

**OFFICE OF THE
PRINCIPAL ACCOUNTANT GENERAL (AUDIT-II), WEST BENGAL**
3rd MSO Building, CGO Complex, 5th Floor, DF Block,
Sector- I, Salt Lake, Kolkata – 700 064
E-mail: agauwestbengal2@cag.gov.in

N.S. No. Admn.I/6-2/Deptn/XXVI (Part.2)/2025-26/348

Dated: 30.06.2025

Enclosed please find following letter:

Sl. No.	Letter No. / Reference	Last Date to receive application in Admn-I
1.	Letter No. Pr.AG (Audit-I)/Admn I/A4/2025-26/81 dated 26.06.2025 received from O/o the Pr. Accountant General (Audit-I), Karnataka, Bengaluru regarding filling up the post of Welfare Assistant in O/o the Pr. Accountant General (Audit-I), Karnataka, Bengaluru and O/o the Pr. Accountant General (Audit-II), Karnataka, Bengaluru on deputation basis.	18.07.2025

Branch officers concerned are requested to bring the contents of the above letter to the notice of willing and eligible official(s) and forward the application(s) of willing official(s) as per the date prescribed in the table above.

While recommending the name(s) of candidate(s), criteria/guidelines detailed in the aforesaid letter may be given due consideration.

Digitally signed by
ASHUTOSH BISWAS
Date: 30-06-2025

18:08:13
Sr. Audit Officer (Admn.I)

Copy to:

1. DAG /AMG-I (Admn. & AS)
2. DAG/AMG-II
3. DAG/AMG-III
4. DAG/AMG-IV
5. Secretary to the Pr. Accountant General (Audit-II), WB.
6. Sr. Audit Officer/Admn.I & DAC
7. System Administrator/ EDP SC
8. Sr. Audit Officer /Admn.II, III & CC
9. Sr. Audit Officer/AMG-I (AS)
10. Sr. Audit Officer/ Record & APCC
11. Sr. Audit Officer/AMG-II(HQ)
12. Sr. Audit Officer/AMG-III(C)
13. Sr. Audit Officer/ AMG-IV(HQ) & Technical Cell
14. Sr. Audit Officer/ECPA-Cum-Report(Civil)
15. Sr. Audit Officer/ECPA-Cum-Report(Com)
16. Assistant Director (Official Language)/Hindi Cell
17. Assistant Audit Officer/Admn.I (For NIC-mail)

30/06/25
AAO/Admn.I

Asstt. Audit Officer (Admn.I)

OFFICE OF THE PRINCIPAL ACCOUNTANT GENERAL (AUDIT-I),
KARNATAKA, BENGALURU – 560 001

No. Pr.AG (Audit-I)/Admn I/A4/2025-26/81

Date: 26.06.2025

CIRCULAR

Sub: - Filling up the post of Welfare Assistant on deputation basis in the Office of the Principal Accountant General (Audit-I), Karnataka, Bengaluru and the Office of the Principal Accountant General (Audit-II), Karnataka, Bengaluru-reg:

Applications are invited from willing officials for appointment to the post of Welfare Assistant on deputation basis in the following offices in Level 08 of the Pay Matrix under CCS (Revised Pay) Rules, 2016:

Sl no.	Name of the post	No. of vacancies	On deputation basis to the
1.	Welfare Assistant	01 (vacancy w.e.f. 27/07/25)	O/o the PAG (Audit-I), Karnataka
2.	Welfare Assistant	01	O/o the PAG (Audit-II), Karnataka

The eligibility criteria are as follows:

- i. Holding analogous posts on regular basis in the present cadre or department.
or
- ii. With three years of combined service in the grade of Senior Accountant / Senior Auditor (Level 6) and Assistant Supervisor (Accounts/Audit) (Level 7) rendered after appointment thereto on a regular basis in the parent cadre or Department.
and
- iii. Possessing three years' experience in the field of welfare or community activities, housekeeping, sports and cultural activities, personal administration including settlement of personal claims.
- iv. The maximum age limit shall not exceed 56 years on the closing date of receipt of applications.

The period of deputation including the period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organization/ department of the Central Government shall ordinarily not exceed three years.

Shri. Parida
30/6/25

Applications of willing and eligible officials (in the proforma enclosed) who are clear from vigilance and disciplinary angle and who can be spared immediately on selection may be forwarded, duly approved by the Head of the Department, along with attested copies of APARs for the last five years to this office within 30 days from the date of issue of this circular.

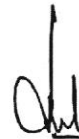
This issues with the approval of the Pr. Accountant General (Audit-I).

Sd/-

Deputy Accountant General
(Administration / Audit-I)

Copy to:

All IA&AD offices.



Senior Audit Officer
(Administration / Audit-I)

PROFORMA

1.	Name & Designation	
2.	Date of birth and Age as on the last date of receipt of application	
3.	Category	
4.	Present place of posting	
5.	Date of appointment in the Government service, cadre	
6.	i. Post held ii. Date of promotion to the present post iii Date of confirmation & post in which confirmed iv. Basic Pay and Grade Pay v. Pay Band	
7.	Education Qualification	
8.	Particulars of Welfare or Community Activities House Keeping, Sports and Cultural Activities, Personnel Admn. Including Settlement of personal claims duly supported by documents.	
9.	Knowledge of Computers	
10.	Any other achievements	

Signature of the candidate

Date:

Place: