

भारतीय लेखा परीक्षा एवं लेखा विभाग
कार्यालय महालेखाकार
(लेखा एवं हकदारी) मध्य प्रदेश,
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क्र. उ।म।ले।(नि।ले।)/APAR/2026-27/569-571 दिनांक: 25.03.2026

प्रति,

संबन्धित कार्यपालन यंत्री
PWD, RES, PHE, WRD एवं NVDA

विषय: APAR में सत्यनिष्ठा कॉलम भरने हेतु दिशानिर्देश ।

संदर्भ: कार्यालय भारत के नियंत्रक एवं महालेखापरीक्षक का परिपत्र संख्या 14 स्टाफ (अनुशासन - I) 2026 दिनांक 20.03.2026

महोदया/महोदय,

उपरोक्त विषयांतर्गत लेख है कि उपरोक्त संदर्भित, APAR में सत्यनिष्ठा कॉलम भरने हेतु कार्यालय भारत के नियंत्रक एवं महालेखापरीक्षक के परिपत्र संख्या 14 स्टाफ (अनुशासन - I) 2026 दिनांक 20.03.2026 द्वारा जारी दिशानिर्देश जानकारी एवं आगामी APAR रिपोर्टिंग संबंधी कार्यवाही हेतु प्रेषित हैं ।

सनाग्न: उपरोक्तानुसार ।

वरिष्ठ लेखाधिकारी
(प्रशासन)

प्रति,

1. संबन्धित कार्यपालन यंत्रियों के संग्यान में लाने हेतु समस्त संभागीय लेखापाल संवर्ग अधिकारी / कर्मचारियों को प्रेषित ।
2. कार्यालय महालेखाकार (ले. एवं हक.) म.प्र., भोपाल शाखा में पदस्थ विभिन्न रिपोर्टिंग अधिकारी ।

भारत के नियंत्रक एवं महालेखापरीक्षक का कार्यालय
9, दीन दयाल उपाध्याय मार्ग,
नई दिल्ली-110 124



OFFICE OF THE COMPTROLLER &
AUDITOR GENERAL OF INDIA
9, DEENDAYAL UPADHYAYA MARG,
NEW DELHI - 110 124

दिनांक / DATE 20.03.2026

सेवा में,

1. भारतीय लेखापरीक्षा एवं लेखा विभाग के सभी कार्यालयाध्यक्षविभागाध्यक्ष/
2. प्रधान निदेशक (वाणिज्यिक-1)
3. निदेशक (कार्मिक)

विषय: Instructions/Guidelines relating to filling up the Integrity Column of Annual Performance Assessment Reports-regarding

महोदय/महोदया,

Reference is invited to Headquarters Office Circular No. 20 dated 05.06.2025 (copy enclosed), vide which it was intimated that the Department of Personnel & Training (DoP&T) vide OM No. 21011/27/2015-Estt. (A-II) dated 11.02.2016 (copy enclosed) has issued detailed instructions/guidelines on filling up the column relating to integrity in Annual Performance Appraisal Reports (APARs).

2. As per Para 3 of the aforesaid OM dated 11.02.2016, the remarks against the Integrity column in the APARs of the officer reported upon shall be recorded by the Reporting Officer strictly in one of the following three options:

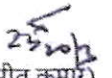
- (a) Beyond doubt.
- (b) Since the integrity of the officer is doubtful, a secret note is attached.
- (c) Not watched the officer's work for sufficient time to form a definite judgment but nothing adverse has been reported to me about the officer.

3. However, despite the clear instructions, it has been noticed that Reporting Officers are recording remarks in the Integrity column of APARs in a manner other than three options mentioned in Para 3 of the aforesaid OM dated 11.02.2016. This has been **viewed with concern** by the Competent Authority.

4. In view of the above, all Heads of Department in IA&AD are requested to bring the aforesaid instructions to the notice of all the officers. Further, sections dealing with APAR matters may also be advised to scrutinize the remarks recorded in the Integrity column carefully by the reporting officers. Any deviation from the prescribed format may be brought to the notice of the concerned Reporting Officer before disclosure of the APAR to the concerned Officer Reported Upon.

संलग्नक: उपरोक्त

भवदीय,


(सुमीत कुमार)

सहा. नियंत्रक महालेखापरीक्षक (अराज.-प्रथम)