



कार्यालय प्रधान महालेखाकार (लेखा व हकदारी)
हिमाचल प्रदेश, शिमला-171 003
OFFICE OF THE PRINCIPAL ACCOUNTANT GENERAL (A&E)
HIMACHAL PRADESH, SHIMLA-171 003

No. Gen. Estt./Computerized Pension Form/2024-25/42-2) 14-02-2025
TO

1. M/s N.C.C.F. Near Bus stand Sanjauli, Shimla.
2. M/s Durga Printing Press, Near Bus Stand New Shimla.
3. M/s Hari Dass & Co. Stationers, 9/5-6-7, Subji Mandi Shimla-1.
4. M/s Trade Link Enterprises, 9, Lower Bazar, Shimla-171001
5. M/S Shivalik Offset Printer, S.D.A. Complex, Kasumpti, Shimla-171009
6. M/s Vikas Laser Graphics, Tilak Nagar, Boileauganj, Shimla-171005
7. M/s Manav Stationers, 9/1, First Floor, Lower Bazar Shimla.
8. M/s Premier 38/39 The Mall Shimla-1.
9. Notice Board.
- ✓ 10. Website. (Office)

Subject: -Quotation for purchase & printing of Computerized Pension Form.

This office invites sealed Quotations for purchase & printing of computerized pension forms as shown below from the reputed suppliers subject to the following conditions: -

No.	Sr. Name of Items	Paper make & GSM	Probable minimum quantity
1	Intimation Slips	Century-70 GSM	10,000
2	Commutation Authority	-do-	10,000
3	P.P.O. Part-I & II joint	-do-	10,000
4	P.P.O. Part-III	-do-	10,000
5	P.P.O. Part-IV	-do-	10,000
6	C & R Authority in Alive Blue Print	-do-	10,000
7	C & R Authority in Death Red Print	-do-	10,000

1. All items listed above should be supplied as per required specification/Samples approved by this office. The samples for the above forms have been attached with this letter.
2. The probable minimum requirement of items has been furnished above. This may vary as per the actual requirement of this office. While submitting the quotation the specification of paper quality and make of paper should be clearly specified.
3. The rates should be FOR Gorton Castle building Shimla..
4. GST/Entry Tax, if any applicable should be mentioned clearly in the quotation.
5. The sealed quotation should be sent to this office by name to Pr. Accountant General (A&E) H.P Shimla-3, along with earnest money of Rs. 5000/- in the shape of Bank Draft payable in the name of PAO O/o Pr. A.G (A&E) H.P. Shimla-3 and the envelopes should be super scribed as "quotation for purchase of printed Computerized Pension Form". It may please be noted that the quotations will not be accepted/entertained if not received in sealed cover or does not contain the above superscription. The sealed quotations

should reach the undersigned on or before 05/03/2025 by 3.00 pm. The quotation received after the due date shall not be accepted.

6. This office reserves all the right to reject or cancel any or all the quotations without assigning any.
reason and the decision of the office on any issue concerning the quotations shall be final and binding on you.
7. Payment will be made on receipt of the consignment and after founding the material in good condition.

Yours faithfully

MEENU SHARMA

DEPUTY ACCOUNTANT GENERAL

गार्टन कैसल बिल्डिंग, शिमला- 171 003 दूरभाष: 0177-2614935, फैक्स: 0177-2814934
Gorton Castle Building, Shimla-171 003 Phone: 0177-2614935, Fax: 0177-2814934
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