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Access of SPARROW Application Through SACCESS

Introduction:

SACCESS is an application providing WebVPN over internet. NIC WebVPN service provides user friendly and secure access to internal applications over public network. Users can access internal web applications hosted in NIC Data Centers over any internet connected device using a web browser.

This setup helps ensure that only authorized personnel can access sensitive or restricted government applications, enhancing both security and efficiency.

Steps to access SPARROW application through SACCESS:

Step I: Officer will login using their official NIC or government email credentials into SACCESS portal. (URL: - <https://saccess.nic.in>) (Refer Fig: 1.0)

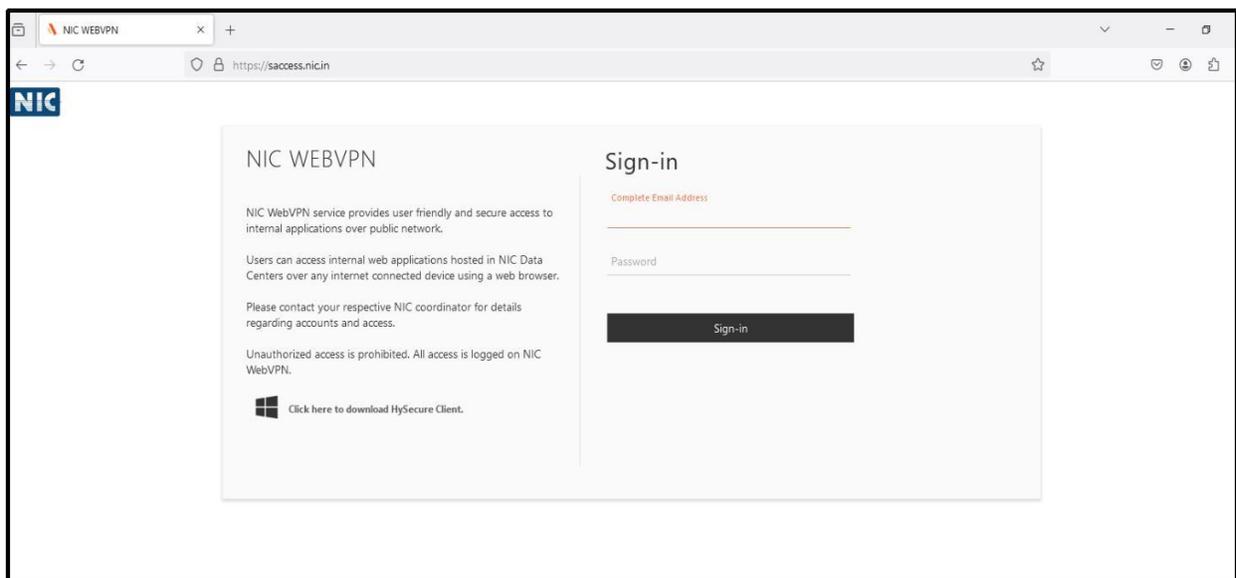


Fig: 1.0

Step II: Officer authenticate in SACCESS portal by choosing either one of the two options (Refer Fig: 1.1).

1. Through OTP on the registered Mobile Number
2. Or through Mobile Token (Mobile Token based OTP is provided via TOTP supported mobile apps. SMS OTP is provided via text message)

