

Annexure-IV (Annexure to S.N. 4 of Annual Plan)
Office of the Principal Accountant General (Audit-I) M.P., Gwalior
 Training Needs Analysis for In-house Training year 2023-24

General Courses

Sl No	Course No	Group	Title Course (No. of Sessions)	Course Duration			Allocation of Slots	Slots	Annexure no. for Faculties & Trainees
				From	To	Days			
1	2	3	4	5	6	7	8	9	10
1.	IH-01	AMG-V (Admn.)	Maintenance of roster, Determination of seniority and Vacancy calculation for promotion in various cadre (2), Pay fixation & Anomaly (1), Evaluation (1)	11.04.23	13.04.23	03	AMG-V(Admn.):5 AMG-I:3 AMG-II:2 AMG-III:3 AMG-IV:3 AMG-V:2 PAG:2	20	Annexure IV-IH-01
2.	IH-02	AMG-II	Audit on 'Working of Waqf Board' (Pilot Study, Preparing study Design Matrix, Evidence gathering and analysis, documentation for various stages of audit and Report writing.) (2), Maintenance of absolute integrity, devotion to duty, ethical standards and honesty in public life by IA&AD Officials (1), Evaluation (1)	25.04.23	27.04.23	03	AMG-V(Admn.):2 AMG-I:3 AMG-II:5 AMG-III:3 AMG-IV:3 AMG-V:3 PAG:1	20	Annexure IV-IH-02
3.	IH-03	AMG-I	Identification of Risk areas & Risk Analysis during Audit of Department/Office (1), Evidence gathering and analysis(1), Awareness about ISSAIs (1) Evaluation (1)	09.05.23	11.05.23	03	AMG-V(Admn.):2 AMG-I:5 AMG-II:3 AMG-III:3 AMG-IV:3 AMG-V:3 PAG:1	20	Annexure IV-IH-03
4.	IH-04	AMG-III	Process of finalization of Separate Audit Report (2), Appointment, Reporting and Performance evaluation of the statutory auditor of government company (1), Evaluation (1)	23.05.23	25.05.23	03	AMG-V(Admn.):2 AMG-I:3 AMG-II:4 AMG-III:4 AMG-IV:2 AMG-V:4	20	Annexure IV-IH-04

							PAG:1		
5.	IH-05	AMG-II	Audit on 'Supply of Hot Cooked Meal' (Pilot Study, Preparing study Design Matrix, Evidence gathering and analysis, documentation for various stages of audit and Report writing.) (2), Indian Government Accounting Standards (IGAS) (1), Evaluation (1)	06.06.23	08.06.23	03	AMG-V(Admn.):2 AMG-I:3 AMG-II:5 AMG-III:3 AMG-IV:3 AMG-V:3 PAG:1	20	Annexure IV-IH-05
6.	IH-06	AMG-V (Admn.) FAAS	Audit of Sanction (1), Voucher Level Audit (1), Maintenance of absolute integrity, devotion to duty, ethical standards and honesty in public life by IA&AD Officials (1), Evaluation (1)	21.06.23	23.06.23	03	AMG-V(Admn.):5 AMG-I:3 AMG-II:3 AMG-III:3 AMG-IV:3 AMG-V:2 PAG:1	20	Annexure IV-IH-06
7.	IH-07	AMG-IV	Audit on 'Transport Management in ULBs' (Pilot Study, Preparing study Design Matrix, Evidence gathering and analysis, documentation for various stages of audit and Report writing.) (2), Audit of Public Private Partnership (1), Evaluation (1)	04.07.23	06.07.23	03	AMG-V(Admn.):2 AMG-I:3 AMG-II:3 AMG-III:3 AMG-IV:5 AMG-V:3 PAG:1	20	Annexure IV-IH-07
8.	IH-08	AMG-V (Admn.)	iBEMS and Budget Matters (Delegation of financial & Administrative powers in IA&AD) (2), GeM and PFMS (1) Evaluation (1)	18.07.23	20.07.23	03	AMG-V(Admn.):8 AMG-I:2 AMG-II:2 AMG-III:2 AMG-IV:3 AMG-V:2 PAG:1	20	Annexure IV-IH-08
9.	IH-09	AMG-V (Admn.) FAAS	Financial Attest Audit Guidelines and Introduction to ISSAIs, INTOSAI (2), CAG's Audit Regulation 2020 (1), Evaluation (1)	08.08.23	10.08.23	03	AMG-V(Admn.):5 AMG-I:3 AMG-II:3 AMG-III:3 AMG-IV:3		Annexure IV-IH-09

