



## Office Order

Employees of both offices vide circular dated 21-04-25(copy enclosed) have been informed that henceforth old parking stickers issued during previous years may be treated as cancelled/withdrawn and vehicles bearing old parking stickers will not be allowed entry in the premises of Gorton Castle Building.

दोनों कार्यालयों के कर्मचारियों को दिनांक 21-04-25 के परिपत्र (प्रतिलिपि संलग्न) के तहत सूचित किया गया है कि अब से पिछले वर्षों के दौरान जारी किए गए पुराने पार्किंग स्टिकर को रद्द/वापस लिया जा सकता है और पुराने पार्किंग स्टिकर वाले वाहनों को गॉर्टन कैसल बिल्डिंग के परिसर में प्रवेश की अनुमति नहीं दी जाएगी।

As the old parking stickers issued during previous years have been cancelled/withdrawn vide circular ibid it is requested that employees of both Audit and A&E offices who are eligible as per criteria envisaged in para 3 of circular dated 05-12-24(copy enclosed) and also instructions issued by the competent authority thereafter and intend to park their vehicles in the premises of Gorton Castle Building on first come first served basis on working days may apply for issuance of parking sticker to the Sr. Deputy Accountant General (Admn.) cum Estate Officer by 15-09-25.

चूंकि पिछले वर्षों के दौरान जारी किए गए पुराने पार्किंग स्टिकर उपरोक्त परिपत्र के माध्यम से रद्द/वापस ले लिए गए हैं, इसलिए अनुरोध है कि लेखापरीक्षा और लेखा व हकदारी दोनों कार्यालयों के कर्मचारी जो परिपत्र दिनांक 05-12-24 के पैरा 3 में परिकल्पित मानदंडों के अनुसार पात्र हैं (प्रतिलिपि संलग्न) और उसके बाद सक्षम प्राधिकारी द्वारा जारी किए गए निर्देश और कार्य दिवसों पर पहले आओ पहले पाओ के आधार पर अपने वाहनों को गॉर्टन कैसल बिल्डिंग के परिसर में पार्क करने का इरादा रखते हैं, वे वरिष्ठ उप महालेखाकार (प्रशासन) सह संपदा अधिकारी को पार्किंग स्टिकर जारी करने के लिए आवेदन कर सकते हैं 15-09-25 तक।

This is essential to ensure proper management of parking facilities and to maintain security within the premises of Gorton Castle Building.

पार्किंग सुविधाओं के उचित प्रबंधन को सुनिश्चित करने और गॉर्टन कैसल बिल्डिंग के परिसर के भीतर सुरक्षा बनाए रखने के लिए यह आवश्यक है।

कल्याण अधिकारी

संख्या. कल्याण/ले०प०/पार्किंग स्टिकर/2025-26/650-58

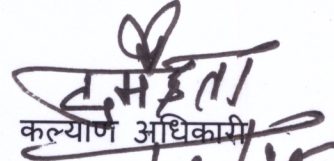
दिनांक :- 11-09-2025

प्रतिलिपि सूचनार्थ एवम आवश्यक कार्यवाही हेतु प्रेषित की जाती है :-

1. वरिष्ठ निजी सचिव प्रधान महालेखाकार (ले०प०)
2. वरिष्ठ निजी सचिव प्रधान महालेखाकार (ले०व०ह०)
3. निजी सचिव वरिष्ठ उप महालेखाकार (प्रशासन ले०प०)
4. निजी सचिव उप महालेखाकार ( प्रशासन ले०व०ह०)



5. निजी सचिव वरिष्ठ उप महालेखाकार (ले०व०ह०)
6. निजी सचिव उप महालेखाकार (ले०प०)
7. निजी सचिव उप महालेखाकार (ले०प०)
8. दोनों कार्यालयों के सभी अधिकारी तथा कर्मचारी (इ- मेल) (ले०प०/ले०व०ह०)
9. सुचना पट्ट

  
कल्याण अधिकारी  
11/09/25



भारत सरकार  
भारतीय लेखापरीक्षा तथा लेखा विभाग  
प्रधान महालेखाकार ( लेखापरीक्षा )  
हिमाचल प्रदेश, शिमला-171003



Government of India  
Indian Audit and Accounts Department  
Principal Accountant General (Audit)  
Himachal Pradesh, Shimla-171003

### CIRCULAR

In view of security reasons the entry of vehicles (four wheelers and two wheelers) of employees of the offices of the Principal Accountant General (Audit) and Principal Accountant General (A&E) Himachal Pradesh Shimla for parking in the premises of Gorton Castle Building during office hours **on first come first served basis** has been regulated afresh through issuance of parking stickers as per criteria envisaged in para 3 of circular dated 05-12-2024 (copy enclosed) with the approval of competent authority.

Employees of both offices are hereby informed that henceforth old parking stickers issued during previous years may be treated as **cancelled/withdrawn**.

**Vehicles bearing old parking stickers will not be allowed entry in the premises of Gorton Castle Building.**

Security personnel entrusted with the security of the building may ensure that only vehicles bearing the new parking sticker enter the premises of Gorton Castle Building during office hours.

