

ई-मेल के द्वारा

भारत के नियंत्रक एवं महालेखापरीक्षक का कार्यालय  
9, दीन दयाल उपाध्याय मार्ग,  
नई दिल्ली-110 124



पत्र सं.- 377/स्टाफ (अनुशासन-1)/18-2025

OFFICE OF THE COMPTROLLER &  
AUDITOR GENERAL OF INDIA  
9, DEENDAYAL UPADHYAYA MARG,  
NEW DELHI - 110 124

दिनांक / DATE 09-01-2026

सेवा में,

1. भारतीय लेखापरीक्षा एवं लेखा विभाग के सभी कार्यालयाध्यक्ष/विभागाध्यक्ष
2. महानिदेशक (वाणिज्यिक)
3. निदेशक (कार्मिक)/मुख्यालय

विषय: Information regarding submission of Immovable Property Returns.

महोदय/महोदया,

As per the Government of India, Ministry of Personnel, Public Grievances & Pensions, Department of Personnel & Training, Establishment Division Office OM F. No. 11013/7/2014- Estt. A-III dated 23.07.2015, all Government servants, i.e., belonging to Group-A, Group-B, Group-C (including MTS), are required to submit their Annual Immovable Property Returns (IPRs) every calendar year by 31<sup>st</sup> January of the next year under Rule 18 of the Central Civil Services (Conduct) Rules, 1964. Non compliance shall attract disciplinary action against defaulting officials in accordance with provisions contained in CCS (Conduct) Rules 1964.

2. In compliance with the above instructions, all officers/officials of the Indian Audit and Accounts Department (IA&AD) are required to file their Annual Immovable Property Return (AIPR) for the year ending **31.12.2025** by **31.01.2026**, in the manner indicated below:

- i. Sr. AOs/ Welfare Officers shall submit their AIPR online through the SPARROW Portal (IPR option).
- ii. All the employees other than Sr. AOs/ Welfare Officers **shall submit their AIPR** online through the e-HRMS 2.0 Portal (**Property → IPR option**), or through physical mode in case where **access to e-HRMS 2.0 Portal is not available**.

3. A copy of the duly filled **Immovable Property Return (IPR)** shall be placed in the **Personal File** of the concerned officer/official, to be maintained by the respective office.

4. No extension of time shall be granted beyond 31.01.2026 under any circumstances.

5. In view of the above, all the Heads of the Department of IA&AD are requested to ensure strict compliance with these instructions and to send the compliance of aforesaid instructions to the Headquarters Office in the first week of February, 2026, positively, in the prescribed proforma as per the enclosed annexures:

- i. Annexure-A: Group-A, Group-B and Group-C (including MTS)
- ii. Annexure-B: Divisional Accountant Cadre

संलग्नक - यथोपरि

भवदीय,  
हस्ता/-  
(सुमीत कुमार)

सहा. नियंत्रक महालेखापरीक्षक (अराज.-प्रथम)

## Annexure-A

**(Statement of IPR for Group-A, Group-B, Group-C including MTS for the year ending 31.12.2025 by 31.01.2026)**

**Name of the Cadre Controlling office:**

For the calendar Year	Group A (other than IA&AS officers)			Group B (Gazetted and Non-Gazetted)			Group C (including MTS)		
	PIP	No. of IPR Submitted	No. of IPR not submitted. (separate list with Emp. ID, Name, Designation)	PIP	No. of IPR Submitted	No. of IPR not submitted. (separate list with Emp. ID, Name, Designation)	PIP	No. of IPR Submitted	No. of IPR not submitted. (separate list with Emp. ID, Name, Designation)
<b>2025</b> (as on 31.01.2026)									

## Annexure-B

**(Statement of IPR for Divisional Accountant Cadre the year ending 31.12.2025 by 31.01.2026)**

**Name of the Cadre Controlling office:**

For the calendar Year	Group A officers in DA cadre			Group B (Gazetted and Non-Gazetted) officers/officials in DA cadre)		
	PIP	No. of IPR Submitted	No. of IPR not submitted. (Separate list with Emp. ID, Name, Designation) and reason for not submitting IPR.	PIP	No. of IPR Submitted	No. of IPR not submitted. (Separate list with Emp. ID, Name, Designation) and reason for not submitting IPR.
<b>2025</b> (as on 31.01.2026)						

← → ↻ sparrow-iaad.eoffice.gov.in/SPARROW\_IAAD/inbox/doShow

**eOffice** Smart Performance Appraisal Report Recording Online Window (SPARROW) BACK TO UNIFIED SPARROW SWITCH SERVICE About - Help - Shri SANDEEP KUMAR

APAR - (GENERAL CIVIL SERVICES-INDIAN AUDIT & ACCOUNTS DEPARTMENT) +

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Standard Representation Marked Unmarked Drafted (E) Electronic

APAR APAR LEV Leave NRC NRC TRA Training AWR AWR PRP Probation Report

My PAR(0) Assess PAR(0)

Inbox Sent User Assistance Role Detail Workflow PAR EMD Dossier (Closed PAR) eSign DSC Support eSigning Desk **IPR**

← → ↻ e-hrms.gov.in/file-ur-ipr?ipr=eDJOYUFxbDIJN1U1SIRCv2pQaHJoUT09

**e-HRMS 2.0** Department of Personnel & Training Employee 100% SANDEEP KUMAR

Dashboard Employee Services Financial Records APAR Property IPR Prior Intimation/Previous sanction of Immovable Property Prior Intimation/Previous sanction of Movable Property Declaration of Financial Instruments Service Record

Add/Update IPR Details (file your IPR before or on 31st Jan 2026)

**Add New IPR**

IPR Year	Type of Property	Area of Property	Action
<span>+ Add</span>			

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( Helpline No: 011-43025373 | support.ehrms-dopr@gov.in )

3:00 PM 1/2/2026



- Dashboard
- Employee Services
- Financial Records
- APAR
- Property
  - IPR
  - Prior Intimation/Previous sanction of Immoveable Property
  - Prior Intimation/Previous sanction of Movable Property
  - Declaration of Financial Instruments
- Service Record

Add/Update IPR Details

Add New IPR

IPR Year

Add

Add New IPR Details

Add Property Details

IPR Year*	Type Of Property*
2025	Nil

Add Cancel