# OFFICE OF THE PRINCIPAL ACCOUNTANT GENERAL (AUDIT-II), WEST BENGAL 3<sup>rd</sup> MSO Building, CGO Complex, 5<sup>th</sup> Floor, DF Block, Sector- I, Salt Lake, Kolkata – 700 064 E-mail: <u>agauwestbengal2@cag.gov.in</u>

# N.S. No. Admn.I/6-2/Deptn/XXVI (Part.2)/2025-26/315

Dated: 20.06.2025

Enclosed please find letter no. 508/OE&Bills/Estt./118-2024 dated 18.06.2025 received from Headquarters' office regarding "Filling up of various posts in Headquarters on Deputation basis".

The interested officers/officials are requested to apply directly in CAG website through the link mentioned in the letter latest by **04.07.2025** and submit the printout of the online application to Admn.I invariably by **07.07.2025**.

Branch Officers are requested to bring the content of this order to the notice of all eligible officers/officials posted under them and forward their applications to Admn-I section within the stipulated date for further action.

Envisor 28/06/25 Sr. Audit Officer (Admn.I)

Copy to:

- 1. DAG /AMG-I (Admn. & AS)
- 2. DAG/AMG-II
- 3. DAG/AMG-III
- 4. DAG/AMG-IV
- 5. Secretary to the Pr. Accountant General (Audit-II), WB.
- 6. Sr. Audit Officer/Admn.I & DAC
- 7. System Administrator/ EDP SC
- 8. Sr. Audit Officer /Admn.II, III & CC
- 9. Sr. Audit Officer/AMG-I (AS)
- 10. Sr. Audit Officer/ Record & APCC
- 11. Sr. Audit Officer/AMG-II(HQ)
- 12. Sr. Audit Officer/AMG-III(C)
- 13. Sr. Audit Officer/ AMG-IV(HQ) & Technical Cell
- 14. Sr. Audit Officer/ECPA-Cum-Report(Civil)
- 15. Sr. Audit Officer/ECPA-Cum-Report(Com)
- 16. Assistant Director (Official Language)/Hindi Cell
- 17. Assistant Audit Officer/Admn.I (For NIC-mail)

0106/25

Asstt. Audit Officer (Admn.I)

A-1) (AG 183 dt: 19/06/2025

भारत के नियंत्रक एवं महालेखापरीक्षक का कार्यालय 9, दीन दयाल उपाष्याय मार्ग, नई दिल्ली-110 124



No. 508/OE&Bills/Estt./118-2024

OFFICE OF THE COMPTROLLER & AUDITOR GENERAL OF INDIA 9, DEENDAYAL UPADHYAYA MARG, NEW DELHI - 110 124

दिनांक / DATE 18-06-2025

То

All Heads of offices in IA&AD (As per mailing list except Overseas Audit Offices)

### Subject: Filling up of various posts in Headquarters on Deputation basis

#### Madam/Sir,

The Headquarters requires the services of competent/willing staff in various cadres (SAO/AAO/Sr.Adr/Adr/Steno/PA/PS/DEO) from various field offices, on deputation basis. The terms and conditions of deputation and other terms will be as per extant orders/rules on the subject.

2. The initial period of deputation will be for a period of one year and may be extended thereafter subject to suitability and administrative convenience. Officers/officials applying for deputation should have completed their probationary period.

3. The interested officers/officials may apply directly in the CAG website through the link below <u>https://cag.gov.in/admin/en/users/login?ref=applicant-proforma-designation</u>. APARs for the shortlisted applications along with VC/DC will be sought from the respective cadre controlling authorities in due course

The last date for acceptance of applications will be July 04, 2025. Thereafter link will be disabled.

This may be given wide publicity.

Yours faithfully

eet Singh) Director (Personnel)

Turin Phr 106/25

### Information relating to applying for deputation and technical support

It is suggested, that for applying for deputation, the cag website (cag.gov.in) may be opened in the web browser in incognito mode, so as to not face any problems related to history and cache memory.

Step 1: Open cag.gov.in (Open in English)



**Step 2:** Go to Menu-> Employee Corner -> Deputation in Headquarters. Please click on apply for "Deputation in Headquarters"



**Step 3:** On Clicking on "Deputation in Headquarters", the login window will open. Login using your NIC login ID. This accepts only the cag.gov.in ids assigned to the individual employee. On giving the user id and password along with the captcha code the user will be taken to Step 4.

Comptroller & Auditor General of India Supreme Audit Institution of India
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**Step 4:** Multi menus window for applying for deputation for various posts SAO/AAO/Sr. Auditor/Sr. Accountant/Auditor/Accountant/Steno/DEO will be displayed. On clicking the Apply button for the particular post, the user will be taken to Step 5.

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**Step 6 :** After filling in the details in proforma, the user can submit the form by clicking on the submit button.

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In case of any technical difficulty, the following technical support officers may be contacted: Name of the Official: Shri Sanjay Kumar, SAO Wing: IS Wing/CAG Hqrs Email ID: sao6is@cag.gov.in

Contact No.: 011-23509-378/ +91-9818844526

Name of the Official: Shri Deep Kumar, AAO Wing: IS Wing/CAG Hqrs Email ID: aao6is@cag.gov.in

Contact No.: 011-23509-419/ +91-7696071629