

**Gen Course No-06: - Government Accounts w.e.f 13<sup>th</sup> to 17<sup>th</sup> November 2023.**

**Course Duration: 5 working days**

<b>Session Timing:</b>				
<b>Session I 10:00 am to 11:15 am</b>		<b>Tea break: 11:15 am to 11:30 am</b>		
<b>Session II 11:30am to 12:45 pm</b>		<b>Lunch break: 12:45 pm to 01:45 pm</b>		
<b>Session III 01:45pm to 03:00 pm</b>		<b>Tea break : 03:00 pm to 03:15 pm</b>		
<b>Session IV 03:15pm to 04:30 pm</b>				
Day	Session I	Session II	Session III	Session IV
<b>Day 1 13.11.2023 (Monday)</b>	Inauguration and Course briefing SAI Registration	An Introduction to Government Accounts Government Accounts- Chart of Accounts	Government Accounts - Process Flow	
	<b>Director General</b>	<b>Nominee from the O/o the PAG (A&amp;E) Meghalaya</b>		
<b>Day 2 14.11.2023 (Tuesday)</b>	Source of VLC data, categorization of vouchers, different DDOs, Various Classification of Voucher		Accounting of Debt, Deposits and Clearance of Suspense Balances in the VLC environment	Adverse Balance in Debt deposits, Suspense and Remittance Heads – Effect on Finance Accounts
	<b>Nominee from the O/o the PAG (A&amp;E) Meghalaya</b>		<b>Thomas Sebastian, (Rtd) SAO</b>	
<b>Day 3 15.11.2023 (Wednesday)</b>	Account of PW/ Forest		Accounting of Grants in Aid/ Loan from the Central Govt, Managing Public Account and DDR heads	
	<b>H.P Singh, CF/RCBKI</b>		<b>Thomas Sebastian, (Rtd) SAO</b>	
<b>Day 4 16.11.2023 (Thursday)</b>	Introduction to Finance Accounts: Various Statements		VLC Practical: Master module. Treasury module, compilation module, works module and forest module	VLC Practical: Account Current module, pension module. Loan module Security module
	<b>Nominee from the O/o the PAG (A&amp;E) Meghalaya</b>		<b>Nominee from the O/o the PAG (A&amp;E) Meghalaya</b>	
<b>Day 5 17.11.2023 (Friday)</b>	Budget preparation in State Government		<b>Ethics and Values in Public Governance</b>	Course End Test <b>CF/RCBKI</b>  Valediction <b>Director General</b>
	<b>Nominee from State Govt. Department</b>		<b>V. Nengthianlal CF/RCBKI</b>	