							AMG-V:2 PAG:1		
10.	IH-10	AMG-IV	Performance Audit on “Construction of Roads and other Public Amenities by ULBs” (2), Ethical standards and Honesty in public life by IA&AD Officials (1), Evaluation (1)	22.08.23	24.08.23	03	AMG-V(Admn.):2 AMG-I:3 AMG-II:3 AMG-III:3 AMG-IV:5 AMG-V:3 PAG:1	20	Annexure IV-IH-10
11.	IH-11	AMG-III	Audit on ‘Barkatullah University’ (Pilot Study, Preparing study Design Matrix, Evidence gathering and analysis, documentation for various stages of audit and Report writing.) (2) Traveling Allowance and Medical Bill (1), Evaluation (1)	12.09.23	14.09.23	03	AMG-V(Admn.):2 AMG-I:3 AMG-II:3 AMG-III:5 AMG-IV:3 AMG-V:3 PAG:1	20	Annexure IV-IH-11
12.	IH-12	AMG-IV	Audit on ‘Development of Residential Colonies in MP’ (Pilot Study, Preparing study Design Matrix, Evidence gathering and analysis, documentation for various stages of audit and Report writing.) (2), MACP Scheme and NFU Scheme (1) Evaluation (1)	20.09.23	22.09.23	03	AMG-V(Admn.):2 AMG-I:3 AMG-II:3 AMG-III:3 AMG-IV:5 AMG-V:3 PAG:1	20	Annexure IV-IH-12
13.	IH-13	AMG-II	Audit on Tribal Development Authority (ITDA) (Pilot Study, Preparing study Design Matrix, Evidence gathering and analysis, documentation for various stages of audit and Report writing.) (2), Time Management and Effective Inter-Personal Skills (1), Evaluation (1)	03.10.23	05.10.23	03	AMG-V(Admn.):2 AMG-I:3 AMG-II:5 AMG-III:3 AMG-IV:3 AMG-V:3 PAG:1	20	Annexure IV-IH-13
14.	IH-14	AMG-II	Audit on Functioning of Medical Science University (Pilot Study, Preparing study Design Matrix, Evidence gathering and analysis, documentation for various stages of audit and Report writing.) (2) OIOS (1) Evaluation (1)	17.10.23	19.10.23	03	AMG-V(Admn.):2 AMG-I:3 AMG-II:8 AMG-III:3 AMG-IV:2 AMG-V:1 PAG:1	20	Annexure IV-IH-14

15.	IH-15	AMG-I	Audit of Panchayati Raj Institution (2) Stress Management (1) Evaluation (1)	07.11.23	09.11.23	03	AMG-V(Admn.):2 AMG-I:5 AMG-II:3 AMG-III:3 AMG-IV:3 AMG-V:3 PAG:1	20	Annexure IV-IH-15
16.	IH-16	AMG-V	Audit on "Land Diversion" (Pilot Study, Preparing study Design Matrix, Evidence gathering and analysis, documentation for various stages of audit and Report writing.) (2) APAR and writing of Performance Appraisal (1), Evaluation (1)	21.11.23	23.11.23	03	AMG-V(Admn.):2 AMG-I:3 AMG-II:5 AMG-III:3 AMG-IV:1 AMG-V:5 PAG:1	20	Annexure IV-IH-16
17.	IH-17	AMG-IV	Performance Audit on 'Functioning of Town and Country Planning' (Pilot Study, Preparing study Design Matrix, Evidence gathering and analysis, documentation for various stages of audit and Report writing.) (2), APAR and Writing of Performance Appraisals, (1) Evaluation (1)	05.12.23	07.12.23	03	AMG-V(Admn.):2 AMG-I:3 AMG-II:3 AMG-III:3 AMG-IV:5 AMG-V:3 PAG:1	20	Annexure IV-IH-17
18.	IH-18	AMG-III	Audit on 'Human Resource Management in School Education Department'. (2), Maintenance of absolute integrity, devotion to duty, ethical standards and honesty in public life by IA&AD Officials (1), Evaluation (1)	19.12.23	21.12.23	03	AMG-V(Admn.):2 AMG-I:3 AMG-II:4 AMG-III:5 AMG-IV:2 AMG-V:3 PAG:1	20	Annexure IV-IH-18
19.	IH-19	AMG-I	Audit/Scrutiny of Measurement Books, Technical Sanction & Administrative Sanction of Works (2), Maintenance of absolute integrity, devotion to duty, ethical standards and honesty in public life by IA&AD Officials (1) Evaluation (1)	09.01.24	11.01.24	03	AMG-V(Admn.):2 AMG-I:5 AMG-II:3 AMG-III:3 AMG-IV:3 AMG-V:3 PAG:1	20	Annexure IV-IH-19
20.	IH-20	AMG-IV	Audit of procurement (1) Audit of Fraud & Fraud Detection Techniques (1), Maintenance of	22.01.24	24.01.24	03	AMG-V(Admn.):2	20	Annexure IV-IH-20

			absolute integrity, devotion to duty, ethical standards and honesty in public life by IA&AD Officials (1) Evaluation (1)				AMG-I:3 AMG-II:3 AMG-III:3 AMG-IV:5 AMG-V:3 PAG:1		
21.	IH-21	AMG- V Admn.	CCS Conduct Rules and CCS (CCA) Rules (2), Stress Management (1) Evaluation (1)	05.02.24	07.02.24	03	AMG- V(Admn.):5 AMG-I:3 AMG-II:3 AMG-III:2 AMG-IV:3 AMG-V:2 PAG:2	20	Annexure IV-IH-21
22.	IH-22	AMG-III	PA on Performance of Public Service Commission (2), International Public Sector Accounting Standards (IPSAS) (1), Evaluation (1)	19.02.24	21.02.24	03	AMG- V(Admn.):2 AMG-I:3 AMG-II:3 AMG-III:5 AMG-IV:3 AMG-V:3 PAG:1	20	Annexure IV-IH-22
23.	IH-23	AMG-I	Internal audit/Audit of Internal controls (1) Risk Analysis, Selection of Unit and Preparation of Audit Plan(1), National Pension System (NPS) (1) Evaluation (1)	04.03.24	06.03.24	03	AMG- V(Admn.):2 AMG-I:5 AMG-II:3 AMG-III:3 AMG-IV:3 AMG-V:3 PAG:1	20	Annexure IV-IH-23
24.	IH-24	AMG-V Admn.	iBEMS and Budget Matters (Delegation of financial & Administrative powers in IA&AD) (2), GeM and PFMS (1) Evaluation (1)	16.03.24	20.03.24	03	AMG- V(Admn.):9 AMG-I:2 AMG-II:2 AMG-III:2 AMG-IV:2 AMG-V:2 PAG:1	20	Annexure IV-IH-24

Sr. Audit Officer/Legal Cell

