

महालेखाकार (लेखापरीक्षा-I) का कार्यालय
केरल, तिरुवनंतपुरम - 695 001



OFFICE OF THE
ACCOUNTANT GENERAL (AUDIT-I)
KERALA, THIRUVANANTHAPURAM - 695 001

No.Au./Admn.II/12-31/

दिनांक /Date: 15-09-2026

परिपत्र सं४४ CIRCULAR No. 48

12वीं उत्तीर्ण मल्टी-टास्किंग स्टाफ (एमटीएस) के लिए अगली विभागीय परीक्षा 24.09.2026 & 25.09.2026 को आयोजित की जाएगी। परीक्षा का कार्यक्रम नीचे संलग्न है:

The next Departmental Examination for 12th passed Multi-Tasking Staff (MTS) will be held on 24.09.2026 and 25.09.2026. The exam schedule attached below:

24.09.2026 11.00 AM to 01.00 PM	Paper 1 – English (Essay and letter writing)- Descriptive.Comprehension and Grammer (MCQ).
24.09.2026 03.00 PM to 05.00 PM	Paper 2 - Arithmetic & Tabulation(MCQ)
25.09.2026 11.00 AM to 01.00 PM	Paper 3 - General Knowledge & Office Procedure(MCQ)
25.09.2026 03.00 PM to 05.00 PM	Paper 4 - Information Technology Practical

The pattern of the examination Paper I – English will be in descriptive mode and Multiple Choice for 100 marks. The other two papers, Paper – II Arithmetic & Tabulation and Paper – III General Knowledge & Office Procedure will be in the pattern of Multiple Choice Questions (MCQ) consisting of 100 questions for 100 marks. Paper 4 is Information Technology Practical. The examination will be without books for a duration of 2 hours. The pass and exemption marks are 45 percent in each paper. There will be negative marking to the extent of 0.25 marks (25 percent).

12th passed MTS who have completed three years of continuous service as on 01.09.2026 are eligible to appear for the Examination. Eligible candidates may submit their application to Administration Section **on or before 17.09.2026** in the proforma given below:

(vide orders dated 15.09.2026 of Accountant General)


SENIOR AUDIT OFFICER (ADMN.)

प्रतिलोपे /To

1. सभी अनुभाग/सूचना पट्ट/All Sections/Notice Board
2. सभी शाखा कार्यालय /स्थानिक लेखापरीक्षा कार्यालय /All Branch Offices/Resident Audit Offices
3. गो. कक्ष/ आई ए /प्रशिक्षण कक्ष/हिन्दी कक्ष / C.Cell/IA/Training Cell/ Hindi Cell

PROFORMA

- 1 Name & Employee ID :
- 2 Section in which working :
- 3 Date of joining service :
- 4 Category :
SC/ST/General
- 5 Date of passing 12th class :
- 6 Whether exempted from typing test? If so, year in which exempted :
- 7 Medium opted to write the Examination : **English/Hindi**

Place:

Date :

SIGNATURE OF CANDIDATE