Growth in the department with introduction to the IA&AD setup	Mr. S K Jain, Senior Audit Officer
2025-11-11, Tuesday	Session 1	10:15 - 11:30	Journey of Preparation of Appropriation and Finance Accounts (PFMS to e-Lekha/Treasury Inspection/A&E office/CGA/relevant accounting system) : Journey of Preparation of Appropriation and Finance Accounts (PFMS to e-Lekha/Treasury Inspection/A&E office/CGA/relevant accounting system)	Mr. Tara Chand, Senior Accounts Officer
	Session 2	11:45 - 13:00	Journey of Preparation of Appropriation and Finance Accounts (PFMS to e-Lekha/Treasury Inspection/A&E office/CGA/relevant accounting system) : Journey of Preparation of Appropriation and Finance Accounts (PFMS to e-Lekha/Treasury Inspection/A&E office/CGA/relevant accounting system)	Mr. Tara Chand, Senior Accounts Officer
	Session 3	14.00 - 15.15	Performance Audit and Outcome Audit with case studies : Performance Audit and Outcome Audit with case studies	Mr. Vinod Kumar Sharma, Retd. Sr. AO
	Session 4	15.30 - 16.45	Performance Audit and Outcome Audit with case studies : Performance Audit and Outcome Audit with case studies	Mr. Vinod Kumar Sharma, Retd. Sr. AO
2025-11-12, Wednesday	Session 1	10:15 - 11:30	GIGW Guidelines for Indian Government Websites Digital India : GIGW Guidelines for Indian Government Websites Digital India	Mr. I.D. Varyani, Technical Director
	Session 2	11:45 - 13:00	Holistic & Neuroplasticity wellbeing : Holistic & Neuroplasticity wellbeing	Dr. Aanya Bora, Director
	Session 3	14.00 - 15.15	Computer Assisted Audit Techniques (CAATs) MS-Access as audit tool â€” Advanced features, analysis & practice. : Computer Assisted Audit Techniques (CAATs) MS-Access as audit tool â€” Advanced features, analysis & practice.	Mr. Devendra Kumar Saxena, Assistant Accounts Officer
	Session 4	15.30 - 16.45	Computer Assisted Audit Techniques (CAATs) MS-Access as audit tool â€” Advanced features, analysis & practice. : Computer Assisted Audit Techniques (CAATs) MS-Access as audit tool â€” Advanced features, analysis & practice.	Mr. Devendra Kumar Saxena, Assistant Accounts Officer
2025-11-13, Thursday	Session 1	10:15 - 11:30	Environment Auditing including Principle, legislations, Rules made like waste disposal Rules with case studies : Environment Auditing including Principle, legislations, Rules made like waste disposal Rules with case studies	Dr. Rajesh Kumar Saini, Dr. Independent consultant.
	Session 2	11:45 - 13:00	Environment Auditing including Principle, legislations, Rules made like waste disposal Rules with case studies : Environment Auditing including Principle, legislations, Rules made like waste disposal Rules with case studies	Dr. Rajesh Kumar Saini, Dr. Independent consultant.
