

प्रधान महालेखाकार (ले०&ई०) का
कार्यालय
बीरचंद पटेल पथ,
पटना बिहार - 800001



SUPREME AUDIT INSTITUTION OF INDIA
लोकहितार्थ सत्यनिष्ठा
Dedicated to Truth in Public Interest

OFFICE OF THE PRINCIPAL
ACCOUNTANT GENERAL (A&E),
BIRCHAND PATEL PATH
PATNA, BIHAR - 800001

कार्यालय आदेश/ O/o No:- WM-III/DAGE SEP//25-26/31

दिनांक / Date: - 02/09/2025

/09/2025

Office Order

The headquarters office circular No.292/06/-Exam/OCDEP/2025 dated 29.08.2025 (Copy enclosed) is circulated herewith for information of all concerned.

The office order relating to above examination would be issued separately

Enclosure: - As stated above.

Digitally signed by
Dy. Accountant General (Works)
Date: 02-09-2025 11:11:58
Bihar, Patna

Copy forwarded to kind information to :

1. The Secretary to Pr. Accountant General (A&E), Bihar, Patna for kind information.
2. The Sr. Dy. Accountant General (Admn.), O/o the A. G. (A&E), Bihar, Patna for kind information.
3. The Dy. Accountant General (Works) O/o the A. G. (A&E), Bihar, Patna for kind information.
4. All Concerned Executive Engineers (through website).
5. All Concerned Officials of DA cadre (through website)
6. AAO/WM-I.
7. AAO/WM-II.
8. AAO-ITS for uploading on official website under the tab DA's & DAO's cadre.
9. Notice Board/Office website.

Digitally signed by
Mani Kumar
Sr. Accounts Officer
Date: 02-09-2025
11:38:32, Bihar, Patna

**OFFICE OF THE COMPTROLLER AND AUDITOR GENERAL OF INDIA
NEW DELHI**

EXAMINATION WING

No. 292/06-Exam/OCDEP /2025

Dated: 29/08/2025

To

All Heads of Department of IA & AD offices
(As per standard e-mail list)

**Subject: Date Sheet of centralised Divisional Accountant Grade Examination (DAGE) and
Departmental Examination for 12th pass MTS for promotion as Clerk**

Madam/Sir,

The centralised Divisional Accountant Grade Examination (DAGE) and Departmental Examination for 12th pass MTS for promotion as Clerk will be held from 15.09.2025 to 20.09.2025. The exam schedule is as under:

Sl. No.	Examination Date	Day	Papers
Departmental Examination for 12 th pass MTS for promotion as Clerk			
1	15.09.2025 Forenoon Session 11:00 AM to 01:00 PM 2 Hours	Monday	Paper 1 English [Essay and Letter Writing (Descriptive), Comprehension and Grammar (MCQ)]
	15.09.2025 Afternoon Session 03:00 PM to 05:00 PM 2 Hours		Paper 2 Arithmetic and Tabulation (MCQ)
2	16.09.2025 Forenoon Session 11:00 AM to 01:00 PM 2 Hours	Tuesday	Paper 3 General Knowledge and Office Procedure (MCQ)
	16.09.2025 Afternoon Session 03:00 PM to 05:00 PM 2 Hours		Paper 4 Information Technology Practical
Divisional Accountant Grade Examination (DAGE)			
3	17.09.2025 Forenoon Session 11:00 AM to 01:30 PM 2:30 Hours	Wednesday	Paper 1 Essay or Precis, Grammar, Letter & Drafting
	17.09.2025 Afternoon Session 03:00 PM to 05:00 PM 2 Hours		Paper 2 Bookkeeping, Government & Commercial Accountancy
4	18.09.2025 Forenoon Session 11:00 AM to 01:00 PM 2 Hours	Thursday	Paper 3 Mandate of the CAG of India and Service Regulations

	18.09.2025 Afternoon Session 03:00 PM to 05:00 PM 2 Hours		Paper 4 Government Audit and Basic Concepts of Taxation
5	19.09.2025 Forenoon Session 11:00 AM to 01:00 PM 2 Hours	Friday	Paper 5 General Accounts, Treasury, Financial & Contract Rules (Central & State Governments)
	19.09.2025 Afternoon Session 03:00 PM to 05:30 PM 2:30 Hours		Paper 6 Public Works Accounts & Procedure
6	20.09.2025 Forenoon Session 11:00 AM to 01:30 PM 2:30 Hours	Saturday	Paper 7 Information Technology

2. Question papers will be set centrally in Exam Wing. For DAGE, question papers will be provided to the 18 field offices who have Divisional Accountant Cadre. Question papers for Departmental Examination for 12th pass MTS for promotion as clerk will be provided to all field offices. The password protected question papers Forenoon Session (first sitting) will be emailed to the personal email id of the HoD/ nominated officers by 12 noon of one working day before the exam date to get printout of required number of question papers. In case anyone who is not in receipt of the question papers by 2 PM, the undersigned may be contacted immediately. The question papers of second sitting will be shared in the morning of the exam itself.

3. The candidates will mark the answer on the question papers itself for MCQ based papers. IT Practical should be conducted on Computer. Descriptive part will be in pen paper mode. For deputationists, cadre controlling offices will provide question paper to the borrowing offices. The answer keys will be provided after conclusion of the examination.

4. For conduct of IT Practical paper (common to all streams), field offices may be advised to ensure that all computers are compatible with MS Word, MS Excel, MS Power Point and MS Access as per IT Practical syllabus of Departmental Examination for Auditors/Accountants. If such computers are not available in office, then the office may outsource appropriate computers.

5. End of training examination for Sr. Auditors/Sr. Accountants for promotion to the post of Assistant Supervisor is to be held on 08.10.2025. Field offices are advised to complete the mandatory two weeks training well before the exam date.

The issues with the approval of the competent authority.

Yours faithfully,

Raj Kamal Ranjan
(Raj Kamal Ranjan)
Director (Exam)