

ANNEXURE

REVISED CALENDAR OF ON-LINE TRAINING PROGRAMME FOR THE YEAR 2020-21.

| Sl.No | Course | Duration and Period | Target Group | Name of participants | Slots Alloted | Name of replacement persons |
|-------|---|--|-------------------------------------|---|---------------|---|
| 1. | Right to Information and Code of Ethics in IA & AD (online training) | 3 days 15.06.2020 to 17.06.2020 | Sr. AO to Sr. Ars. | Shri D. Dungdung, Sr. Accountant | 1 | Shri Sanjeev Singh, Sr. Accountant |
| 2. | Computer Skills (Advanced) (online training) | 3 days 22.06.2020. to 24.06.2020 | Sr. AO to MTS | 1.Shri Sanjay Singh Bora, DEO-'A' 2.Shri Sumit, DEO-'B' | 2 | |
| 3. | Induction Course for newly promoted AAOs/SAS passed officials | 12 days 16.11.2020 to 27.11.2020 | AAOs/ SAS passed Officials | Shri Legsang Phelgay Wangdi, Sr. Acctt. | 1 | Not available |
| 4. | Tableau as Data Analytics Tool | 3 days 01.12.2020 to 03.12.2020 | Sr. A.Os to MTS | Shri S.P. Rasaily, Sr. Acctt. | 1 | Shri N. Gajmer, Sr. Acctt. |
| 5. | Common Administrative Issues, iBEMS, Income Tax Calculation, TDS procedure, Reservation on Roster, Writing APAR and GeM | 5 days 11.01.2021 to 15.01.2021 | Sr. Acctts to Sr.A.Os | 1.Shri S. Mukherjee, AAO 2.Shri S.K. Gupta, Sr. Acctt | 2 | 1.Shri C. Nepal, AAO 2.Shri H.S. Prasad, AAO |
| 6. | Big Data Analytics (Using Tableau and KNIME) | 6 days 11.01.2021 to 16.01.2021 | Sr. A.Os to MTS | Shri L.P. Wangdi, Sr. Acctt. | 1 | Shri Sumit, DEO |

Sd/-
Asstt. Accounts Officer/Admin.