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|  | **क्षेत्रीय क्षमता निर्माण एंव ज्ञान संस्थान, जयपुर****Regional Capacity Building and Knowledge Institute, Jaipur** |

**"Compliance and Financial Audit of Autonomous bodies"**

**(16.12.2024 to 20.12.2024)**

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| **Training Schedule**  |
| **SESSION TIMINGS** | **NON-SESSION TIMINGS** |
| I 10:15 AM to 11.30 AMII 12:00 Noon to 1:15 PMIII 02:15 PM to 03.30 PMIV 04:00 PM to 5.15 PM | 11.30 AM to 12.00 Noon1.15 PM to 2.15 PM;03.30 PM to 04.00 PM |
| **Date** | **Session** | **Topic** | **Faculty Sh./Ms.** |

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| 16.12.2024 Monday | I & II | Salient features of Manual of Instructions on Audit of Autonomous Bodies | Sh. Rajesh Maheshwari, Sr. AO |
| III | Introduction of Audits u/s 14,15,19 & 20 of CAG's DPC Act 1971. Practical Problems in deciding on relevant section in each case | Sh. Rakesh Vijayvergia, Core Faculty & SAO, RCBKI, Jaipur |
| IV | Introduction to eHRM and special focus to leave and reimbursement module | Sh. Rajendra Meena, Core Faculty & AAO, RCBKI, Jaipur |
| 17.12.2024Tuesday | I & II | Introduction to Mercantile Accounting (Receipt and Payments Account and Income & expenditure Account) | Sh. Manish Kumar Sharma, CA & Advocate |
| III & IV | • Format of Accounts of Autonomous Bodies • Disclosure of Accounting Policies and Notes to Accounts • Unabsorbed business losses. | Sh. Sourabh Jindal, AAO` |
| 18.12.2024Wednesday | I & II | Introduction to Mercantile Accounting (Analysis of Balance Sheet- Importance of Accounting Policies/ Notes on Accounts- Accounting Standard | Sh. P. K. Jain, Core Faculty & SAO, RCBKI, Jaipur |
| III & IV | Certification of Accounts and audit of Autonomous Bodies | Sh. Subodh Agarwal, Sr. AO (Retd.) |
| 19.12.2024Thursday | I & II | Drafting and preparation of Separate Audits Report and Management letters | Sh. Subodh Agarwal, Sr. AO (Retd.) |
| III & IV | Discussion on Important Points noticed during Audit of Autonomous Bodies | Sh. Amit Goyal, Sr. AO |
| 20.12.2024Friday | I & II | Case Study on preparation of income and expenditure account/profit and loss account and balance sheet | Sh. Pradeep Mundra, Sr. AO |
| III  | Holistic Wellbeing | Dr. G. S. Gahlot |
| IV | End Couse Assessment & Feedback | Course Director |
| **Valediction** | **PD, RCBKI, Jaipur** |