	Session 3	14.00 - 15.15	Financial Audit (Case Study discussion) (Certification of finance and appropriation accounts) : Financial Audit (Case Study discussion) (Certification of finance and appropriation accounts)	Mr. Ashok Kumar Sharma-III, Assistant Audit Officer
	Session 4	15.30 - 16.45	Financial Audit (Case Study discussion) (Certification of finance and appropriation accounts) : Financial Audit (Case Study discussion) (Certification of finance and appropriation accounts)	Mr. Ashok Kumar Sharma-III, Assistant Audit Officer
2025-11-14, Friday	Session 1	10:15 - 11:30	Delegation of Financial Powers Rules 2024 (Online) : Delegation of Financial Powers Rules 2024 (Online)	Mr. Harish Arora, AAO
	Session 2	11:45 - 13:00	Enthusiasm Connectedness, Clarity of Purpose, Competence and Positivity : Enthusiasm Connectedness, Clarity of Purpose, Competence and Positivity	Mr. Abhishek Arora, Co-Founder, Personal Reflection
	Session 3	14.00 - 15.15	Office Procedure in IA&AD (including returns & archiving) : Office Procedure in IA&AD (including returns & archiving)	Mr. Rajeev Maheshwari, Assistant Accounts Officer
	Session 4	15.30 - 16.45	Office Procedure in IA&AD (including returns & archiving) : Office Procedure in IA&AD (including returns & archiving)	Mr. Rajeev Maheshwari, Assistant Accounts Officer
2025-11-17, Monday	Session 1	10:15 - 11:30	Computer Assisted Audit Techniques (CAATs) MS Excel as audit tool â€” Advanced features & practice : Computer Assisted Audit Techniques (CAATs) MS Excel as audit tool â€” Advanced features & practice	Mr. Devendra Kumar Saxena, Assistant Accounts Officer
	Session 2	11:45 - 13:00	Computer Assisted Audit Techniques (CAATs) MS Excel as audit tool â€” Advanced features & practice : Computer Assisted Audit Techniques (CAATs) MS Excel as audit tool â€” Advanced features & practice	Mr. Devendra Kumar Saxena, Assistant Accounts Officer
	Session 3	14.00 - 15.15	Drafting Skills Assignment on Report Writing (IR) : Drafting Skills Assignment on Report Writing (IR)	Mr. Rajesh Kumar Maheshwari, Senior Audit Officer
	Session 4	15.30 - 16.45	Evaluation Test (Assignment-1) : Evaluation Test (Assignment-1)	
2025-11-18, Tuesday	Session 1	10:15 - 11:30	Computer Assisted Audit Techniques (CAATs) MS-Access as audit tool â€” Advanced features, analysis & practice. : Computer Assisted Audit Techniques (CAATs) MS-Access as audit tool â€” Advanced features, analysis & practice.	Mr. Devendra Kumar Saxena, Assistant Accounts Officer
	Session 2	11:45 - 13:00	Constitutional Provisions relating to the Budget All the constitutional Provisions relating to the Budget, the procedure in the Parliament relating to the Budget and Financial Matters : Constitutional Provisions relating to the Budget All the constitutional Provisions relating to the Budget, the procedure in the Parliament relating to the Budget and Financial Matters	Mr. Rajesh Kumar Maheshwari, Senior Audit Officer
	Session 3	14.00 - 15.15	Presentation-1 To assess the Presentation skill by each Participant : Presentation-1 To assess the Presentation skill by each Participant	
	Session 4	15.30 - 16.45	Presentation-1 To assess the Presentation skill by each Participant : Presentation-1 To assess the Presentation skill by each Participant	
2025-11-19, Wednesday	Session 1	10:15 - 11:30	Drafting Skills Noting and Drafting (Ordinary letter, DO letter, Circulars, UOs) : Drafting Skills Noting and Drafting (Ordinary letter, DO letter, Circulars, UOs)	Mr. Rajesh Kumar Maheshwari, Senior Audit Officer
	Session 2	11:45 - 13:00	Drafting Skills Assignment on drafting of Audit Observations during Field audit with case studies : Drafting Skills Assignment on drafting of Audit Observations during Field audit with case studies	Mr. Rajesh Kumar Maheshwari, Senior Audit Officer
	Session 3	14.00 - 15.15	Computer Assisted Audit Techniques (CAATs) MS Excel as audit tool â€” Advanced features & practice : Computer Assisted Audit Techniques (CAATs) MS Excel as audit tool â€” Advanced features & practice	Mr. Puneet Kumar Sharma, Assistant Administrative Officer Core faculty IS
