

**Tour Programme**

**CAP-04**

**Party Members: -**  
**Shri Dhiraj Kumar, SAO**  
**Shri Hemant Kumar Gaharwar, AAO**

Sl. No.	Name of Auditee Unit/ Particulars	Working Days	Duration of Audit
	Transit to Jabalpur	09.06.2024	
01	SE (EHT-Const.), Jabalpur	08	10.06.2024 to 20.06.2024
02	SE (T&C), Jabalpur	08	21.06.2024 to 02.07.2024
	Transit to Satna	02.07.2024 (Evening)	
03	SE (T&C), Satna	08	03.07.2024 to 12.07.2024
	Transit to Sagar	13.07.2024	
04	SE (T&C), Sagar	08	15.07.2024 to 25.07.2024
	Transit to Bhopal	25.07.2024 (Evening)	
	Transit to Seoni	28.07.2024	
05	SE (T&C), Seoni	08	29.07.2024 to 07.08.2024
	Transit to Khandwa	08.08.2024	
06	SE (T&C), Khandwa	08	09.08.2024 to 22.08.2024
	Transit to Bhopal	23.08.2024	
	Transit to Nagda	26.08.2024	
07	SE (T&C), Nagda	08	27.08.2024 to 05.09.2024
08	SE (T&C), 400KV, Nagda	08	06.09.2024 to 18.09.2024
	Transit to Bhopal	19.09.2024	

Holidays except Saturday & Sunday:- 17 June, 17 July, 15, 19 & 26 August, 07, 16 September

निर्देश:-

- The field party should ensure the all compliances related to OIOS, closure of field visit and submission of DIR to OAD through OIOS, *linking of Key documents of DIR and observations through OIOS*, along with the prevalent procedure of submission of hard copy and KDs of DIR. All the Audit requisitions, Audit Enquiries, Audit Observations are to be issued through OIOS.
- OIOS mobile scanning app may be used for scanning of documents wherever possible.
- Copy of Entry/Exit conference must be sent to the Group officer and OAD through email.

V. [Signature]  
27/05

**Dy. Accountant General**  
**AMG-IV**

भारतीय लेखा एवं लेखापरीक्षा विभाग  
महालेखाकार का कार्यालय (लेखा परीक्षा.II)  
म.प्र. भोपाल

**Tour Programme**  
**Performance Audit on “Operational and Financial Management of DISCOMs of Madhya Pradesh”**

CAP No.-01 (Nodal Party) Party Members: - 1.Shri Rajesh Singh, SAO 2. Shri Vineet Tiwari, AAO 3. . Shri Ajay Batra, AAO 4. Shri Jitendra Satpute, AAO				CAP No. 02 Party Members: - 1.Shri Jaspal S. Ajmani, SAO 2. Shri Abhishek Saxena, AAO 3 Shri Arvind Singh, AAO 4. Shri Vivek Rahut, AAO				CAP No. 03 Party Members: - 1.Shri Gaurav Kumar, SAO 2. Shri Nadim Beg, AAO <i>(will join the party after completion of present assignment of Management Letter of O/o CE (ES) and units)</i> 3. Shri Shankar Singh, AAO 4. Shri Amish Dhanuk, AAO			
SN	Name of Auditee Unit/ Particulars	Working / Transit Days	Duration of Audit	S N	Name of Auditee Unit/ Particulars	Working/ Transit Days	Duration of Audit	SN	Name of Auditee Unit/ Particulars	Working/ Transit Days	Duration of Audit
	Transit to Jabalpur	26.05.2024							Transit to Indore	26.05.2024	
1	MD Office, MPPoKVVCL, Jabalpur	11	27.05.24 to 10.06.24	1	MD Office, MPMKVVCL, Bhopal	11	27.05.24 to 10.06.24	1	MD Office, MPPaKVVCL, Indore	11	27.05.24 to 10.06.24
	Transit to Anuppur	11.06.2024			Transit to Vidisha	11.06.2024 (Morning)					
2	SE (O&M), Anuppur	10	12.06.24 to 26.06.24	2	SE (O&M), Vidisha	04	11.06.24 to 14.06.24	2	SE (City Circle), Indore	04	11.06.24 to 14.06.24
					Transit to Bhopal	14.06.2024 (Evening)			Transit to Bhopal	14.06.2024 (Evening)	

