

**OFFICE OF THE Pr. ACCOUNTANT GENERAL (AUDIT), BIHAR,**  
**PATNA**

O.O. No. Admn.II (Au)/ Deptn. (contract)/25-26/41  
07.2025

Date: 17.07.2025

**OFFICE ORDER**

Sub: Hiring of retired officials on short term contract basis.

In terms of Hqrs' Office Circular No. 30 vide No. 1346-Staff (App-I)/22-2016 dated 26.09.2023, applications are invited from willing retired Supervisors/Astt. Supervisor/Sr. Auditor of Indian Audit and Accounts Department, well versed with the work of this office, for hiring a consultant on short term contract basis.

The necessary qualifications, Scope of work, Deliverables and other requirements etc. for the post of consultant are as under:

<b>Scope of works</b>	<ol style="list-style-type: none"> <li>1. Preparation of Audit Comments and Questionnaires for the Public Accounts Committee (PAC) based on compliance received from various departments against the audit paras published in the Audit Reports for discussion in the PAC, Bihar Vidhan Sabha.</li> <li>2. Coordination with the Bihar Vidhan Sabha and Bihar Vidhan Parishad during report laying, PAC and CoPU meetings, and providing necessary support to the PAG and Group Officers as required.</li> <li>3. Engagement with media houses (print and electronic) during press conferences and for issuing press releases after the Audit Report is laid before the State Legislature.</li> <li>4. Providing support in organizing various events such as Audit Diwas, SAAB meetings, and welfare activities like health camps and sports events.</li> </ol>
<b>Eligibility</b>	Retired Supervisor/Astt. Supervisor/Sr. Auditor
<b>Tenure and age limit</b>	The retired officer will be hired on a short-term contract basis initially up to a period of one year which may be extended further upto 05 years subject to performance and administrative requirements. No retired officer beyond the age of 65 years will be hired on a short-term contract basis.
<b>Remuneration and</b>	Remuneration and allowances payable to retired

<b>Allowances</b>	<p>officers/officials will be governed by OM No. 3-25/2020-E.III A dated 09.12.2020 issued by the Department of Expenditure, Ministry of Finance, Government of India, New Delhi, which is as under:</p> <p>(a) The retired officers/officials shall be paid a fixed monthly amount, arrived at by deducting the basic pension from the pay drawn at the time of retirement. The amount so fixed shall remain unchanged for the term of the contract.</p> <p>(b) An appropriate and fixed amount as Transport Allowance for the purpose of commuting between the residence and the place of work shall be allowed not exceeding the rate applicable to the appointee at the time of retirement.</p> <p>(c) No annual increment/percentage increase, Dearness Allowance and House Rent Allowance shall be allowed during the contract.</p>
<b>Leave</b>	<p>Paid leave of absence may be allowed at the rate of 1.5 days for each completed month of service to the retired officials hired on short term contract basis. Accumulation of leave beyond a calendar year may not be allowed. However, absence during curfew, bandh, strike, lockdown should be dealt with in a similar way as in the case of serving officers/officials as these are events beyond the control of any individual.</p> <p>If retired officers hired on short term contract basis remain absent, beyond paid leave in a month for reasons other than those indicated above, his/her remuneration shall be deducted on pro-rata basis as under:</p> <p>(Fixed monthly remuneration X <u>No. of days of absence on</u> <u>working days</u>)/22</p>
<b>Deliverables and other conditions</b>	<p>(a) Retired officers hired on a short-term contract basis shall be responsible for performing the duties related to the post against which they are hired, as well as any other duties or responsibilities assigned by their respective Heads of Departments (HODs), unless</p>



	<p>otherwise specified in this circular</p> <p>(b) Retired officers shall, as far as possible, not be deputed on field audit duties/inspection. In case of exigencies, with the approval of the HOD, they may be deputed on field audit duties and TA/DA shall be paid as per their entitlement at the time of retirement. Even in such cases, they shall not issue any audit/inspection memo which will be issued by a regular officer only. (c) Retired officers hired on a short-term contract basis are not authorized to either write or review the APARs of regular staff. In such cases, the officer just above the regular employee in the hierarchy will act as the Reporting Officer/Reviewing Officer.</p> <p>(d) Where considered necessary, the Head of Department may issue suitable Identity card to them.</p> <p>(e) The retired officials hired on short term contract basis shall sign an agreement of confidentiality containing a clause on Ethics and Integrity.</p>
<b>How to apply</b>	<p>Interested and eligible candidates may apply in the prescribed format [Annexure-I] within 04 weeks from the date of issue of this advertisement.</p> <p>The application duly filled in may be e-mailed to <a href="mailto:agaubihar@cag.gov.in">agaubihar@cag.gov.in</a></p>

It may be noted that the appointment will be purely on a temporary basis subject to termination at any time. This office reserves the right to withdraw this circular at any stage at its discretion if the situation demands.



**Sr. Dy. Accountant General (Admn)**

Copy forwarded for information and necessary action to: -

1. The Secretary to the Pr. Accountant General (Audit), Bihar, Patna.
2. All DAG Secretariat.
3. Sr. AO (AMS)- For uploading on office website.
4. Notice Board.
5. Office Order File.



**Sr. Dy. Accountant General (Admn)**

# **Office of the Pr. Accountant General (Audit), Bihar**

## **APPLICATION FORM**

1. Name
2. Father's/ Mother's Name
3. Date of birth
4. Date of retirement from Govt. Service
5. Office from which retired
6. Present Address (for Communication)
7. Email address
8. Contact No.
9. List of relevant technical and academic publications
10. Month/Year of joining Government Service
11. Month/Year of joining Indian

Affix recent  
self-attested  
Passport size  
photo

Audit & Accounts Department:

### **12. Details of experience**

Sl. No	Name of the Department/Organisation worked in	Designation	From	To	Duties/Responsibility (in brief)

### **Declaration**

I declare that the above information is true and correct to the best of my knowledge and belief. I am aware that in case of misrepresentation or a materially false declaration, it shall render me liable to action according to applicable law. I also understand that the application is liable to be rejected and / or engagement cancelled in case a discrepancy is detected at any stage before completion of the engagement. The completion certificate may also be recalled should such a contingency arise after the engagement period.

Signature

Name:

Date:

Place:

**Required Enclosures: (i) Copy of PPO (ii) Copy of PAN card (iii) Copy of Adhar card (iv) Attested copies of APAR for the last 05 years**