Authority:- Pr.AG cum Estate Manager orders dated 21-04-2025

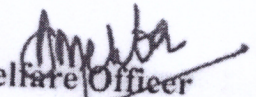
Welfare Officer

No. Welfare/Audit/Parking Sticker/2025-26/ 44-55

Dated: 21-04-2025

Copy for information to:-

1. Secretary to Estate Manager cum Principal Accountant General HP Shimla-3
2. Secretary to Principal Accountant General (A&E) HP Shimla-3
3. PA to Sr. DAG (Admn.)
4. PA to DAG (AMG-I)
5. PA to DAG (AMG-II)
6. PA to DAG (AMG-III)
7. PA to DAG (Admn.) (A&E)
8. PA to DAG (Pension/VLC)
9. All officers/officials of Audit on e-mail
10. All officers/officials of A&E on e-mail
11. Manager (Canteen)
12. Notice Board

  
Welfare Officer





## CIRCULAR

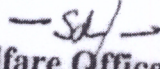
**Subject:-** Issuance of Parking Sticker for the vehicles of employees of the O/o the Principal Accountant General (Audit) HP Shimla and O/o the Principal Accountant general (A&E) HP Shimla.

1. The undersigned is directed to inform that the entry of vehicles of employees of the O/o the Principal Accountant General (Audit) HP Shimla and O/o the Principal Accountant General (A&E) HP Shimla in the premises of Gorton Castle building during office hours only with parking stickers issued during the previous years and upto 29-11-2024 will be valid upto 28-02-2025. From 01-03-2025 no vehicle of employee with old parking sticker will be allowed to enter in the premises of Gorton Castle building.
2. Therefore employees of both offices housed in the Gorton Castle building are requested to apply for fresh Parking Stickers in the prescribed proforma (Copy enclosed) .
3. It may further be ensured that application form for issuance of four wheeler or two wheeler parking sticker may be submitted to Welfare Section only if the vehicle is registered in the name of officer/official himself/herself. In case the vehicle is registered in the name of his/her spouse, son, daughter (Unmarried) the application form should be forwarded alongwith an undertaking or declaration by the owner of the vehicle stating that the applicant is using the vehicle for entering Gorton Castle building for official purpose only.
4. Moreover applicants must mention the number of the parking sticker Permit No. issued to them in previous years and upto 29-11-2024 in the application form and all the applicants must surrender the old parking sticker issued to them .
5. Security personnel entrusted with the security of the building have been directed by the competent authority that with effect from 01-03-2025 vehicles which do not bear the parking sticker will not be allowed to enter the premises of Gorton Castle building in view of security reasons.
6. An individual employee may be issued parking sticker for ONE FOUR WHEELER and ONE TWO WHEELER ONLY. Copy of I-card, Registration certificate and Driving License must be enclosed alongwith the application form.
7. Issuance of parking sticker for employees not having vehicles registered as envisaged in para 03 ibid in special cases/medical reasons would require approval of the Estate Manager cum Principal Accountant General.



Application in the prescribed format for fresh parking permit sticker should be submitted to Welfare Section latest by 15-02-2025 except in cases of transfer/promotion/deputation/purchase of new Four wheeler/Two wheeler.

Authority :- Pr. AG orders dated:- 02-12-2024

  
Welfare Officer

No. Welfare/Audit/Parking Sticker/2024-25/ 675-26

Dated:- 05.12.2024

Copy for information to:-

1. Secretary to Estate Manager cum Principal Accountant General HP Shimla-3
2. Secretary to Principal Accountant General (A&E) HP Shimla -3
3. PA to Sr. DAG (Admn.)
4. PA to DAG (AMG-I)
5. PA to DAG (AMG-II)
6. PA to DAG (AMG-III)
7. PA to DAG (Admn.) (A&E)
8. PA to DAG (Pension/VLC)
9. All officers/officials of Audit on e-mail
10. All officers/officials of A&E on e-mail
11. Manager (Canteen)
12. Notice Board.

  
Welfare Officer



## Declaration

Application form for issue of Four/Two wheeler parking permit sticker in the premises of Gorton Castle building. (All particulars must be filled)		
1.	Name-	
2.	Designation	
3.	Name of office	
4.	Mobile Number	
5.	Type of Vehicle i Four Wheeler ii Two Wheeler	
6.	Vehicle No. i Four wheeler ii Two wheeler	
7.	Whether the vehicle is registered in the name of applicant .	
8.	Self Attested Copy of identity card Driving License and Registration Certificate .	
9.	If the answer to Sr. No. 07 is negative name the person in whose name the vehicle is registered please also specify the relation with the applicant and his/her residential address.	
10.	Permit Number of existing parking sticker i.e. for Four Wheeler or Two Wheeler, and the same enclosed or not.	

I hereby certify that the information/details given by me in the application are correct and no material information has been withheld.

Signature \_\_\_\_\_

Name of Applicant \_\_\_\_\_

Designation \_\_\_\_\_

Dated:-

Section/Sector in which working \_\_\_\_\_

ID No. \_\_\_\_\_

Office Name :- \_\_\_\_\_



## Undertaking

Certified that the Four wheeler/Two wheeler bearing vehicle No. \_\_\_\_\_ is registered in the name of Sh./Smt/Ms \_\_\_\_\_ who is resident of \_\_\_\_\_.

The aforementioned vehicle is in the possession of Sh. \_\_\_\_\_ my \_\_\_\_\_ (please indicate relationship) \_\_\_\_\_ and he/she is using the aforementioned vehicle for entering the premises of Gorton Castle building during office hours for official purpose only.

I certify that no vehicle is registered in the name of Sh. \_\_\_\_\_ working as \_\_\_\_\_ in the office of the Pr. Accountant General (Audit) HP Shimla/office of the Pr. Accountant General (A&E) HP Shimla.

**Place:-**

**Dated:-**

**Signature of owner of vehicle** \_\_\_\_\_