	Session 4	15.30 - 16.45	Computer Assisted Audit Techniques (CAATs) MS Excel as audit tool â€” Advanced features & practice : Computer Assisted Audit Techniques (CAATs) MS Excel as audit tool â€” Advanced features & practice	Mr. Puneet Kumar Sharma, Assistant Administrative Officer Core faculty IS
2025-11-20, Thursday	Session 1	10:15 - 11:30	Drafting Skills Assignment on drafting of Audit Paras for inclusion in CAGâ€™s Report : Drafting Skills Assignment on drafting of Audit Paras for inclusion in CAGâ€™s Report	Mr. S K Jain, Senior Audit Officer
	Session 2	11:45 - 13:00	Drafting Skills Assignment on drafting of Audit Paras for inclusion in CAGâ€™s Report : Drafting Skills Assignment on drafting of Audit Paras for inclusion in CAGâ€™s Report	Mr. S K Jain, Senior Audit Officer
	Session 3	14.00 - 15.15	MS-Word â€” Advanced features : MS-Word â€” Advanced features	Mr. Mahesh Kumawat, Assistant Accounts Officer

	Session 4	15.30 - 16.45	MS-Word "Advanced features : MS-Word "Advanced features	Mr. Mahesh Kumawat, Assistant Accounts Officer
2025-11-21, Friday	Session 1	10:15 - 11.30	Computer Assisted Audit Techniques (CAATs)Interactive Data Extraction and Analysis (IDEA) "An introduction to IDEA "Extraction, Analysis & practice : Computer Assisted Audit Techniques (CAATs) Interactive Data Extraction and Analysis (IDEA) "An introduction to IDEA "Extraction, Analysis & practice	Mr. Puneet Kumar Sharma, Assistant Administrative Officer Core faculty IS
	Session 2	11:45 - 13.00	Computer Assisted Audit Techniques (CAATs)Interactive Data Extraction and Analysis (IDEA) "An introduction to IDEA "Extraction, Analysis & practice : Computer Assisted Audit Techniques (CAATs) Interactive Data Extraction and Analysis (IDEA) "An introduction to IDEA "Extraction, Analysis & practice	Mr. Puneet Kumar Sharma, Assistant Administrative Officer Core faculty IS
	Session 3	14.00 - 15.15	RTI Act 2005 - How to deal with Right to Information Act cases "Discussion with case studies : RTI Act 2005 - How to deal with Right to Information Act cases " Discussion with case studies	Mr. Rajesh Kumar Maheshwari, Senior Audit Officer
	Session 4	15.30 - 16.45	Evaluation Test (Assignment-2) : Evaluation Test (Assignment-2)	
2025-11-24, Monday	Session 1	10:15 - 11.30	Presentation-2To assess the Presentation skill by each Participant : Presentation-2 To assess the Presentation skill by each Participant	
	Session 2	11:45 - 13.00	Presentation-2To assess the Presentation skill by each Participant : Presentation-2 To assess the Presentation skill by each Participant	
	Session 3	14.00 - 15.15	Compliance Audit with case studies : Compliance Audit with case studies	Mr. S.K.Jain, Senior Audit Officer
	Session 4	15.30 - 16.45	Compliance Audit with case studies : Compliance Audit with case studies	Mr. S.K.Jain, Senior Audit Officer
2025-11-25, Tuesday	Session 1	10:15 - 11.30	Overview of Corporate Law and Commercial Laws : Overview of Corporate Law and Commercial Laws	Mr. Rajesh Kumar Maheshwari, Senior Audit Officer
	Session 2	11:45 - 13.00	IT Security measures "hacking and measures to secure IT assets : IT Security measures "hacking and measures to secure IT assets	Mr. I.D. Variyani, Technical Director
	Session 3	14.00 - 15.15	Gender SensitizationSexual Harassment of Women at Workplace (Prevention,prohibition and Redressal) Act,2013 and latest Laws andcourt decisions on Women protection (Case study based) : Gender Sensitization Sexual Harassment of Women at Workplace (Prevention, prohibition and Redressal) Act,2013 and latest Laws and court decisions on Women protection (Case study based)	Ms. Kanchan Mathur, Professor
	Session 4	15.30 - 16.45	Gender SensitizationSexual Harassment of Women at Workplace (Prevention,prohibition and Redressal) Act,2013 and latest Laws andcourt decisions on Women protection (Case study based) : Gender Sensitization Sexual Harassment of Women at Workplace (Prevention, prohibition and Redressal) Act,2013 and latest Laws and court decisions on Women protection (Case study based)	Ms. Kanchan Mathur, Professor