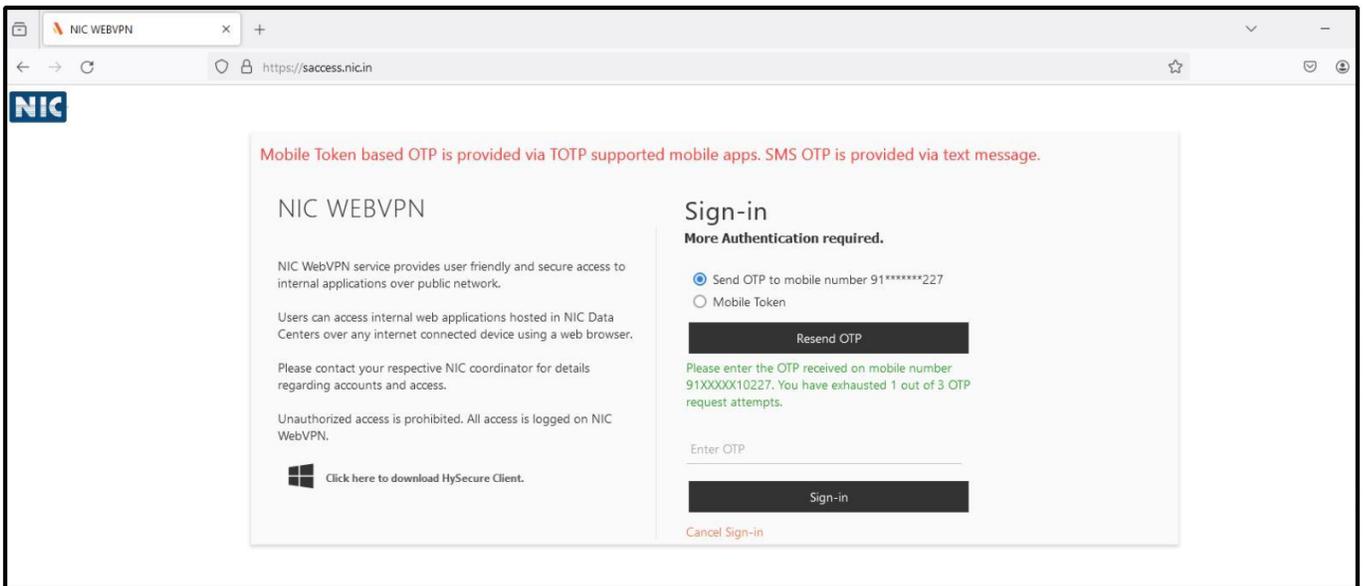


Fig: 1.1

Step III: Officer will get respective SPARROW service icon (Refer Fig: 1.2).

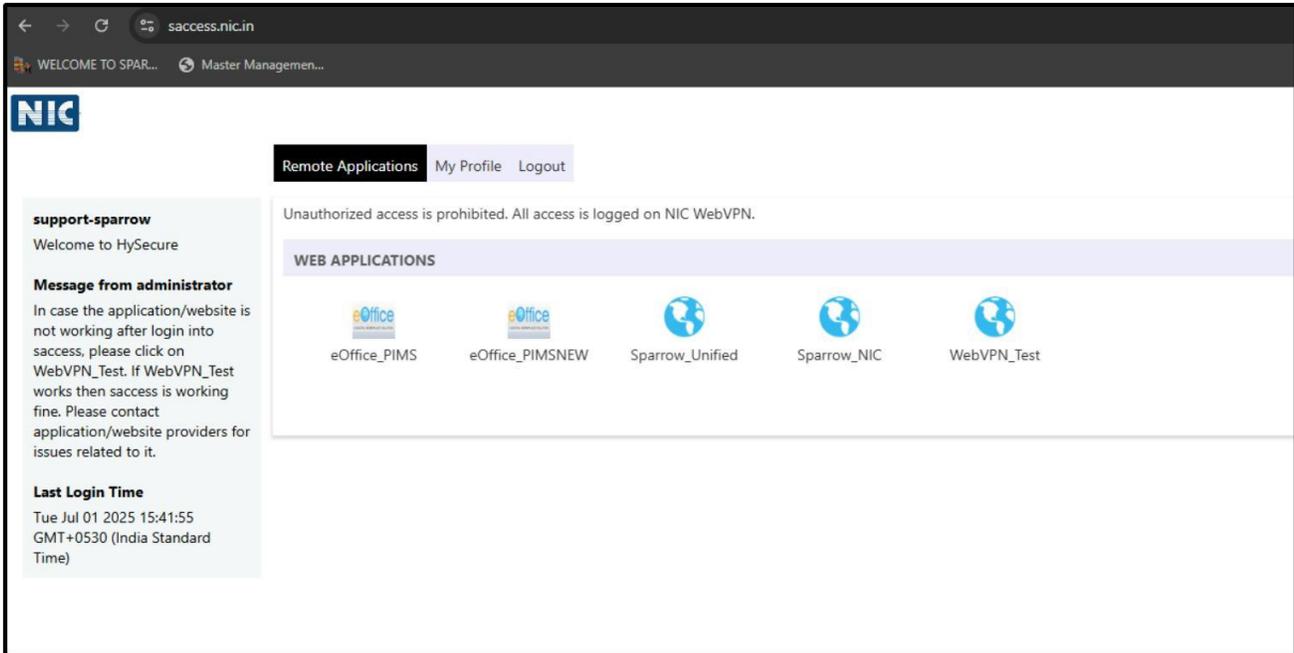


Fig: 1.2

Step IV: By clicking on respective service icon (Refer Fig: 1.3) will redirect the user to SPARROW login page.