				Transit to Vidisha	18.06.2024 (Morning)			Transit to Indore	18.06.2024 (Morning)	
				SE (O&M), Vidisha	04	18.06.24 to 21.06.24		SE (City Circle), Indore	11	18.06.24 to 02.07.24
				Transit to Bhopal	21.06.2024 (Evening)					
				Transit to Vidisha	24.06.2024 (Morning)					
				SE (O&M), Vidisha	05	24.06.24 to 28.06.24				
				Transit to Bhopal	28.06.2024 (Evening)					
				Transit to Vidisha	01.07.2024 (Morning)					
				SE (O&M), Vidisha	02	01.07.24 to 02.07.24				
	Transit to Jabalpur	27.06.2024		Transit to Bhopal	02.07.2024 (Evening)					
MD Office, MPPoKVVCL, Jabalpur	14	27.06.24 to 16.07.24		MD Office, MPMKVVCL, Bhopal	10	03.07.24 to 16.07.24		MD Office, MPPaKVVCL, Indore	10	03.07.24 to 16.07.24

Holidays except Saturday & Sunday: - 17 June

Note: -

1. Shri Vineet Tiwari, AAO, Shri Ajay Batra, AAO and Shri Jitendra Kumar Satpute, AAO have taken transit on 30.05.2024 (Evening) to Bhopal from Jabalpur and back transit to Jabalpur on 04.06.2024 (Night)..

2. Shri Shankar Singh, AAO, and Shri Amish Dhanuk, AAO have taken transit on 30.05.2024 (Evening) to Bhopal from Indore and back transit to Indore on 05.06.2024 (Morning)..
3. Shri Rajesh Singh, SAO will take transit to Bhopal from Jabalpur on 08.06.2024 and transit to Anuppur from Bhopal on 11.06.2024.
4. Shri Gaurav Kumar, SAO will take transit to Bhopal from Indore on 08.06.2024 and back transit to Indore on 11.06.2024 (Morning).

निर्देश:-

- The Nodal Party shall submit the further consolidated tour programme including selected offices/ units **by 10.07.2024** for approval of DAG/AMG-IV.
- The field party should ensure the all compliances related to OIOS, closure of field visit and submission of DIR to OAD through OIOS, *linking of Key documents of DIR and observations through OIOS*, along with the prevalent procedure of submission of hard copy and KDs of DIR
- All the Audit requisitions, Audit Enquiries, Audit Observations are to be issued through OIOS. Currently, creation of two spells of a single unit is not available in OIOS. Therefore, wherever, the Audit of Apex unit (MD Office) is proposed to conduct in two spells, the QA/QC (Draft Report) of first spell of the unit may be submitted to OAD. Thereafter, the supplementary visit of the unit shall be created by OAD for second spell. Accordingly, the first spell QA/QC shall be transferred to the party and on completion of second spell the final Draft Report (QAQC) may be submitted.
- OIOS mobile scanning app may be used for scanning of documents wherever possible.
- Copy of Entry/Exit conference must be sent to the Group officer and OAD through email.
- The Party shall endeavour to obtain the replies of outstanding Para's of previous inspection reports, review the replies of Auditee and submit the Disposal Note of outstanding Para's with the DIR in due course.
- In case of any significant observations noticed during the audit which is out of the ADM, the same should be informed to DAG/AMG-IV and after approval of the same, the observations may be issued.