2025-11-26, Wednesday	Session 1	10:15 - 11.30	OIOS : OIOS	Mr. Kamlesh kumar , Assistant Audit Officer
	Session 2	11:45 - 13.00	OIOS : OIOS	Mr. Kamlesh kumar , Assistant Audit Officer
	Session 3	14.00 - 15.15	Extracurricular Activity-Day out (Amagarh Safari) : Extracurricular Activity- Day out (Amagarh Safari)	
	Session 4	15.30 - 16.45	Extracurricular Activity-Day out (Amagarh Safari) : Extracurricular Activity- Day out (Amagarh Safari)	
2025-11-27, Thursday	Session 1	10:15 - 11.30	Appropriation and Finance Accounts(Case studies related to SFAR analysis /suspense/JEs/UGFAR) : Appropriation and Finance Accounts (Case studies related to SFAR analysis /suspense/JEs/ UGFAR)	Mr. Ashok Kumar Sharma-III, Assistant Audit Officer
	Session 2	11:45 - 13.00	Appropriation and Finance Accounts(Case studies related to SFAR analysis /suspense/JEs/UGFAR) : Appropriation and Finance Accounts (Case studies related to SFAR analysis /suspense/JEs/ UGFAR)	Mr. Ashok Kumar Sharma-III, Assistant Audit Officer
	Session 3	14.00 - 15.15	Games/Sports Activities-To assess the performance of the AAOs : Games/Sports Activities- To assess the performance of the AAOs	
	Session 4	15.30 - 16.45	Games/Sports Activities-To assess the performance of the AAOs : Games/Sports Activities- To assess the performance of the AAOs	
2025-11-28, Friday	Session 1	10:15 - 11.30	Taxes and Tax LawsOverview of Direct and Indirect Tax related provisions, sharingbetween Centre and States, Taxes levied by Centre, Taxes levied byStates, Scheme of GSTCompensation Fund Legislation : Taxes and Tax Laws Overview of Direct and Indirect Tax related provisions, sharing between Centre and States, Taxes levied by Centre, Taxes levied by States, Scheme of GST Compensation Fund Legislation	Mr. Sumit Agarwal , Deputy Director
	Session 2	11:45 - 13.00	Taxes and Tax LawsOverview of Direct and Indirect Tax related provisions, sharingbetween Centre and States, Taxes levied by Centre, Taxes levied byStates, Scheme of GSTCompensation Fund Legislation : Taxes and Tax Laws Overview of Direct and Indirect Tax related provisions, sharing between Centre and States, Taxes levied by Centre, Taxes levied by States, Scheme of GST Compensation Fund Legislation	Mr. Sumit Agarwal , Deputy Director
	Session 3	14.00 - 15.15	Supervisory Skills & Interpersonal relation at workplace,Mentoring Skills : Supervisory Skills & Interpersonal relation at workplace, Mentoring Skills	Mr. Abhishek Arora, Co-Founder, Personal Reflection
	Session 4	15.30 - 16.45	Evaluation Test (Assignment-3) : Evaluation Test (Assignment-3)	
2025-12-01, Monday	Session 1	10:15 - 11.30	Presentation-3To assess the Presentation skill by each Participant : Presentation-3 To assess the Presentation skill by each Participant	
	Session 2	11:45 - 13.00	Presentation-3To assess the Presentation skill by each Participant : Presentation-3 To assess the Presentation skill by each Participant	
	Session 3	14.00 - 15.15	OIOS : OIOS	Mr. Deepak Saini Faculty OIOS, Assistant Audit Officer
	Session 4	15.30 - 16.45	OIOS : OIOS	Mr. Deepak Saini Faculty OIOS, Assistant Audit Officer
2025-12-02, Tuesday	Session 1	10:15 - 11.30	Introduction and application in audit- Hive and HADOOP : Introduction and application in audit - Hive and HADOOP	Mr. I.D. Variyani, Technical Director
	Session 2	11:45 - 13.00	Introduction and application in audit- Hive and HADOOP : Introduction and application in audit - Hive and HADOOP	Mr. I.D. Variyani, Technical Director
	Session 3	14.00 - 15.15	Computer Assisted Audit Techniques (CAATs) Interactive DataExtraction and Analysis (IDEA) "An introduction to IDEA "Extraction, Analysis & practice : Computer Assisted Audit Techniques (CAATs) Interactive Data Extraction and Analysis (IDEA) "An introduction to IDEA "Extraction, Analysis & practice	Mr. Puneet Kumar Sharma, Assistant Administrative Officer Core faculty IS
