



भारत सरकार
GOVT. OF INDIA
महालेखाकार (ले. एवं ह.) का कार्यालय, असम
OFFICE OF THE ACCOUNTANT GENERAL (A&E) ASSAM
मैदामगांव, बेलतला, गुवाहाटी – 781 029
MAIDAMGAON, BELTOLA, GUWAHATI – 781 029



No. Admn.1/Deputation/2025-26/2396

Dated: 09-09-2025

सेवा में,

आईएएंडएडी के सभी कार्यालयों के विभागाध्यक्ष
(मेलिंग सूची के अनुसार)

To,

The Head of Department in all offices of IA&AD
(As per mailing list)

CIRCULAR

Sub: Extension of submission date of application for deputation for the post of Asstt. Accounts Officer in the Office of the Accountant General (A&E) Assam, Guwahati.

In continuation of this office Circular No. Admn.1/Deputation/2025-26/4 dated 27-05-2025 and Circular No. Admn.1/Deputation/2025-26/1887 dated 28-07-2025 regarding filling up the post of Asstt. Accounts Officer on deputation basis in this office, the last date of applying for the deputation which was earlier fixed as 27-08-2025 is hereby extended further for 15 more days from the date issuing this notification.

All terms & conditions mentioned in the original circular shall remain unchanged. Whereas, the applications of SAS (Civil Audit) passed candidates will be considered subject to clarification received from the Headquarters' office.

This issues with the approval of Accountant General.

Deputy Accountant General (Admn)

Copy to:

1. Sr.A.O., i/c ITS-1, with a request to publish this circular to the office website.
2. Admn.1 order file.



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OFFICE OF THE ACCOUNTANT GENERAL (A&E) ASSAM
मैदामगांव, बेलतला, गुवाहाटी – 781 029
MAIDAMGAON, BELTOLA, GUWAHATI – 781 029



No. Admn.1/Deputation/2025-26/1887

Dated: 28-07-2025

सेवा में,

आईएएंडएडी के सभी कार्यालयों के विभागाध्यक्ष
(मेलिंग सूची के अनुसार)

To,

The Head of Department in all offices of IA&AD
(As per mailing list)

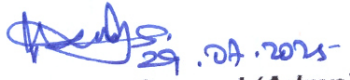
CIRCULAR

Sub: Extension of submission date of application for deputation for the post of Asstt. Accounts Officer in the Office of the Accountant General (A&E) Assam, Guwahati.

In continuation of this office Circular No. Admn.1/Deputation/2025-26/4 dated 27-05-2025 regarding filling up the post of Asstt. Accounts Officer on deputation basis in this office, the last of applying for the deputation which was earlier fixed as 26-05-2025 is hereby extended up to 30 days from the date issuing this notification of extension.

All terms & conditions mentioned in the original circular shall remain unchanged. Whereas, the applications of SAS (Civil Audit) passed candidates will be considered subject to clarification received from the Headquarters' office.

This issues with the approval of Accountant General.


29.07.2025
Deputy Accountant General (Admn)

Copy to:

1. Sr.A.O., i/c ITS-1, with a request to publish this circular to the office website.
2. Admn.1 order file.



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मैदामगांव, बेलतला, गुवाहाटी - 781 029
MAIDAMGAON, BELTOLA, GUWAHATI - 781 029



No. Admn.1/Deputation/2025-26/4

Dated:- 24-05-2025

सेवा में,

आईएण्डएडी के सभी कार्यालयों के विभागाध्यक्ष
(मेलिंग सूची के अनुसार)

To,

The Head of Department in all offices of IA&AD
(As per mailing list)

परिपत्र/CIRCULAR

इस कार्यालय में सहायक लेखा अधिकारी के संवर्ग में प्रतिनियुक्ति के आधार पर 14 रिक्त पदों को भरने के लिए इच्छुक सहायक लेखा अधिकारियों/सहायक लेखा परीक्षा अधिकारियों / पदोन्नति की प्रतीक्षा कर रहे एसएसएस उत्तीर्ण अधिकारियों से निम्नलिखित नियमों और शर्तों पर आवेदन आमंत्रित किए जाते हैं:

Applications are invited from willing Asstt. Accounts Officers/Asstt. Audit Officers/SAS Passed officials awaiting promotion to fill up 14 number of vacancies in the cadre of Asstt. Accounts Officer on deputation basis in this office on the following terms and conditions:

1. प्रतिनियुक्ति प्रारम्भ में एक वर्ष की अवधि के लिए होगी तथा उसके बाद प्रशासनिक सुविधा तथा अधिकारी/कर्मचारी के कार्य निष्पादन के आधार पर प्रतिवर्ष बढ़ाई जा सकेगी।
The deputation will be initially for a period of ONE year and extendable thereafter annually subject to administrative convenience and the performance of the officer/official at work.
2. प्रतिनियुक्ति के लिए आवेदन करने के इच्छुक अधिकारियों/कर्मचारियों की आयु परिपत्र जारी होने की तिथि को 56 वर्ष से अधिक नहीं होनी चाहिए।

Officers/officials who are willing to apply for the deputation should not be aged more than 56 years as on the date of issue of the circular.