Dy. Accountant General  
AMG-IV



**Tour Programme**

**Subject Specific Compliance Audit on “Promotion and Development of  
New & Renewable Energy in Madhya Pradesh”**

CAP-02							
Audit Party 1				Audit Party 2			
Shri Jaspal Singh Ajmani, SAO				Shri Gaurav Kumar, SAO			
Shri Pradeep Kumar Jain, AAO				Shri Abhishek Saxena, AAO			
Shri Shankar Singh, AAO				Shri Ajay Kumar Gupta, AAO			
Sl No	Name of the Unit	Working /Transit days	Duration of Audit	Sl No	Name of Unit	Working /Transit days	Duration of Audit
01	MD Office, MP Urja Vikas Nigam, Bhopal	77	20.02.23 to 19.06.23	01	MD Office, MP Urja Vikas Nigam, Bhopal	45	10.04.23 to 14.06.23
					Accounts Audit of MPREC, Bhopal	10	15.06.23 to 28.06.23
02	Commissioner, N&RE Department, Bhopal	10	20.06.23 to 04.07.23	02	Commissioner, N&RE Department, Bhopal	03	30.06.23 to 04.07.23
	Transit to Jabalpur	04.07.23 (Night)			Transit to Jabalpur	04.07.23 (Night)	
	DREO, Jabalpur	06	05.07.23 to 12.07.23		DREO, Jabalpur	06	05.07.23 to 12.07.23
	Transit to Bhopal	13.07.23			Transit to Bhopal	13.07.23	
	OIOS Training	01	14.07.23		OIOS Training	01	14.07.23
	Transit to Satna	16.07.23			Transit to Ujjain	16.07.23	
	DREO, Satna	05	17.07.23 to 21.07.23		DREO, Ujjain	05	17.07.23 to 21.07.23

	Transit to Shahdol	22.07.23			Transit to Mandsaur	22.07.23	
	DREO, Shahdol	06	24.07.23 to 31.07.23		DREO, Mandsaur	06	24.07.23 to 31.07.23
	Transit to Gwalior	01.08.23			Transit to Dewas	01.08.23	
	DREO, Gwalior	06	02.08.23 to 09.08.23		DREO, Dewas	06	02.08.23 to 09.08.23
	Transit to Jabalpur	10.08.23			Transit to Khargone	10.08.23	
	Accounts Audit of MPPTCL, Jabalpur	11	11.08.23 to 29.08.23		DREO, Khargone	06	11.08.23 to 21.08.23
	Transit to Bhopal	30.08.23			Transit to Rajgarh	22.08.23	
	Stay at Bhopal	02	31.08.23 to 01.09.23		DREO, Rajgarh	05	23.08.23 to 29.08.23
	Transit to Shivpuri	03.09.23			Transit to Indore	30.08.23	
	DREO, Shivpuri	04	04.09.23 to 08.09.23		Accounts Audit of MPPaKVVCL, Indore	11	31.08.23 to 15.09.23
	Transit to Betul	09.09.23			Transit to Bhopal	16.09.23	
	DREO, Betul	05	11.09.23 to 15.09.23				
	Transit to Bhopal	16.09.23					
03	PS, N&RE Department, Bhopal	09	18.09.23 to 29.09.23	02	PS, N&RE Department, Bhopal	09	18.09.23 to 29.09.23
	Finalization of DIR of Commissioner, N&RE, Bhopal	05	03.10.23 to 09.10.23		Finalization of DIR of Commissioner, N&RE, Bhopal	04	03.10.23 to 06.10.23
	Transit to Jabalpur	10.10.23			Transit to Jabalpur	08.10.23	

Accounts Audit of MPPoKVVCL, Jabalpur	14	11.10.23 to 01.11.23	Accounts Audit of MPPGCL, Jabalpur	16	09.10.23 to 01.11.23
Transit to Bhopal	01.11.23 (Night)		Transit to Bhopal	01.11.23 (Night)	
Finalization of DIR of Commissioner, N&RE, Bhopal	03	02.11.23 to 06.11.23	Finalization of DIR of Commissioner, N&RE, Bhopal	03	02.11.23 to 06.11.23
Finalization of DIR of MPUVNL Bhopal	04	07.11.23 to 10.11.23	Finalization of DIR of MPUVNL Bhopal	04	07.11.23 to 10.11.23

Holidays except Saturday & Sunday: - 08, 22, 23 & 30 March, 04, 07 & 14 April, 05 & 22 May, 29 June, 15 & 30 August, 07 & 28 September, 02, 23 & 24 October

