



**OFFICE OF THE PRINCIPAL ACCOUNTANT GENERAL (A&E),
ODISHA: BHUBANESWAR-751001**

OOO No: 692

Date: 20.10.2022

In-house Training Programme as detailed below will be conducted in the **Training & Examination Hall** during the month of **November 2022** for the officials/officers listed at Annexure-A as per the programme detailed below:-

“PARTICIPATION IN TRAINING IS COMPULSORY FOR ALL”

Sl.	Topic / Subject	Date & Time	Faculty
1. (A/Cs)	IT Course:- Preparation of Finance Accounts and Appropriation Accounts. (a) Monthly appropriation Annual Appropriation. Preparation of Appropriation Accounts, Notes to Accounts (various stages). b) Preparation of Finance Accounts (various stages).	02.11.2022 (1 day) (3.00 PM to 4:15 PM)	Shri V. Ananda Bhatta, AAO
2. (A/Cs)	General Course:- Cash Balance Investment and raising of State Development Loan.	03.11.2022 (1 day) (3.00 PM to 4:15 PM)	Shri Rama Ch. Nayak, AAO

Sd/-
Deputy Accountant General (Admn.)

Memo No. EDP/IHT & SSC/2022-23/105(10)

Dated: 20.10.2022

- Copy forwarded for information and necessary action to:-
1. Sr. Deputy Accountant General (Accounts & VLC)
 2. Deputy Accountant General (Pension)
 3. Deputy Accountant General (Funds)
 4. Sr. Pvt. Secretary to P.A.G /P.A.G's Secretariat.
 5. Pay & Accounts Officer.
 6. BO / T.M /F.M/P.M/Admn.-I/O.E.
 7. BO/Record with a request to provide writing Pads / pens.
 8. The Faculties concerned. They are requested to send a requisition to BO (EDP), in advance for Projector, if required.
 9. Trainees concerned/Notice Board.
 10. Manager, A.G Deptt. Canteen to provide Tea.

P. Chith
20/10/22
Sr. Accounts Officer (EDP)

Annexure-A
List of Trainees for November' 2022

Sl.No	Name & Designation (Shri/Smt/Ms)	Section/Group	Programme/Date/Time/ Name of Faculty
1.	Nabaghana Satapathy, AAO	Try-2	<p style="text-align: center;">02.11.2022 (1 day) (3.00 PM to 4:15 PM)</p> <p style="text-align: center;">IT Course:- Preparation of Finance Accounts and Appropriation Accounts. (a) Monthly appropriation Annual Appropriation. Preparation of Appropriation Accounts, Notes to Accounts (various stages). b) Preparation of Finance Accounts (various stages).</p> <p style="text-align: center;">Faculty Shri V. Ananda Bhatta, AAO</p>
2.	Biswajit Behera, AAO	VLC-SS	
3.	Sadhu Charan Patra, AAO	Fund-15	
4.	Vishwash Kumar Sinha, AAO	P.M.	
5.	Balaram Patra, SA	SAI-RRD	
6.	Rabi Narayan Behera, SA	LTA-I	
7.	Simanchal Padhy, SA	Try-6	
8.	Basanti Samantray, SA	Fund-14	
9.	Chetan Kumar Nayak, SA	FSS	
10.	Byasadev Chauhan, Acct.	GPF-SS	
1.	Bedabyas Kallo, AAO	VLC-3	<p style="text-align: center;">03.11.2022 (1 day) (3.00 PM to 4:15 PM)</p> <p style="text-align: center;">General Course:- Cash Balance Investment and raising of State Development Loan.</p> <p style="text-align: center;">Faculty Shri Rama Ch. Nayak, AAO</p>
2.	Biman Ranjan Pandit, AAO	LTA-III	
3.	K. Venkat Rao, AAO	Pen-SS	
4.	Priya Chandan Kumar, AAO	Fund-2	
5.	Sudhir Maharana, A.Sup.	Try-7	
6.	Tapas Ku. Das, SA	Fund-8	
7.	Tukuna Kandi, SA	SAI-4	
8.	Abhay Ku. Samantray, SA	EDP Cell	
9.	Gourab Das, Acct.	SAI-5	
10.	Gurudas Chakraborty, Clerk	GST Cell	