	Session 4	15.30 - 16.45	Communicating with confidenceUnderstand the importance of confidence while communicatingwith others, how to interact with the auditee organization, how toconduct the surveys, interviews. : Communicating with confidence Understand the importance of confidence while communicating with others, how to interact with the auditee organization, how to conduct the surveys, interviews.	Mr. Rajesh Kumar Maheshwari, Senior Audit Officer
2025-12-03, Wednesday	Session 1	10:15 - 11.30	Use of AI/ML in Audit : Use of AI/ML in Audit	Mr. Puneet Kumar Sharma, Assistant Administrative Officer Core faculty IS
	Session 2	11:45 - 13.00	Decision making : Decision making	Mr. Rajesh Kumar Maheshwari, Senior Audit Officer

	Session 3	14.00 - 15.15	IT Audit/Audit of IT System All phases from need analysis, procurement of hardware, procurement/development of software. Software Development lifecycle, rolling out in production environment, change management, contract management : IT Audit/Audit of IT System All phases from need analysis, procurement of hardware, procurement/development of software. Software Development life cycle, rolling out in production environment, change management, contract management	Mr. Vinod Sencha,
	Session 4	15.30 - 16.45	IT Audit/Audit of IT System All phases from need analysis, procurement of hardware, procurement/development of software. Software Development lifecycle, rolling out in production environment, change management, contract management : IT Audit/Audit of IT System All phases from need analysis, procurement of hardware, procurement/development of software. Software Development life cycle, rolling out in production environment, change management, contract management	Mr. Vinod Sencha,
2025-12-04, Thursday	Session 1	10:15 - 11:30	SQL as an Audit tool - features, analysis & practice : SQL as an Audit tool - features, analysis & practice	Mr. Puneet Kumar Sharma, Assistant Administrative Officer Core faculty IS
	Session 2	11:45 - 13.00	SQL as an Audit tool - features, analysis & practice : SQL as an Audit tool - features, analysis & practice	Mr. Puneet Kumar Sharma, Assistant Administrative Officer Core faculty IS
	Session 3	14.00 - 15.15	SQL as an Audit tool - features, analysis & practice : SQL as an Audit tool - features, analysis & practice	Mr. Vinod Sencha,
	Session 4	15.30 - 16.45	SQL as an Audit tool - features, analysis & practice : SQL as an Audit tool - features, analysis & practice	Mr. Vinod Sencha,
2025-12-05, Friday	Session 1	10:15 - 11.30	Auditing in IT Environment/IT Assisted Audits Understanding of IT Applications like ERP systems/ Front-end and backend systems, Identify IT systems relevant to MIS and financial management of the entity, Understanding Structure and fields of IT application and its interfaces, arrangement for accessing front-end and back-end application for data extraction and substantive audit : Auditing in IT Environment/IT Assisted Audits Understanding of IT Applications like ERP systems/ Front-end and backend systems, Identify IT systems relevant to MIS and financial management of the entity, Understanding Structure and fields of IT application and its interfaces, arrangement for accessing front-end and back-end application for data extraction and substantive audit	Mr. Puneet Kumar Sharma, Assistant Administrative Officer Core faculty IS
	Session 2	11:45 - 13.00	Auditing in IT Environment/IT Assisted Audits Understanding of IT Applications like ERP systems/ Front-end and backend systems, Identify IT systems relevant to MIS and financial management of the entity, Understanding Structure and fields of IT application and its interfaces, arrangement for accessing front-end and back-end application for data extraction and substantive audit : Auditing in IT Environment/IT Assisted Audits Understanding of IT Applications like ERP systems/ Front-end and backend systems, Identify IT systems relevant to MIS and financial management of the entity, Understanding Structure and fields of IT application and its interfaces, arrangement for accessing front-end and back-end application for data extraction and substantive audit	Mr. Puneet Kumar Sharma, Assistant Administrative Officer Core faculty IS
