

Office of the Principal Accountant General (Audit-I) Madhya Pradesh, Gwalior

OFFICE ORDER

No. SMU/F-1/O.O. No. 60

Date

Sub - Rotation of officials in sensitive positions as per Hqrs' instructions.

As per instructions contained in HQ's letter dated 18.10.2024, positions that involve confidential and critical functions such as audit planning, coordination, procurement, transfer, posting, and HR policies have been classified as sensitive. It is required to ensure due rotation of staff holding sensitive posts so that no staff remain in the same post for more than five years.

In compliance to the aforesaid instructions, the following posts have been identified as sensitive in the office of PAG (Audit-I), MP, Gwalior on the recommendations by a committee of Group Officers on 30.07.2025: -

- 1.0 Audit Planning and Coordination Sections (Directly involved in strategic and operational audit planning)**
 - 1.1 Audit Planning and Data Analytical Cell
 - 1.2 Strategic Management Unit
- 2.0 Administrative Sections Handling Sensitive Functions (Dealing with procurement, transfers, postings, HR policies, and financial matters)**
 - 2.1 Procurement-related Sections:**
 - 2.1.1 General Section
 - 2.1.2 Executive Branch
 - 2.1.3 IS Wing
 - 2.1.4 Estate Management Cell
 - 2.2 Transfer, Posting, and HR Policies:**
 - 2.2.1 Admin-11
 - 2.2.2 Admin-12
 - 2.2.3 Legal Cell
 - 2.2.4 Confidential Cell
 - 2.3 Budget and Personnel Claims:**
 - 2.3.1 Admin-13

2.3.2 Admin-14

3.0 Sensitive Posts (From Clerk to Senior Audit Officer)

3.1 Based on the nature of duties performed, the following posts have been identified as sensitive:

3.1.1 Clerk, Data Entry Operator, Auditor, Senior Auditor, Assistant Supervisor

3.1.2 Supervisor, Assistant Audit Officer ,

3.1.3 Senior Audit Officer

The Administrative formations in this office are to initiate necessary actions for rotation of officials in the above-identified sensitive positions as per the established timelines and guidelines.

This issues with the approval of Principal Accountant General.



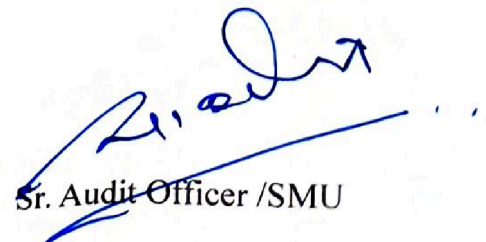
Sr. Audit Officer/SMU

No. SMU/F-1/O.O. No. **60**

Date **05/08/2025**

Copy for information and necessary action: - **1182 to 1196**

1. Secy. to PAG (Audit)-I, MP, Gwalior
2. DAG/Admin.
3. DAG/AMG-I, AMG-II, AMG-III, AMG-IV, AMG-V
4. Sr.AO/APDAC, Report, Report (PAC)
5. Sr. AO/ITA, Welfare Section
6. SrAO/IS wing for updating on Official Website
7. Assistant Director/Raj Bhasha for Hindi Translation
8. Shri Naresh Ahuja, AAO for Intranet/Internet related work
9. Guard File
10. Notice Board



Sr. Audit Officer /SMU