Note :-

1. Shri Gaurav Kumar, SAO has taken transit to Bhopal from Ujjain on 20.07.2023 (Evening) and taken further transit to Mandasaur from Bhopal on 23.07.2023.
2. Shri Pradeep Kumar, AAO and Shri Shankar Singh, AAO have taken transit to Bhopal from Jabalpur on 17.08.2023 (Night) and back transit to Jabalpur on 20.08.2023.
3. Shri Kapil Uikey, Auditor has joined the Party-2 on 23.08.2023 by taking transit to Rajgarh from Bhopal on 23.08.2023 (Morning). He will be in the party till 08.09.2023 and will take transit to Bhopal from Indore on 09.09.2023.
4. Shri Jaspal Singh Ajmani, SAO has taken transit to Shivpuri from Bhopal on 05.09.2023.
5. Shri Pradeep Kumar, AAO, Shri Abhishek Saxena, AAO, Shri Shankar Singh, AAO and Shri Anil Kumar Mishra, AAO have taken transit to Bhopal from Jabalpur on 14.10.2023 and back transit to Jabalpur on 17.10.2023.
6. Shri Anil Kumar Mishra, AAO has taken transit to Jabalpur from Bhopal on 08.10.2023 and will take back transit to Bhopal on 01.11.2023(Night).

निर्देश:-

- The field party should ensure the all compliances related to OIOS, closure of field visit and submission of DIR to OAD through OIOS, **linking of Key documents of DIR and observations through OIOS**, along with the prevalent procedure of submission of hard copy and KDs of DIR
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**Dy. Accountant General  
AMG-IV**

**Tour Programme**  
**Compliance Audit of O/o Chief Engineer (E/S) and Chief Electrical  
Inspector and its subordinate units**

**Party Members: -**  
**Shri Jai Singh, SAO**  
**Shri Nadim Beg, AAO**

Sl. No.	Name of Auditee Unit/ Particulars	Working Days	Duration of Audit
01	CE(ES) & CEI, Bhopal	10	20.02.2023 to 03.03.2023
02	EE (ES) & DEI Bhopal	07	06.03.2023 to 17.03.2023 (Excluding 09 & 10.03.23)
03	AE(ES) & AEI, Bhopal-1	05	20.03.2023 to 28.03.2023
	Transit to Vidisha	29.03.2023 (Morning)	
04	AE(ES) & AEI, Bhopal-3 at Vidisha	02	29.03.2023 to 31.03.2023
	Transit to Bhopal	01.04.2023 (Morning)	
	Transit to Vidisha	04.04.2023 (Morning)	
	AE(ES) & AEI, Bhopal-3 at Vidisha	03	04.04.2023 to 06.04.2023
	Transit to Bhopal	06.04.2023 (Evening)	
	Transit to Sehore	10.04.2023 (Morning)	
05	EE (ES) & DEI, Sehore	07	10.04.2023 to 19.04.2023
06	AE (ES) & AEI, Sehore	05	20.04.2023 to 26.04.2023
	Transit to Shajapur	26.04.2023 (Evening)	
07	AE (ES) & AEI, Shajapur	05	27.04.2023 to 03.05.2023
	Transit to Bhopal	04.05.2023	
	Transit to Hoshangabad	08.05.2023 (Morning)	
08	AE (ES) & AEI, Hoshangabad	05	08.05.2023 to 12.05.2023
09	EE (ES) & DEI, Hoshangabad	07	15.05.2023 to 24.05.2023

	Transit to Harda	24.05.2023 (Evening)	
10	AE (ES) & AEI Harda	05	25.05.2023 to 31.05.2023
	Transit to Indore	01.06.2023	
11	SE (ES) & DCEI, Indore	07	02.06.2023 to 12.06.2023
12	EE (ES) & DEI, Indore	10	13.06.2023 to 26.06.2023
13	AE (ES) & AEI, Indore-1	05	27.06.2023 to 04.07.2023
14	AE (ES) & AEI, Indore-3	05	05.07.2023 to 11.07.2023
	Transit to Ratlam	11.07.2023 (Night)	
15	EE (ES) & DEI, Ratlam	02	12.07.2023 to 13.07.2023
	Transit to Bhopal	13.07.2023 (Evening)	
	OIOS Training	01	14.07.2023
	Transit to Ratlam	16.07.2023	
	EE (ES) & DEI, Ratlam	05	17.07.2023 to 21.07.2023
16	AE (ES) & AEI, Ratlam	05	24.07.2023 to 28.07.2023
	Transit to Burhanpur	29.07.2023	
17	AE (ES) & AEI, Burhanpur	05	31.07.2023 to 04.08.2023
	Transit to Khandwa	05.08.2023	
18	EE (ES) & DEI, Khandwa	07	07.08.2023 to 16.08.2023
19	AE (ES) & AEI, Khandwa	05	17.08.2023 to 23.08.2023
	Transit to Ujjain	24.08.2023	
20	SE (ES) & DCEI, Ujjain	07	25.08.2023 to 05.09.2023
21	EE (ES) & DEI, Ujjain	02	06.09.2023 to 08.09.2023
	Transit to Bhopal	08.09.2023 (Evening)	
	Transit to Ujjain	12.09.2023 (Morning)	