	Session 3	14.00 - 15.15	Drafting Skills Noting and Drafting (Ordinary letter, DO letter, Circulars, UOs) : Drafting Skills Noting and Drafting (Ordinary letter, DO letter, Circulars, UOs)	
	Session 4	15.30 - 16.45	Evaluation Test (Assignment-4) : Evaluation Test (Assignment-4)	
2025-12-08, Monday	Session 1	10:15 - 11.30	IT Audit/Audit of IT System Business continuity and disaster recovery plan and its testing, safety and IT security aspects of hardware and software including access. IT Audit Case Study : IT Audit/Audit of IT System Business continuity and disaster recovery plan and its testing, safety and IT security aspects of hardware and software including access. IT Audit Case Study	Mr. Vinod Sencha,
	Session 2	11:45 - 13.00	IT Audit/Audit of IT System Business continuity and disaster recovery plan and its testing, safety and IT security aspects of hardware and software including access. IT Audit Case Study : IT Audit/Audit of IT System Business continuity and disaster recovery plan and its testing, safety and IT security aspects of hardware and software including access. IT Audit Case Study	Mr. Vinod Sencha,
	Session 3	14.00 - 15.15	Tableau â€” features, analysis & practice : Tableau â€” features, analysis & practice	Mr. Puneet Kumar Sharma, Assistant Administrative Officer Core
	Session 4	15.30 - 16.45	Tableau â€” features, analysis & practice : Tableau â€” features, analysis & practice	Mr. Puneet Kumar Sharma, Assistant Administrative Officer Core
2025-12-09, Tuesday	Session 1	10:15 - 11.30	Tableau â€” features, analysis & practice : Tableau â€” features, analysis & practice	Mr. Mahesh Kumawat, Assistant Accounts Officer
	Session 2	11:45 - 13.00	Tableau â€” features, analysis & practice : Tableau â€” features, analysis & practice	Mr. Mahesh Kumawat, Assistant Accounts Officer
	Session 3	14.00 - 15.15	Presentation-4 To assess the Presentation skill by each Participant : Presentation-4 To assess the Presentation skill by each Participant	
	Session 4	15.30 - 16.45	Presentation-4 To assess the Presentation skill by each Participant : Presentation-4 To assess the Presentation skill by each Participant	
2025-12-10, Wednesday	Session 1	10:15 - 11.30	Transparency : Transparency	Dr. R. K. CHOUBISA, PROFESSOR
	Session 2	11:45 - 13.00	Preparation of Annual Audit Plan (Risk based planning & conversion into quarterly audit programs) : Preparation of Annual Audit Plan (Risk based planning & conversion into quarterly audit programs)	Mr. Amit Goyal, Senior Audit Officer
	Session 3	14.00 - 15.15	KNIME â€” features, analysis & practice : KNIME â€” features, analysis & practice	Mr. Vinod Sencha,
	Session 4	15.30 - 16.45	KNIME â€” features, analysis & practice : KNIME â€” features, analysis & practice	Mr. Vinod Sencha,
2025-12-11, Thursday	Session 1	10:15 - 11.30	Tableau â€” features, analysis & practice : Tableau â€” features, analysis & practice	Mr. Mahesh Kumawat, Assistant Accounts Officer
	Session 2	11:45 - 13.00	Tableau â€” features, analysis & practice : Tableau â€” features, analysis & practice	Mr. Mahesh Kumawat, Assistant Accounts Officer
	Session 3	14.00 - 15.15	Preparation for official meetings In-house/Auditee entity (entry/exit)/PAC functioning/ Minutes of Meeting : Preparation for official meetings In-house/Auditee entity (entry/exit)/PAC functioning/ Minutes of Meeting	Mr. Gaurav Kumar Prajapat, Senior Audit Officer
	Session 4	15.30 - 16.45	Creative Problem Solving Understand the difference between integrative approach vs a distributive approach to problem solving : Creative Problem Solving Understand the difference between integrative approach vs a distributive approach to problem solving	Mr. Akash Deep Arora, Dy. Director
