



भारत सरकार/Government of India
संचार मंत्रालय/Ministry of Communications
दूरसंचार विभाग/Department of Telecommunications
संचार लेखा नियंत्रक कार्यालय/Office of the Controller of Communication Accounts
ओडिशा/Odisha, भुवनेश्वर/Bhubaneswar-751001

No. OD/CCA/Estt/Deptn./1-7/2024

Dated: 25.08.2026

CIRCULAR

To,

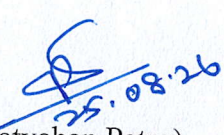
All Ministries/Departments of Govt. of India/Autonomous Bodies/PSUs

Sub: Deputation in the grade of Lower Division Clerk (LDC) in O/o CCA, Odisha Circle, Bhubaneswar.

Dear Sir/Madam,

Please find enclosed copy of the Notification for filling up of vacant posts in the grade of Lower Division Clerk (LDC) in the office of CCA, Odisha, Bhubaneswar – 751001 for information and further necessary action at your end. The decision of Competent Authority to accept or reject the application while considering for deputation will be FINAL.

Encl.: As above.


(Satyaban Patro)
Sr. Accounts Officer (Admin)
O/o CCA, Odisha
Bhubaneswar – 751001

Copy for information/wide publicity and necessary action to:

1. The CGCA, O/o CGCA, New Delhi, 3rd Floor, MDS Building, JLN Marg, Minto Road, New Delhi-110002.
2. The DDG(PA&F), DoP HQ, Dak Bhawan, New Delhi – 110001.
3. All Pr. CCA/CCA/Jt. CCA with kind request to provide the notice wide publicity in respective circles and to share with respective state governments & CGM BSNL offices.
4. All CPMG – with a kind request to provide this notice wide publicity in respective Postal Divisions in the Circle.
5. The Director (SEA), Department of Telecommunications, Sanchar Bhawan, No.20, Ashoka Road, New Delhi – 110001.
6. The ADG (PA-Admn), DoP HQ, Dak Bhawan, New Delhi – 110006.

7. The ADG (SEA), Department of Telecommunications, Sanchar Bhawan, No.20, Ashoka Road, New Delhi – 110001.
8. The Chief Commissioner of Income Tax, Bhubaneswar, Aayakar Bhawan, Rajaswa Vihar, Bhubaneswar, Odisha – 751007.
9. The Principal Accountant General (A&E), Odisha, Bhubaneswar – 751001.
10. The Director of Accounts (Postal), Cuttack, Mahanadi Vihar, Cuttack – 753004.
11. The Controller General of Defence Accounts, New Delhi – 110010.
12. The Chief General Manager, BSNL, Odisha Circle, Bhubaneswar – 751009.
13. The Employee Provident Fund Organization, Ministry of Labour, Bhubaneswar – 751022.
14. The General Manager, East Coast Railway Headquarters, Rail Sadan, Chandrasekharpur, Bhubaneswar – 751017.
15. Finance & Communication Audit Office, Cuttack – 753001.
16. O/o CPWD, Bhubaneswar, BRIT Colony, Nilakantha Nagar, Nayapalli, Bhubaneswar, Odisha-751012.
17. Border Roads Organization, Ministry of Defence.
18. AAO, IT Cell, O/o CCA, Odisha for uploading in official website.
19. Notice Board.
20. Office Copy/Spare.



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संचार लेखा नियंत्रक कार्यालय/Office of the Controller of Communication Accounts
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No. OD/CCA/Estt/Deptn./1-7/2024

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NOTIFICATION

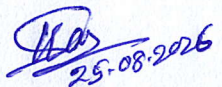
Sub: Vacancy Circular to fill up the posts of Lower Division Clerks (LDC) in the office of Controller of Communication Accounts, Department of Telecommunications, Odisha Circle, Bhubaneswar-751001 **on deputation basis** from the officials working in Central/State Govt./Autonomous bodies/Public Sector Undertakings – reg.