	EE (ES) & DEI, Ujjain	05	12.09.2023 to 18.09.2023
22	AE (ES) & AEI, Ujjain-2	05	20.09.2023 to 26.09.2023
23	AE (ES) & AEI, Khachrod at Ujjain	02	27.09.2023 to 29.09.2023
	Transit to Bhopal	29.09.2023 (Evening)	
	Transit to Ujjain	03.10.2023 (Morning)	
	AE (ES) & AEI, Khachrod at Ujjain	02	03.10.2023 to 04.10.2023
	Transit to Gwalior	05.10.2023	
24	EE (ES) & DEI, Gwalior	07	06.10.2023 to 16.10.2023
25	AE (ES) & AEI, Gwalior	06	17.10.2023 to 25.10.2023
	Transit to Morena	26.10.2023 (Morning)	
26	AE (ES) & AEI, Morena	05	26.10.2023 to 01.11.2023
	Transit to Shivpuri	01.11.2023 (Evening)	
27	AE (ES) & AEI, Shivpuri	05	02.11.2023 to 08.11.2023
	Transit to Guna	08.11.2023 (Evening)	
28	EE (ES) & DEI, Guna	02	09.11.2023 to 10.11.2023
	Transit to Bhopal	11.11.2023	
	Transit to Guna	19.11.2023	
	EE (ES) & DEI, Guna	04	20.11.2023 to 23.11.2023
29	AE (ES) & AEI, Guna	05	24.11.2023 to 01.12.2023

Holidays except Saturday & Sunday: - 08, 22, 23 & 30 March, 03, 07 & 14 April, 05 & 22 May and 29 June, 15 & 30 August, 07, 11, 19 & 28 September, 02 & 24 October, 15 & 27 November

Note:- Shri Gaurav Gopal Nivane, Auditor has taken transit to Ujjain from Bhopal on 24.08.2023 to join the party on 25.08.2023 and taken back transit to Bhopal on 09.09.2023.



**निर्देश:-**

- The field party should ensure the all compliances related to OIOS, closure of field visit and submission of DIR to OAD through OIOS, *linking of Key documents of DIR and observations through OIOS*, along with the prevalent procedure of submission of hard copy and KDs of DIR.
- All the Audit requisitions, Audit Enquiries, Audit Observations are to be issued through OIOS. Currently, creation of two spells of a single unit is not available in OIOS. Therefore, wherever, the Audit of Apex unit (CE Office) is proposed to conduct in two spells, the QA/QC (Draft Report) of first spell of the unit may be submitted to OAD. Thereafter, the supplementary visit of the unit shall be created by OAD for second spell. Accordingly, the first spell QA/QC shall be transferred to the party and on completion of second spell the final Draft Report (QAQC) may be submitted.
- OIOS mobile scanning app may be used for scanning of documents wherever possible.
- Copy of Entry/Exit conference must be sent to the Group officer and OAD through email.
- In case of any significant observations noticed during the audit which is out of the ADM, the same should be informed to DAG/AMG-IV and after approval of the same, the observations may be issued.

V. D. D. D.  
1.9.11.10

**Dy. Accountant General  
AMG-IV**

भारतीय लेखा एवं लेखापरीक्षा विभाग  
महालेखाकार का कार्यालय (लेखा परीक्षा.11)  
म.प्र. भोपाल

**Tour Programme**

**Subject Specific Compliance Audit on "Implementation of Integrated Power Development Scheme (IPDS) by DISCOMs of Madhya Pradesh"**