2025-12-12, Friday	Session 1	10:15 - 11.30	How to make an effective Presentation : How to make an effective Presentation	Mr. Vinod Sencha,
	Session 2	11:45 - 13.00	Hands-on exercise on presentation by the Participants : Hands-on exercise on presentation by the Participants	Mr. Vinod Sencha,
	Session 3	14.00 - 15.15	Conflict Resolution & Negotiation : Conflict Resolution & Negotiation	Mr. Abhishek Arora, Co-Founder, Personal Reflection
	Session 4	15.30 - 16.45	Evaluation Test (Assignment-5) : Evaluation Test (Assignment-5)	
2025-12-15, Monday	Session 1	10:15 - 11.30	Compliance and Certification Audit of Autonomous Bodies (case studies) : Compliance and Certification Audit of Autonomous Bodies (case studies)	Mr. Rajesh Kumar Maheshwari, Senior Audit Officer
	Session 2	11:45 - 13.00	Compliance and Certification Audit of Autonomous Bodies (case studies) : Compliance and Certification Audit of Autonomous Bodies (case studies)	Mr. Rajesh Kumar Maheshwari, Senior Audit Officer
	Session 3	14.00 - 15.15	Hindi Rajbhasha Neeti Supervision and reporting : Hindi Rajbhasha Neeti Supervision and reporting	Mr. Wazir Singh, Assistant Director (Official Language)
	Session 4	15.30 - 16.45	Hindi Raj bhasha Neeti Supervision and reporting : Hindi Raj bhasha Neeti Supervision and reporting	Mr. Wazir Singh, Assistant Director (Official Language)

2025-12-16, Tuesday	Session 1	10:15 - 11.30	Public Debt Management : Public Debt Management	Ms. Anshu Bhardwaj, Associate Professor
	Session 2	11:45 - 13.00	Public Debt Management : Public Debt Management	Ms. Anshu Bhardwaj, Associate Professor
	Session 3	14.00 - 15.15	Walk through e-Office : Walk through e-Office	Mr. Vinod Sencha,
	Session 4	15.30 - 16.45	Walk through e-Office : Walk through e-Office	Mr. Vinod Sencha,
2025-12-17, Wednesday	Session 1	10:15 - 11.30	Constitutional Provisions relating to the Budget - All the constitutional Provisions relating to the Budget, the procedure in the Parliament relating to the Budget and Financial Matters : Constitutional Provisions relating to the Budget - All the constitutional Provisions relating to the Budget, the procedure in the Parliament relating to the Budget and Financial Matters	Mr. Rajesh Kumar Maheshwari, Senior Audit Officer
	Session 2	11:45 - 13.00	OIOS : OIOS	Mr. Kamlesh kumar , Assistant Audit Officer
	Session 3	14.00 - 15.15	Teamwork Activity-To assess the performance of the AAOs : Teamwork Activity- To assess the performance of the AAOs	Mr. Abhishek Arora, Co-Founder, Personal Reflection
	Session 4	15.30 - 16.45	Teamwork Activity-To assess the performance of the AAOs : Teamwork Activity- To assess the performance of the AAOs	Mr. Abhishek Arora, Co-Founder, Personal Reflection
2025-12-18, Thursday	Session 1	10:15 - 11.30	Ethics in Public Governance : Ethics in Public Governance	Mr. Rajesh Kumar Maheshwari, Senior Audit Officer
	Session 2	11:45 - 13.00	Code of Ethics â€” CAG office : Code of Ethics â€” CAG office	Mr. Rajesh Kumar Maheshwari, Senior Audit Officer
	Session 3	14.00 - 15.15	Extracurricular & Cultural Activities : Extracurricular & Cultural Activities	
	Session 4	15.30 - 16.45	Extracurricular & Cultural Activities : Extracurricular & Cultural Activities	
2025-12-19, Friday	Session 1	10:15 - 11.30	Overall legislative arrangements and organizational structure, accounting system of Local Bodies and Audit of Local Bodies : Overall legislative arrangements and organizational structure, accounting system of Local Bodies and Audit of Local Bodies	Mr. Amit Goyal, Senior Audit Officer
	Session 2	11:45 - 13.00	Overall legislative arrangements and organizational structure, accounting system of Local Bodies and Audit of Local Bodies : Overall legislative arrangements and organizational structure, accounting system of Local Bodies and Audit of Local Bodies	Mr. Amit Goyal, Senior Audit Officer
	Session 3	14.00 - 15.15	:	
	Session 4	15.30 - 16.45	:	