

दत्तप्रसाद शिरसाट, भा.ले.प.एवंले.से.  
प्रधान निदेशक  
**Dattaprasad Shirsat, IAAS**  
**Principal Director**



क्षेत्रीय क्षमता निर्माण एवं ज्ञान संस्थान  
26/1, सिविल लाइंस,  
नागपुर - 440001  
**Regional Capacity Building and  
Knowledge Institute,**  
**26/1, Civil Lines, Nagpur - 440001**

DO. No. RCBKI/NAG/Deputation/2025-26/ 59

Date : 04.10.2025

Dear Colleagues,

As you are aware that Regional Capacity Building and Knowledge Institutes (RCBKIs) do not have their own cadre and depend on the manpower working on deputation from the field offices for its functioning. Against the Sanctioned strength of 32, RCBKI, Nagpur is working with the present Persons in position of 11. Presently, there is only one Core faculty for General courses and one Core faculty for IS courses making us depend on external faculties heavily.

RCBKI, Nagpur caters to capacity building needs of 19 user offices. It also conducts All India courses in which participants from IAAD offices from all over India participate. The institute has scheduled 23 General courses and 11 IS courses in Calendar of Training Programmes 2025-26 in which we intend to provide training to more than 650 participants from IAAD field offices. In order to achieve smooth functioning in RCBKI, Nagpur, there is urgent need to fill up the vacant posts. I request your active cooperation in filling the vacant posts by deputation.

The officials working in RCBKI are entitled to Deputation Allowance @ 10% of basic pay or Training Allowance @24% of basic pay as applicable as per rules. The officials coming on deputation are also eligible for allotment of residential quarter in IAAD colonies at Nagpur. Apart from it, the nature of work provides indirect benefits to the persons coming on deputation like enhanced skills, broader experience and opportunity to work in new environments and on diverse subjects.

Contd...

By improving staff position of RCBKI, Nagpur, we intend to contribute to the capacity building efforts for all user offices more effectively. I urge you not only to give wider publicity to enclosed vacancy circular but also encourage eligible officials from your office to apply.

*With regards .*

Encl : As above

Yours sincerely,

*\$hirsat*  
*04.10.2021*

To:

All HODs of IA&AD

क्षेत्रीय क्षमता निर्माण एवं ज्ञान संस्थान  
भारतीय लेखापरीक्षा और लेखा विभाग  
26/1, सिविल लाईन्स, नागपुर 440001

**Circular - 37**

No.: RCBKI/ Nagpur/ Deputation/2025-26 **168**

Date: 06-10-2025

Applications are invited for filling up the posts of Core Faculty (General), Core Faculty (IS), Sr Audit/Accounts Officer (Admn), Asst Audit/Accounts Officer (e-HRMS) in Regional Capacity Building and knowledge Institute (RCB&KI), Nagpur from eligible Officers on Deputation basis from the field offices of IA&AD as per existing rules of deputation.

The Officers on Deputation as Core Faculty and e-HRMS will be eligible for training allowance of 24 per cent of basic salary while those on deputation as Sr. AO Admin will be eligible for Deputation allowance of 10 per cent for officials coming on deputation from offices outside Nagpur or 05 per cent for officials coming on deputation from offices located in Nagpur of the basic salary as per rules. The persons on deputation may apply for the departmental quarters at Nagpur during the Period of deputation.

The eligibility criteria for the different posts to be filled in on deputation basis are:

Designation	No. of Posts	Work requirement of post	Work Experience
<b>Sr. AO/AAO Core Faculty (General)</b>	02	To deliver lectures, design courses, co-ordinate courses, develop study material, faculty engagement etc. for general courses	Holding similar post in any office. Experience in deliver lectures on general topics related to Audit and Accounts is desirable.
<b>Sr. AO/AAO Core Faculty (IS)</b>	02	To deliver lectures, design courses, co-ordinate courses, develop study material, faculty engagement etc. for IS courses	Holding similar post in any office. In-depth knowledge and experience in delivering lectures on computer-based training programs like MS Office, Oracle, CAATs- IDEA, Tableau, PL/SQL, IT Audit, Website applications etc. Position will also require developing training materials for IS Courses
<b>Sr. AO Admin</b>	01	To undertake all Administration related work. Salary, Allowances, Leave, discipline of staff, budget, receipts, expenditure, Hostel	Holding similar post in any office. Work experience in admin section and Knowledge in using of Computers with good communication skills are preferred.



		management, contract management etc.	
<b>AAO (e-HRMS)</b>	01	E-HRMS related handholding with the allotted offices.	Knowledge in using of Computers and IT enabled services with good communication skills are preferred

Officials below the age of 56 as on the date of this Notification alone are eligible to apply. The applicants who have already applied earlier can also apply with fresh application. The initial deputation period will be for one year and will be extendable on annual basis. However, Regional Capacity Building and Knowledge Institute reserves the right to repatriate a person on deputation at any time if his/her performance is found to be not satisfactory.

The requirement may kindly be circulated, and applications of willing officials may be forwarded along with following documents latest by **30<sup>th</sup> October 2025**.

1. Particulars of the applicants (Biodata).
2. Vigilance clearance certificate certifying that no disciplinary/ court/vigilance case is either pending or contemplated against applicant.
3. Certified copies of ACRs/APARs dossiers for the last 05 years

(Authority: Hon'ble Principal Director order dated:- 04.10.2025)

  
 SENIOR AUDIT OFFICER  
 CORE FACULTY (GENERAL)

Digitally signed by  
 Gaikwad Sanjay  
 Date: 06-10-2025  
 09:53:30