

**OFFICE OF THE PRINCIPAL ACCOUNTANT GENERAL (AUDIT-I),  
MADHYA PRADESH, AUDIT BHAWAN, GWALIOR**

**Office order**

No. SMU/F-48/O.O. No.- 77/STR-1532-1545

Date 21.08.25

**Sub- Annual Stakeholder Engagement Plan 2026-27.**

As per the instructions contained in Guidance Note on Stakeholder Engagement Framework No. 89/CR/Gen Corr/2025 dated 18.07.2025, Annual Stakeholder Engagement Plan is to be prepared by APDAC as per following action plan-

Sl. No.	Audit Assignment/Event/Type of Stakeholder	Information flow to APDAC from-
<b>1</b>	<b>Engagement Plan for Annual Audit Plans</b>	
1.1	Meetings of State Audit Advisory Board (SAAB)	APDAC itself
1.2	PAC and COPU interactions	Report (PAC) section
<b>2</b>	<b>Start-term meetings with Chief Secretary/HoDs to discuss the Annual Audit Plan</b>	
2.1	Entry Conference with Chief Secretary of State Government	Sect. to PAG or Concerned AMG
2.2	Entry Conference at Apex level (ACS/PS)	Concerned AMG
<b>3</b>	<b>Half yearly Statement on outstanding paras to Finance Department and Chief Secretary to State Government</b>	Concerned AMG
<b>4</b>	<b>End-term meeting with Chief Secretary/HoDs to discuss the outcomes of Annual Audit Plan</b>	
4.1	Entry Conference with Chief Secretary of State Government	Sect. to PAG/Report Section or Concerned AMG
4.2	Entry Conference at Apex level (ACS/PS)	Concerned AMG
<b>5</b>	<b>Engagement Plan for Performance Audits and SSCAs</b>	
<b>5.1</b>	<b>Pilot Study and Guideline Preparation</b>	
5.1.1	Apprising Stakeholders about pilot study to identify risk areas/ascertain feasibility	Concerned AMG
<b>5.2</b>	<b>Pre-Audit Intimation to Apex level (ACS/PS)</b>	
5.2.1	Issuance of audit intimation letters to the Apex unit and request for Entry Conference	Concerned AMG
<b>5.3</b>	<b>Entry Conference with Apex level (ACS/PS)</b>	
<b>5.4</b>	<b>Workshop(s)</b>	



5.4.1	Organising Workshop(s) with audit heads and implementing agencies	Concerned AMG and Training Cell
<b>5.5</b>	<b>Field Audit Interactions</b>	
5.5.1	Entry meetings with auditee office heads	Concerned AMG
<b>5.5.2</b>	<b>Other field audit interactions</b>	
5.5.2.1	Regular updates on progress and observations to auditee heads	Concerned AMG
5.5.2.2	Engagement with Field level officials through Interviews/questionnaires	Concerned AMG
5.5.2.3	Mid-term assessments to address issues and ensure mutual understanding	Concerned AMG
5.5.2.4	Joint physical verification and site inspections to validate records	Concerned AMG
<b>5.6</b>	<b>Mid-term review</b>	
5.6.1	Mid-term meetings in Q2 and Q3 to review progress, address challenges, and recalibrate plans.	Concerned AMG
<b>5.7</b>	<b>Exit conference</b>	
5.7.1	Present key findings, seek clarifications, and obtain responses from auditee entities	Concerned AMG
5.7.2	Discuss recommendations with Secretary-level officials and stakeholders.	Concerned AMG
<b>6</b>	<b>Engagement for Regular Compliance and Transaction Audits</b>	
6.1	Pre-Audit Intimation	Concerned AMG
6.2	Entry Meeting with auditee heads	Concerned AMG
<b>6.3</b>	<b>Field Audit Interactions</b>	
6.3.1	Regular updates on progress and observations to auditee heads	Concerned AMG
6.3.2	Group Officers to escalate to address delays or other issues affecting audit timelines	Concerned AMG
6.3.3	Perform joint physical verifications to assess service delivery and infrastructure	Concerned AMG
<b>6.4</b>	<b>Exit meeting</b>	
6.4.1	Discuss audit observations and obtain auditee remarks during exit meetings	Concerned AMG
<b>6.5</b>	<b>Implementation of Previous Recommendations</b>	
6.5.1	Verification of the implementation of prior audit recommendations with stakeholders	Concerned AMG
<b>6.6</b>	<b>Audit Committee Meetings</b>	
6.6.1	For Departments under AMG-I and AMG-IV	Concerned AMG
6.6.2	For Departments under AMG-II	Concerned AMG

6.6.3	For Departments under AMG-III and AMG-V	Concerned AMG
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The concerned AMG or sections shall provide necessary information to APDAC about timelines for stakeholder engagement as per the Stakeholder Engagement Framework.

This issues with the approval of Principal Accountant General.

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Sr. Audit Officer/SMU

Endt. No. SMU/F-48/O.O. No.- 77 /STR - 1532 - 1545

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Copy for information and necessary action: -

1. Secy to PAG (Audit)-I, M.P., Gwalior
2. DAG/AMG-I, AMG-II, AMG-III, AMG-IV and AMG-V
3. SrAO/APDAC, Report, Report (PAC), ITA
4. SrAO/IS wing for updating on Official Website
5. Assistant Director/Raj Bhasha for Hindi Translation
6. Shri Naresh Ahuja, AAO for intranet/internet related work
7. Guard File

  
Sr. Audit Officer/SMU