



भारत सरकार
GOVT. OF INDIA
महालेखाकार (ले. एवं ह.) का कार्यालय, असम
OFFICE OF THE ACCOUNTANT GENERAL (A&E)
ASSAM
मैदामगांव, बेलतला, गुवाहाटी - 781 029
MAIDAMGAON, BELTOLA, GUWAHATI - 781 029



Admn.1 Circular No. 42

Date: 20-02-2026

NOTICE

Applications are invited from the eligible retired Senior Accounts Officers (SAO) for their engagement as Consultants on a short-term contract basis to work in the cadre of SAO in the office of the Accountant General (A&E), Assam, Guwahati.

Sl. No	Name of the post/cadre	Eligibility	Number of posts
1	SAO	SAO who has retired from similar/ equivalent post of Indian Accounts and Audit Department (IAAD)	3(Three)

2. The Period of Engagement, Remuneration, Leave and other terms & conditions are applicable through this hiring as stated under:

Period Of Engagement	Initially for 01(one) year from the date of engagement extendable up to a maximum of five terms or 65 years of age whichever is earlier subject to performance and requirement of the services.
Age Limit	Not more than the age of 64 years as on 01-04-2026.
Remuneration	1. A fixed monthly amount arrived at by deducting basic pension from last basic pay drawn shall be admissible. The amount of remuneration so fixed shall remain unchanged for the term of the contract. 2. No Dearness Allowance, House Rent Allowance, Increments or any other allowances shall be payable during the term of contract. However, Transport allowance shall be allowed at fixed amount not exceeding the amount at the time of retirement.
Leave	1. Paid leave of absence at the rate of 1.5 days for each completed calendar month will be allowed. 2. Accumulation of un-utilized leave beyond a calendar year will not be allowed. 3. On remaining absences, remuneration will be deducted on pro-rata basis computed as: (Fixed monthly remuneration × No. of days of absence on working days) /22
Other Terms and Conditions	Applicable as mentioned in the enclosed Annexure of Terms & Conditions

Retired Officers who are willing to be considered for the above assignment are required to submit their Bio-data in the enclosed proforma attaching copies of last 5 years APARs.

Applications dully filled in all respect must reach the undersigned by name either by manually to Admn.1 section or through email at agaeassam@cag.gov.in latest **by 15th March 2026** with the subject line "**APPLICATION FOR CONSULTANT (SAO)**".

[Authority: AG's Order dated 20-02-2026 in e-File No. Admn.1/Consultants/10-6/2025 Onwards]

Sdt

Deputy Accountant General (Admn)

Memo No: Admn.1/10-6/Consultants 2025-26/2189-92

Date: 20-02-2026

Copy to:

1. Sr. Accounts Officer/ ITS-I- for publishing on the Office Website.
2. Office's Notice Board(s).
3. Rajbhasha Kaksha- with a request to issue Hindi version of this notice.
4. Admn.1 Circular File


Sr. Accounts Officer (Admn.)

ANNEXURE

TERMS & CONDITIONS FOR HIRING OF RETIRED OFFICERS AS CONSULTANT

1. Age of the Retired Officer should not be beyond 64 years as on 01-04-2026.
2. As per directions contained in Headquarters' Office Circular No. 25-2025 issued vide No. 1180-Staff (App.)-I/22-2016 dated 08-07-2025, retired SAO/AOs are eligible for applying for the post of Consultants against the vacancies in the cadre of SAO.
3. The initial tenure will be for a period of 01(one) year.
4. Hiring will be based on the vacancy, requirement of the office & subject to approval of the competent authority.
5. Remuneration and allowances payable to retired officer/officials will be governed by OM No. 3-25/2020-E.III A dated 09-12-2020 issued by the department of expenditure, Min. of Finance, Government of India.
6. A fixed monthly remuneration will be paid by deducting the basic pension from the pay drawn at the time of retirement. Moreover, an appropriate and fixed amount as Transport Allowance shall be paid, not exceeding the rate applicable to the appointee at the time of retirement.
7. No annual increment/percentage increase, Dearness Allowance, House Rent Allowance and no other allowances shall be allowed during the contract.
8. Shall be entitled for leave at the rate of 1.5 per completed month, which will not be carried forward after the calendar year. However, absence during curfew, bandh, strike would be dealt with in similar way as in the case of serving officials as these are events beyond the control of any individual.
9. If the retired Officer hired on short term contract basis remains absent beyond their leave entitlement, their remuneration shall be deducted on pro-rata basis as under:
(Fixed remuneration / 22) x Number of day(s) absent.
10. Assignable duties will be decided and intimated at a later stage after final selection.
11. Other terms & conditions will be applicable during the tenure of hiring as per Headquarters' Office Circular No. 25-2025 issued vide letter No. 1180-Staff (App.)-I/22-2016 dated 08-07-2025.

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BIO-DATA

For the application to the post of Consultant (SAO) against the vacancy for the post of Senior Accounts Officer

Attach a recent
colour passport
size photo

Sl. No.	Particulars	To be filled by the applicant
1.	NAME (IN BLOCK LETTERS)	
2.	Post from which retired	
3.	Date of Birth (DD-MM-YYYY)	
4.	Date of Retirement (DD-MM-YYYY)	
5.	Age as on 01-04-2026	
6.	Office from where retired	
7.	Last Pay Drawn (Basic) & Pay-Level (copy of PPO to be enclosed)	
8.	Mobile No.	
9.	E-mail ID	
10.	Present Address	
11.	Permanent Address	
12.	Work experiences (APARs of last 5 years to be enclosed)	

I hereby declare that the particulars are furnished above are true and correct to the best of my knowledge and belief. I further declare that there is no vigilance case pending against me.

Date:

Place:

(Signature of the applicant with date)