

1452

[Cag-all-offices] CIRCULAR No. 15 regarding Guidelines for Booking of Visawa Guest House, Panhala Building, BKC, [agaumaharashtra2](mailto:agaumaharashtra2@agaumaharashtra2.cag.gov.in) < [agaumaharashtra2@agaumaharashtra2.cag.gov.in](mailto:agaumaharashtra2@agaumaharashtra2.cag.gov.in) > Mumbai-400051

**PAG Audit I Mumbai** < [agaumaharashtra1@cag.gov.in](mailto:agaumaharashtra1@cag.gov.in) >

Tue, 16 Jun 2026 12:53:12 PM +0530

To "cag-all-offices" < [cag-all-offices@ismgr.nic.in](mailto:cag-all-offices@ismgr.nic.in) >

Cc "Anu Jose" < [josea@cag.gov.in](mailto:josea@cag.gov.in) >, "Sudhir Kumar SAO" < [sudhirk.mh1.sca@cag.gov.in](mailto:sudhirk.mh1.sca@cag.gov.in) >, "Manoj Kumar Pokhriyal" < [pokhriyalmk.mh1.sca@cag.gov.in](mailto:pokhriyalmk.mh1.sca@cag.gov.in) >, "Kishor Dhotre" < [dhotrekk.mh1.sca@cag.gov.in](mailto:dhotrekk.mh1.sca@cag.gov.in) >, "Jay Tindwani" < [jayt.mh1.au@cag.gov.in](mailto:jayt.mh1.au@cag.gov.in) >, "JOGINDER SINGH" < [joginders.mh2.au@cag.gov.in](mailto:joginders.mh2.au@cag.gov.in) >

Sir/Madam,

Please find attached the letter regarding above mentioned subject.

Regards,

भवदीय/आदर सहित,

SAO/Estate

O/o the Pr. Accountant General (Audit)-I  
Maharashtra, Mumbai-400 020.

प्रधान महालेखाकार का कार्यालय (लेखापरीक्षा)-I

महाराष्ट्र, मुंबई-400 020.

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**1 Attachment(s)**

Circular 15 dt. 16.06.2026\_000...  
356 KB

सचिवालय में प्राप्त
17 JUN 2026
Received Dy. Accountant General (Admn.) Secretariat
क्र./No. 142

Ord - 213  
17.06.2026

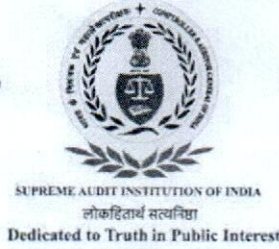
GO/Admn  
(Admn)

17.06.26

SAO/Admn

Dr. Gharshyan  
17/6/26

प्रधान महालेखाकार (लेखापरीक्षा)-I का कार्यालय,  
महाराष्ट्र  
101, महर्षी कर्वे मार्ग, प्रतिष्ठा भवन,  
मुंबई - 400 020.



OFFICE OF THE PRINCIPAL ACCOUNTANT  
GENERAL (AUDIT)-I, MAHARASHTRA  
101, M. K. ROAD, PRATISHTHA BHAVAN,  
MUMBAI-400020

PAG(Audit)-I/Mumbai/VisawaGuestHouse/2026-27/का.प्र. 1500

Date : 16/06/2026

**CIRCULAR No. 15**

**Subject: Guidelines for Booking of Visawa Guest House, Panhala Building, BKC, Mumbai-400051**

It has been decided to issue the following guidelines for booking accommodation at Visawa Guest House, Panhala Building, BKC, Mumbai:

- The Guest House may be allotted to:
  - Serving IA&AD officials
  - Retired IA&AD officials
  - Immediate family members of IA&AD officials
  - Friends of IA&AD employees
  - Officials of other Government Departments/Public Sector Undertakings (PSUs)
- All booking requests shall be submitted only through email to:  
**agaumharashtra1@cag.gov.in**
- The following details must be provided along with the booking request:
  - Name(s) of the guest(s)
  - Dates and timings of stay (check-in and check-out)
  - Purpose of visit
  - Copies of Aadhaar Cards of all guests proposed to stay
  - Relationship of the guest(s) with the IA&AD employee
- Booking requests should be submitted at least **seven (7) days** prior to the proposed date of check-in.
- Accommodation requests will be considered in the following order of priority:
  - IA&AD officials on official tour
  - Officers on transfer
  - IA&AD officials on personal visit and retired IA&AD officials
  - Immediate family members of IA&AD officials
  - Friends of IA&AD employees and officials of other Government Departments/PSUs
- Rates of room rent are as follows:

Sr. No.	Purpose of visit	Tariff (Rs.)
1.	IA&AD Personnel (on duty)	Free
2.	IA&AD Personnel (on transfer/not on duty/retired)	Rs 300/-
3.	Immediate relatives of IA&AD Personnel	Rs 540/-
4.	Friends of IAAD Employees and Other Government/ PSU employees.	Rs 2000/-

7. Only those guests whose Aadhaar Card copies have been submitted along with the booking request shall be permitted to stay in the Guest House. No additional guest(s) will be allowed after confirmation of booking under any circumstances.

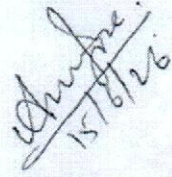
(Pr. Accountant General's approval dated : 12/06/2026 )

हस्ता/-

व उप महालेखाकार (प्रशासन)

Copy for information to :

1. All the offices of IA&AD
2. Guard file
3. Notice Board

Handwritten signature and date: 15/6/26

व उप महालेखाकार (प्रशासन)