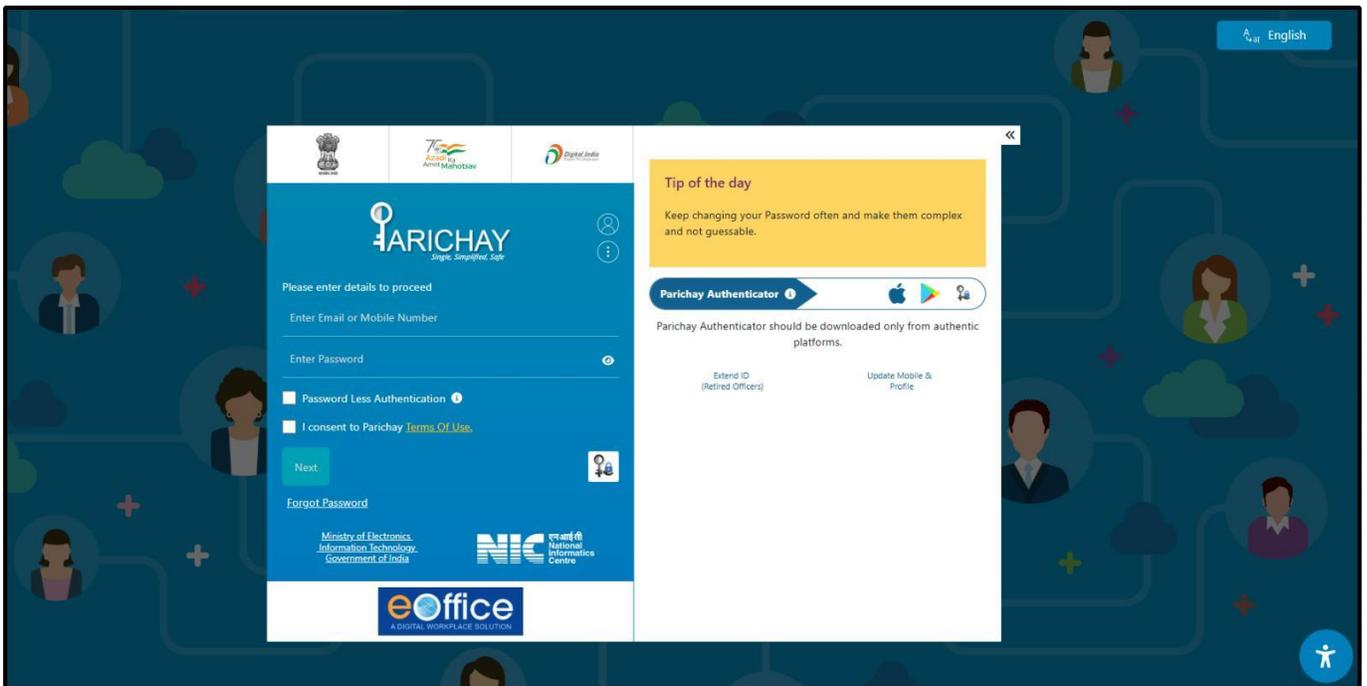


Fig: 1.3

Note: To get an account in SACCESS, officials may contact their respective NIC Coordinators.

Steps to Reset Password

Step I: Officer will reset their official NIC or government email password via **Forget Password Link**. (URL: - <https://passapp.email.gov.in/passapp/>) (Refer Fig: 2.0)

1. Enter complete email address (NIC/GOV Email ID)
2. Enter last 4 digit of your registered mobile number
3. Enter the contents of the image below.

The screenshot shows a web browser window at the URL <https://passapp.email.gov.in/passapp/>. The page features a dark blue background with a 'Pass App' logo (a padlock and key) and the '@gov.in' logo. The main content area is a white form titled 'Enter your NIC email Address and Captcha value to begin'. It includes three input fields: 'Enter Email Address*' (with a sub-label 'Mail Address'), 'Enter last 4 digit of your registered mobile number*' (with a sub-label 'last 4 digit of your registered mobile number'), and 'Enter the contents of the image below*' (with a sub-label 'Enter Image Text'). Below the third field is a captcha image showing the characters 'emEb P f' and a 'Submit' button. A link for 'Update Mobile Number' is also present. A warning message states: '**Service is for authorised users only, any invalid/unauthorised attempt would be subjected to legal action**'. A footer contains the NIC logo, 'Ministry of Electronics & Information Technology Government of India', and social media icons for Facebook, Twitter, and LinkedIn. A 'Tip of the day' popup is visible on the right, stating: 'You are responsible for safeguarding your ID and password. Never write your password on paper (or) anywhere else for referring.' The browser's address bar and various icons are visible at the top. A footer bar at the bottom contains logos for various government services like e-Suvidha, data.gov, e-GREETING, and GePNIC.