CAP No.-03 (Nodal Party) Party Members:- Shri Rajesh Singh, SAO Shri Arvind Kumar Singh, AAO (from 20.03.2023) Shri Anuj Nagaria, AAO Shri Vivek Rahut, AAO				CAP No. 04 Party Members:- Shri CK Jaiswal, SAO Shri Vineet Tiwari, AAO (from 20.03.2023) Shri Hemant Gaharwar, AAO				CAP No. 05 Party Members:- Shri Dhiraj Kumar, SAO Shri Amish Dhanuk, AAO Shri Arvind Kumar Dubey, AAO			
SN	Name of Auditee Unit/ Particulars	Working / Transit Days	Duration of Audit	SN	Name of Auditee Unit/ Particulars	Working/ Transit Days	Duration of Audit	SN	Name of Auditee Unit/ Particulars	Working/ Transit Days	Duration of Audit
	Transit to Indore	12.03.2023			Transit to Jabalpur	12.03.2023					
1	MD Office, MPPaKVVCL, Indore	29	13.03.23 to 28.04.23	1	MD Office, MPPoKVVCL, Jabalpur	29	13.03.23 to 28.04.23	1	MD Office, MPMKVVCL, Bhopal	29	13.03.23 to 28.04.23
	Transit to Bhopal	29.04.2023			Transit to Bhopal	29.04.2023					
	Stay at Hqrs. for Mid-term appriaisal	01	01.05.2023		Stay at Hqrs. for Mid-term appriaisal	01	01.05.2023		Stay at Hqrs. for Mid-term appriaisal	01	01.05.2023
	Transit to Indore	01.05.2023 (Evening) excluding Shri Rajesh Singh, SAO			Transit to Jabalpur	01.05.2023 (Evening) for Shri Vineet Tiwari, AAO only					

	MD Office, MPPaKVVCL, Indore	08	02.05.23 to 12.05.23		MD Office, MPPoKVVCL, Jabalpur	08	02.05.23 to 12.05.23		MD Office, MPMKVVCL, Bhopal	08	02.05.23 to 12.05.23
2	SE(City Circle), Indore	19	15.05.23 to 09.06.23	2	SE(City Circle), Jabalpur	19	15.05.23 to 09.06.23	2	SE(City Circle), Bhopal	19	15.05.23 to 09.06.23
	Transit to Ujjain	10.06.2023			Transit to Chhindwara	10.06.2023			Transit to Sehore	11.06.2023	
3	SE (O&M), Ujjain	12	12.06.23 to 27.06.23	3	SE (O&M), Chhindwara	13	12.06.23 to 28.06.23	3	SE (O&M), Sehore	05	12.06.23 to 16.06.23
	Transit to Dewas	28.06.2023 (Morning)			Transit to Sagar	29.06.2023			Transit to Bhind	17.06.2023	
4	SE (O&M), Dewas	09	28.06.23 to 11.07.23	4	SE (O&M), Sagar	10	30.06.23 to 13.07.23	4	SE (O&M), Bhind	12	19.06.23 to 05.07.23
	Transit to Shajapur	11.07.2023 (Evening)			Transit to Bhopal	13.07.2023 (Night)			Transit to Morena	05.07.2023 (Evening)	
5	SE (O&M), Shajapur	02	12.07.23 to 13.07.23	5	OIOS Training	01	14.07.23	5	SE (O&M), Morena	05	06.07.23 to 12.07.23
	Transit to Bhopal	13.07.2023 (Night)			Transit to Sagar	16.07.2023			Transit to Bhopal	13.07.2023	
	OIOS Training	01	14.07.23		SE (O&M), Sagar	01	17.07.23		OIOS Training	01	14.07.23
	Transit to Shajapur	16.07.2023			Transit to Sidhi	18.07.2023			Transit to Morena	16.07.2023	
	SE (O&M), Shajapur	10	17.07.23 to 28.07.23		SE (O&M), Sidhi	10	19.07.23 to 01.08.23		SE (O&M), Morena	08	17.07.23 to 26.07.23
	Transit to Burhanpur	29.07.2023			Transit to Satna	01.08.2023 (Evening)			Transit to Gwalior	26.07.2023 (Evening)	
6	SE (O&M), Burhanpur	08	31.07.23 to 09.08.23	6	SE (O&M), Satna	10	02.08.23 to 16.08.23	6	SE (City Circle), Gwalior	10	27.07.23 to 09.08.23