The office of Controller of Communication Accounts, Odisha Circle proposes to fill up the below mentioned posts on **deputation basis** from amongst the eligible officials working in Central/State Government/Autonomous bodies/PSUs as per the details given below: -

Sl. No.	Name of the Post	Pay Matrix Level (As Per 7 th CPC)	No. of Posts likely to be filled up
1.	Lower Division Clerk (LDC)	Level - 2 (₹19,900 - ₹63,200)	03

- The place of posting will be **Bhubaneswar, Odisha**. The eligibility conditions to apply for the above posts are given in Annexure-I. Selection of LDC will be based on fulfilment of the eligibility conditions in each case.
- The above vacancies are subject to change as per requirements of the office. The period of deputation will be initially for a period of three years and can be extended further as per the requirement of the administration and with the consent of lending organization. However, it is worthwhile to mention that as and when a regular incumbent in the grade of LDC joins in this office, the official on deputation shall be repatriated to his parent office. Persons holding posts with higher level in the pay matrix on regular basis need not apply for the above posts.
- The terms and conditions of deputation as stipulated in DoP&T OM No. 6/8/2009-Estt. (Pay II) dated 17.06.2010, OM No. 2/6/2016-Estt (Pay II) dated 17.02.2016, OM No. 1667555503571 dated 08.09.2022 and DoT OM No. 20-01/2023-SEA II dated 31.10.2023 shall be admissible. The age of the applicant shall not exceed 56 years on the closing date of receipt of the application.
- The application of the officials in the prescribed proforma in Annexure-II, Declaration in Annexure-III and duly recommended by the Head of Office/Department in Annexure-IV together with attested copies of the APAR for the last 5 years, integrity certificate and Vigilance Clearance may be sent to the undersigned within 30 days from the date of issue of this Notification for consideration for appointment on deputation basis. Belated/Incomplete applications will be summarily rejected.

This is issued with the approval of CCA, Odisha.


25-08-2026

(Sukanta Kumar Das)

Deputy Controller, O/o CCA, Odisha

Annexure-I

The **eligibility conditions** for deputation to the post of LDC in the office of Controller of Communication Accounts, Odisha Circle under Department of Telecommunications, Government of India are as under:

I. Eligibility: -

Sl. No.	Name of the Post	Eligibility Conditions
1.	Lower Division Clerk (LDC)	Officials holding the same/analogous post in various Ministries/Departments of Central/State Govt./Autonomous bodies/PSUs on regular basis and having overall good performance.

Applicants to the above post should have sufficient exposure to basic working knowledge on computers in all the modules of MS-Office including the knowledge of Internet to send/receive e-mails etc.

**APPLICATION FOR DEPUTATION FOR THE POST OF LDC IN THE OFFICE OF
CONTROLLER OF COMMUNICATIONS ACCOUNTS, ODISHA CIRCLE**

1.	Name of the candidate	:		Recent photograph duly attested by Head of the office
2.	Date of Birth	:		
3.	Post for which applied	:		
4.	Educational Qualification	:		
5.	Post held at present with the name of Department/Ministry	:		
6.	Date of Entry into Government Services	:		
7.	Name of the Ministry/Department of Central/State Govt./ Autonomous bodies/PSU where presently employed with full address and telephone number	:		
8.	Present Post held on regular basis with scale of pay	:		
9.	Computer Knowledge	:		
10.	Service particulars from the date of initial appointment (along with brief of duties performed)	:		
11.	Whether pay drawn mentioned in column 8 is on regular/Ad-hoc/MACP basis	:		
12.	Whether served in the Department of Telecommunications on deputation basis earlier, if yes, details thereof	:		
13.	Address for correspondence	:		
14.	Office Address	:		
15.	E-Mail Address & Phone No.	:		
16.	Any other details to be provided by the applicant	:		
17.	Remarks, if any	:		

DATE:

PLACE:

Name and Signature of the Applicant

DECLARATION

1. I, _____ hereby declare that my posting on deputation as LDC in the O/o Controller of Communication Accounts, Odisha Circle is purely on temporary basis and I shall not have any right to claim seniority in the said post in respect of the services rendered by me on deputation basis.
2. I will not claim for permanent absorption in the Department of Telecommunications in the said post.
3. I am liable to be repatriated to my parent Department/Organization for any inaccuracies in the details noted above or for contravention of any provisions in the rules/orders governing deputation.
4. I will accept the offer of appointment on deputation in respect of place of posting unconditionally.

Place:

Date:

(Signature of the Applicant)

Countersigned

Signature of the Controlling Officer with seal

CERTIFICATE TO BE RECORDED BY THE HEAD OF OFFICE/DEPARTMENT
WHILE FORWARDING THE APPLICATION

Certified that:

1. The particulars given by the applicant are true and have been verified from the service records.
2. The applicant, if selected, will be relieved immediately.
3. Copies of ACR/APARs for the last five years are enclosed.
4. No Disciplinary/Vigilance case is pending or contemplated against the official. There is nothing against the applicant which makes him/her ineligible for consideration for appointment to the post applied for.
5. No Major/Minor penalty is in force or current against the official.
6. It is certified that the integrity of the official is beyond doubt.

Recommendations:

Place:

Date:

**Signature of the Head of Office/Department
with office seal and Telephone No.**