Fig: 2.0

Step II: Officer will Enter OTP and Captcha value (Refer Fig: 2.1)

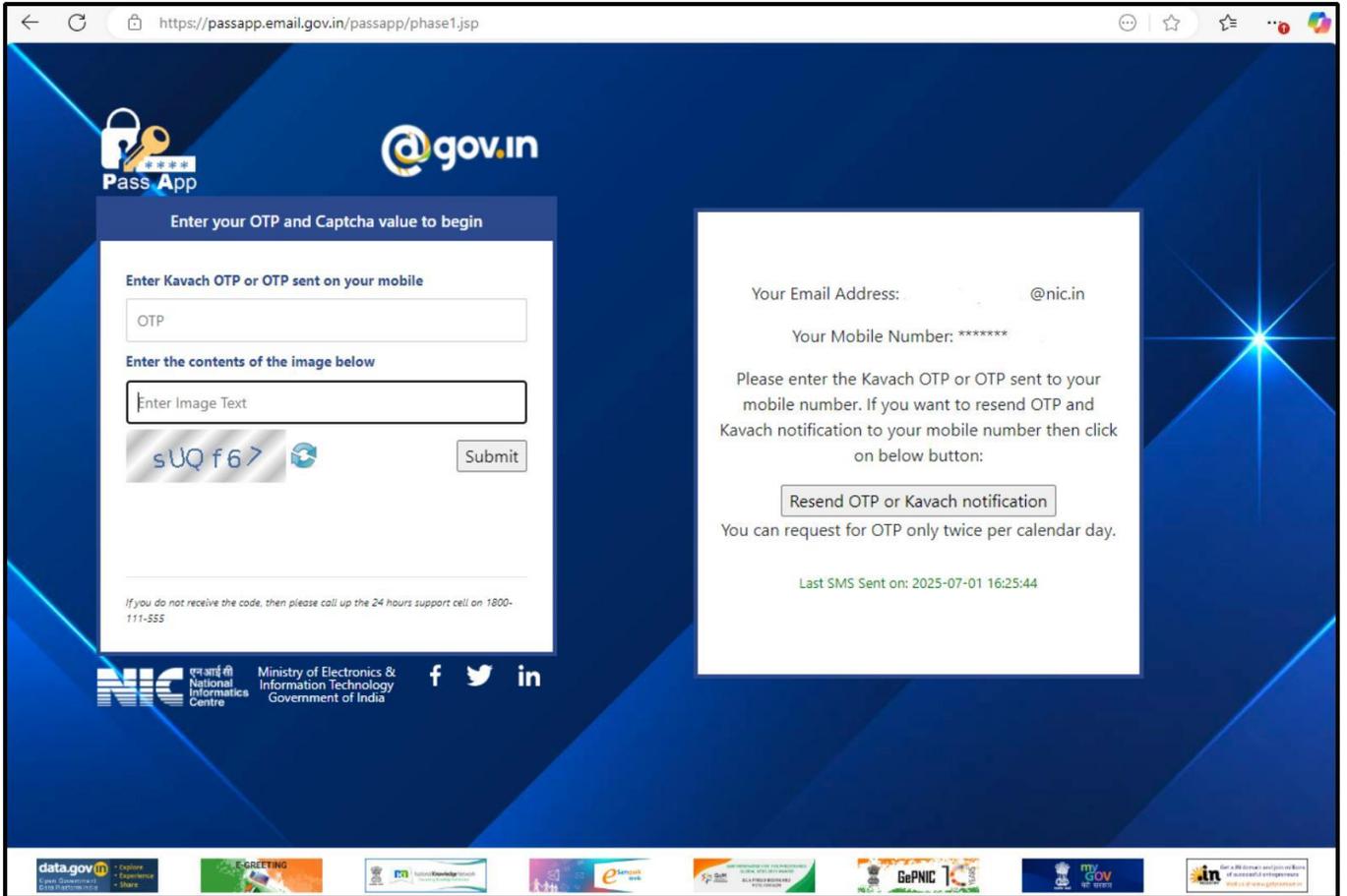


Fig: 2.0

Note: Officer will provide the New Password on next screen. Once successful, the New Password can be used to login into SACCESS/PARICHAY.