3. चयनित अधिकारी/कर्मचारी कार्मिक विभाग द्वारा जारी प्रासंगिक निर्देशों तथा समय-समय पर संशोधित निर्देशों के अनुसार प्रतिनियुक्ति भत्ते के लिए पात्र होंगे। इसके अलावा, प्रतिनियुक्ति को मुख्यालय के कार्यालय परिपत्र संख्या स्टाफ (एप)-1/14-2023 दिनांक 27-01-2025 तथा संख्या 111-स्टाफ (एप)-1/14-2023 दिनांक 14-02-2025 के अनुसार विनियमित किया जाएगा।

Officers/officials who are selected will be entitled for deputation allowance as applicable, in accordance with the relevant instructions issued by the DoPT and as ammended from time to time. Further, the deputation will be regulated in terms of Hqrs' Office Circular No. Staff (App)-I/14-2023 dated 27-01-2025 and No. 111-Staff (App)-I/14-2023 dated 14-02-2025.

Tele (EPABX): 0361-2307712/2307716/2301656/2305215

FAX: 0361-2303142/2305901 ®

4. प्रशासनिक सुविधा के अनुसार अधिकारियों/कर्मचारियों को किसी भी समय उनके मूल कार्यालय में वापस भेजा जा सकता है।

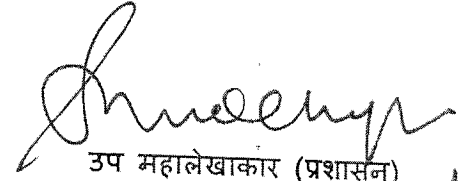
The Officers/Officials may be repatriated to his/her parent office any time as per administrative convenience.

5. इस संबंध में, यह अनुरोध किया जाता है कि ऐसे पात्र अधिकारियों/कर्मचारियों के नामों की संस्तुति की जाए, जो इच्छुक हों और प्रतिनियुक्ति के आधार पर सहायक लेखा अधिकारी के पद पर चयन होने की स्थिति में उन्हें तत्काल कार्यमुक्त किया जा सके। संस्तुतियाँ भरे हुए बायोडाटा (प्रतिलिपि संलग्न), अनुशासनात्मक और सतर्कता मंजूरी प्रमाण-पत्र तथा पिछले 05 वर्षों की वार्षिक कार्य निष्पादन रिपोर्ट (एपीएआर) की सत्यापित प्रतियों के साथ परिपत्र जारी होने के 30 दिनों के भीतर उचित माध्यम से इस कार्यालय को भेजी जा सकती हैं।

In this regard, it is requested to recommend the names of eligible Officers/officials, who are willing and can be spared immediately in the event of their selection to the post of Asstt. Accounts Officer on deputation basis. The recommendations accompanied with the filled in Bio data (copy enclosed), disciplinary and vigilance clearance certificate and attested copies of APARs for the last 05 years may be forwarded to this office, through proper channel within 30 days of issue of the circular.

यह महालेखाकार के अनुमोदन से जारी किया जा रहा है।

This issues with the approval of Accountant General.



उप महालेखाकार (प्रशासन)
Deputy Accountant General (Admn.) 27/05/25

Biodata : Application for the post of Asstt. Accounts Officer

1	Name in full (Shri/Smt/Ms)	
2	Present post held	
3	Permanent Address	
4	Present Address	
5	Date of Birth	
6	Qualifications (i) Educational:- (ii) Professional:-	
7	Office to which applicant belongs (i) Parent Office:- (ii) Present Office:-	
8	Whether belongs to SC/ST/Neither	
9	Date of entry into Government Service	
10	Date of entry in IA&AD	
11	Date of joining/promotion to the subsequent posts	
12	Date & Year of passing SAS Exam, Civil Accounts or Civil Audit	
13	Proficiency in Computer, details may be given	
14	Present Pay and Pay Level	
15	Details of MACP/Financial upgradation/NFU (I,II or III), if any granted and date of grant of such pay upgradation	
16	Mobile number and Official email ID	
17	Experience and knowledge of working in details	(separate sheet may be added, if needed)

I hereby declare that the above particulars furnished by me are correct and true to the best of my knowledge.

Dated:-

(Signature of the applicant)

It is certified that the above particulars furnished by the official were verified from the service record are found to be correct.

Signature of the Head of the Office (with stamp)