	Transit to Badwani	10.08.2023 (Morning)			Transit to Chhatarpur	16.08.2023 (Evening)					
7	SE (O&M), Badwani	11	10.08.23 to 25.08.23	7	SE (O&M), Chhatarpur	11	17.08.23 to 01.09.23	7	SE (O&M), Gwalior	11	10.08.23 to 25.08.23
	Transit to Neemach	26.08.2023			Transit to Tikamgarh	02.09.2023			Transit to Shivpuri	26.08.2023	
8	SE (O&M), Neemach	10	28.08.23 to 12.09.23	8	SE (O&M), Tikamgarh	09	04.09.23 to 15.09.23	8	SE (O&M), Shivpuri	10	28.08.23 to 12.09.23
	Transit to Indore	13.09.2023			Transit to Jabalpur	16.09.2023			Transit to Bhopal	13.09.2023	
	MD Office, MPPaKVVCL, Indore	11	14.09.23 to 29.09.23		MD Office, MPPoKVVCL, Jabalpur	09	18.09.23 to 29.09.23		MD Office, MPMKVVCL, Bhopal	11	14.09.23 to 29.09.23
	Transit to Bhopal	30.09.2023			Transit to Bhopal	30.09.2023					

Holidays except Saturday & Sunday: - 22, 23 & 30 March, 04, 07 & 14 April, 05 & 22 May, 29 June, 15 & 30 August, 07 & 28 September

Note: -

1. Shri Vineet Tiwari, AAO and Shri Arvind Kumar Singh, AAO have taken transit on 19.03.2023 from Bhopal to Jabalpur and Indore respectively to join their respective parties..
2. Shri Rajesh Singh, SAO and Shri C K Jaiswal, SAO have taken transit on 07.05.2023 from Bhopal to Indore and Jabalpur respectively to join their respective parties..
3. Shri Hemant Kumar Gaharwar, AAO has taken transit on 02.05.2023 (Evening) from Bhopal to Jabalpur to join his party. Further, he has taken transit to Bhopal from Jabalpur on 05.05.2023 and back transit to Jabalpur from Bhopal on 07.05.2023.
4. Shri Rajesh Singh, SAO and Shri Arvind Kumar Singh, AAO have taken transit on 27.05.2023 to Bhopal from Indore and further transit to Jabalpur on 29.05.2023 (Evening).
5. Shri Rajesh Singh, SAO has taken transit on 31.05.2023 to Bhopal from Jabalpur and further transit to Indore on 04.06.2023 to join his party..
6. Shri Dhiraj Kumar, SAO has taken transit to Jabalpur from Bhopal on 29.05.2023 (Evening) and back transit to Bhopal on 31.05.2023.
7. Shri Arvind Kumar Singh, AAO has taken transit on 30.05.2023 (Night) to Indore from Jabalpur to join the party on 31.05.2023.



8. Shri Anuj Nagaria, AAO has taken transit on 16.05.2023 (Evening) to Bhopal from Indore and will take transit to Ujjain from Bhopal on 11.06.2023.
9. Shri Dhiraj Kumar, SAO has taken transit to Bhopal from Morena on 08.07.2023 and back transit to Morena on 12.07.2023

निर्देश:-

- The field party should ensure the all compliances related to OIOS, closure of field visit and submission of DIR to OAD through OIOS, *linking of Key documents of DIR and observations through OIOS*, along with the prevalent procedure of submission of hard copy and KDs of DIR
- All the Audit requisitions, Audit Enquiries, Audit Observations are to be issued through OIOS. Currently, creation of two spells of a single unit is not available in OIOS. Therefore, wherever, the Audit of Apex unit (CE Office) is proposed to conduct in two spells, the QA/QC (Draft Report) of first spell of the unit may be submitted to OAD. Thereafter, the supplementary visit of the unit shall be created by OAD for second spell. Accordingly, the first spell QA/QC shall be transferred to the party and on completion of second spell the final Draft Report (QAQC) may be submitted.
- OIOS mobile scanning app may be used for scanning of documents wherever possible.
- Copy of Entry/Exit conference must be sent to the Group officer and OAD through email.
- The Party shall endeavour to obtain the replies of outstanding Para's of previous inspection reports, review the replies of Auditee and submit the Disposal Note of outstanding Para's with the DIR in due course.
- In case of any significant observations noticed during the audit which is out of the ADM, the same should be informed to DAG/AMG-IV and after approval of the same, the observations may be issued.

V. D. D. 23/50

Dy. Accountant General  
AMG-IV